

## Job Description

<b>Job Title</b>	Damage Prevention Inspector (NMPRC # 00071191)
<b>Job ID</b>	122930
<b>Location</b>	Santa Fe
<b>Full/Part Time</b>	Full-Time
<b>Regular/Temporary</b>	Regular - PERM for State
<b>Agency</b>	Public Regulation Commission
<b>Job Posting Type</b>	Continuous Job Opening

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### Salary

\$22.69 - \$36.31 Hourly

\$47,199 - \$75,518 Annually

This position is a Pay Band EE

### Purpose of Position

THIS POSTING WILL BE USED FOR ON-GOING RECRUITMENT AND WILL REMAIN OPEN UNTIL FILLED.

### Why does the job exist?

This position will participate in the Pipeline Safety Bureau's Damage Prevention Program and Excavation Damage Enforcement as required to comply with Federal performance guidelines per the Pipeline Safety Bureau's 60105(a) contract agreement with Pipeline and Hazardous Materials Safety Administration and division performance targets established annually by the Bureau Chief.

### How does it get done?

- Enforce New Mexico Excavation Law by investigating 3rd party damage reports, emergency/warning dig tickets, wide area conference and complaints for Southern NM (south of I-40)
- Conduct 3rd party damage and Excavation Law compliance investigations in sufficient detail to substantiate evidence of violations or compliance.
- Determine alleged violator for 3rd party damages.

### Who are the customers?

- Agency Staff
- Members of the Public
- Contractors and Utility companies

### Ideal Candidate

andidate will need proven people skills with exceptional ability to communicate verbally and written. They must be able to demonstrate problem solving techniques and have the ability to identify deficiencies. The candidate will need to possess good organization skills and have the ability to prioritize and complete multiple tasks within a work day. Ideally the candidate will be physically located in Southern NM since this will be the designated area of responsibility.

### Minimum Qualification

High School Diploma or equivalent and eight (8) years of relevant experience. Substitutions Apply. See Substitution Table below.

### Substitution Table

These combinations of education and experience qualify you for the position:

	Education		Experience
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	<b>Education</b>		<b>Experience</b>
1	High School Diploma or Equivalent	<b>AND</b>	8 years of experience
2	Associate's degree	<b>AND</b>	6 years of experience
3	Bachelor's degree	<b>AND</b>	4 years of experience
4	Master's degree	<b>AND</b>	2 years of experience
5	PhD degree	<b>AND</b>	0 years of experience

- Education and years of experience must be related to the purpose of the position.
- If Minimum Qualification requires a specific number of "semester hours" in a field (e.g. 6 semester hours in Accounting), applicants MUST have those semester hours in order to meet the minimum qualifications. No substitutions apply for semester hours.

### **Employment Requirements**

Must maintain a valid New Mexico Drivers License.

### **Working Conditions**

Executive Order 2021-066 requires all employees with the State of New Mexico to provide either proof of COVID-19 vaccination (including proof of a booster dose of vaccine by January 17, 2022, or within four weeks of becoming eligible for a booster dose) or proof of a COVID-19 viral test every week.

The Public Health Order (on Vaccination) dated December 2, 2021, requires Congregate Care Facility Workers and Hospital Workers to have received a primary series of vaccination by October 6, 2021, and a booster dose of vaccine by January 17, 2022, or within four weeks of becoming eligible for a booster.

Links to the referenced Executive Order and Public Health Order can be found on the State Personnel Office website homepage: [www.spo.state.nm.us](http://www.spo.state.nm.us)

Work is generally performed in an office setting with field work in varying weather conditions on multiple projects. May work extended hours and state wide travel including some overnight travel will be required. Sitting/standing/driving for extended periods of time and extended periods of work at a computer terminal with some bending may be required. Lifting up to fifty pounds may be required.

### **Supplemental Information**

Benefits:

Do you know what Total Compensation is? [Click here](#)

Agency Contact Information: Rene Kepler [Email](#)

For information on Statutory Requirements for this position, click the Classification Description link on the job advertisement.

### **Bargaining Unit Position**

This position is not covered by a collective bargaining agreement.

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