

Sydenham Parish Council

Minutes of the Parish Council meeting held on 10th January 2024 at 12 Park View

Present: Michael May (MM) – Chair
 Vicki Roe (VR) - Vice Chair
 David Wilkins (DW)
 Hayley Smith (HS)
 Tara Glen (TG)
 Heather Mullins (HM) – Clerk

162	Members' declaration of interests (for items on the agenda)	None	
163	Minutes of previous meeting	The minutes of the previous meeting were approved and signed.	
164	Planning	None	
165	Finance	<p>The following items were approved for payment:</p> <p>£8.75 Virtual Landline £5.06 SSE electricity supply for defibrillator £476.25 Clerk's salary (includes backdated pay award) £36.00 Pet Waste Solutions £84.47 Amazon – tarpaulin etc for sleigh storage - Fayre £16.51 HS expenses – sweets for sleigh - Fayre £60.00 Christmas trees for the green - Fayre £1056.00 Two Oaks Landscapes – hedge planting £582.00 Two Oaks Landscapes – supply and plant Sweet Chestnut £572.88 Grafham Construction Ltd – ditching and tree works £17.94 Community Heartbeat – defibrillator rescue/ready kit</p>	
	NatWest Current a/c: b/f £552.01	<p>Payments:</p> <p>£451.25 Clerk's salary for November £13.98 Amazon - sleigh boxes £5.41 SSE Energy Solutions - supply to defibrillator £30.00 DW expenses - fuel for machines £36.00 Pet Waste Solution - dog bin emptying for November £40.00 S. Williams - playing field maintenance £8.75 Virtual Landline £540.00 Two Oaks Landscapes - tree removal £16.51 Sweet for sleigh - Fayre £60.00 Christmas trees for the Green - Fayre £106.74 Community Heartbeat, defibrillator pads £58.99 DW expenses, lock and keys £171.43 DoDaddy renewals, domain and website builder £1,056.00 Two Oaks Landscapes – supply & plant sweet chestnut £582.00 Two Oaks Landscapes - playing field hedging £84.47 Amazon - sleigh tarp, rope and protectors - Fayre</p>	Closing balance at 31/12/23

Signed Date

	NatWest Reserve a/c: b/f £41,976.78	<p>Receipts:</p> <p>£650.00 transfer from reserve account</p> <p>£60.00 transfer from reserve account</p> <p>£200.00 transfer from reserve account</p> <p>£150.00 transfer from reserve account</p> <p>£1,700.00 transfer from reserve account</p> <p>£100.00 transfer from reserve account</p> <p>Payments:</p> <p>£650.00 transfer to reserve account</p> <p>£60.00 transfer to reserve account</p> <p>£200.00 transfer to reserve account</p> <p>£150.00 transfer to reserve account</p> <p>£1,700.00 transfer to reserve account</p> <p>£100.00 transfer to reserve account</p> <p>Receipts:</p> <p>£47.19 interest received</p>	<p>£150.48</p> <p>£39,163.97</p>
166		<p>The budget for 2024/2025 was finalised and the precept agreed at £20,000 (no increase over last year). Clerk to submit the signed precept form.</p> <p>Donations to be made in the current year to be an agenda item for February.</p>	<p>HM</p> <p>HM</p>
167	Matters carried forward	<p>Playing field</p> <p>The hedging works have been completed.</p> <p>Approval was given for expenditure to replace all the edging for the bark areas. Damage to the football goal to be repaired using spare parts.</p>	<p>DW</p> <p>DW</p>
168		<p>Chicane installation on B4445</p> <p>All the works are complete and Chinnor PC are liaising with OCC regarding the ringfenced CIL monies for this project.</p>	
169		<p>VAS signs and speeding</p> <p>Update awaited from OCC for the replacement VAS signs.</p> <p>Following feedback from villagers about ongoing speeding by the playing field and past Box Cottages, a quote has been sought from OCC for undertaking speed surveys by means of cables across the road. Expenditure approved and work to be put in hand.</p>	<p>MM</p> <p>HM</p>
170		<p>Village repairs and maintenance</p> <p>The new salt bin has been held up by supply issues but should be in place very shortly.</p> <p>The recent flooding due to unprecedented rainfall has underlined the areas of concern which we have repeatedly reported to OCC and for which we are trying to get resolution. In particular the roadside culverts and drainage pipes under the road are ongoing issues that have been escalated with the given contacts at Highways, as well as reported on FixMyStreet. Another follow up report to be submitted to OCC with a list of concerns mapped.</p> <p>It is noted that the previous problem areas by Holliers Close, Sewells Lane and Byre House did not flood on this occasion, and that the flood prevention work undertaken has proved successful.</p> <p>In spring there will be a working party for clearing Brookstones Brook.</p>	<p>MM</p>

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171		Footpaths and bridleways Discussions are being held with contractors/farmer for the flailing work required on both bridleways.	DW
172		Fayre Committee The first meeting for this year's Fayre will be held in January.	
173		Coronation Stone Church wardens are in favour of the project, have identified the best location and will be submitting a faculty application.	
174		Neighbourhood Plan update The new NPPF published on 19 th December provides more protection for the Neighbourhood Plan and has changed the timescale of the update. The NP committee will be working on this towards the end of the year with the updated plan likely to be in place by mid 2025.	
175		Sydenham Village Facebook Group The news page on the village website was discussed, together with the sharing of information to be included on Sydenham Mail and social media.	HM
176		Community Energy Awards Having spoken to the CEF, it transpires that funding is aimed at more advanced schemes. Further detail will be required to get a Sydenham project to this stage. Project funding will be available for years to come, and would cover a feasibility study.	MM
177		Joint Local Plan consultation The consultation runs from 10 th January to 21 st February. To enable the Parish Council response, the proposals and draft policy categories were allocated to individual councillors, and comments will be collated at the February meeting.	All
178	Matters Arising	Rectification of anomaly of the Definitive Footpath Map and Statement OCC have advised that the location of footpath 8 is currently incorrect on the Definitive Footpath Map and Statement. Following visits to the residents affected by OCC's proposed change and discussion at this meeting, the Parish Council feel that the current route is the one that should be registered on the Definitive Map and Statement.	MM/HM
179	Correspondence	South and Vale grant monitoring report OCC draft Councils Charter consultation OCC Community Emergency Planning annual survey ONPA AGM details	HM HM
180	AOB	Interest has been expressed in holding a defibrillator/basic life support course – HS to arrange. Expenditure approved. Free Kings Portrait scheme to be considered when applications open. APM planning – promotion of the event and inclusion of visual impact reporting to demonstrate the achievements of the Parish Council were discussed. Agenda item for February.	HS HM VR/TG
There being no other business the meeting closed at 9.30pm. The next meeting will be held on Thursday 1 st February at 7pm in the Old School Room.			

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