

# Approved Minutes

EVERETT TOWNSHIP  
BOARD MEETING  
November 19, 2019

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:20 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Long, and Trustee Chaffee. Board Member Absent: Treasurer Fleming. Also in attendance – Jim Maike, County Commissioner/Planning Commission Chair; Jeffrey Craigmyle, Transfer Station Attendant.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda as presented. Ayes all. Motion passed.
5. **Public Comment** - none
6. **Unfinished Business:**
  - A. **Propane Provider** – The Board compared quotes from all of the local providers. Trustee Chaffee moved to switch our propane provider to Excel. Support by Trustee Long. Ayes all. Trustee Chaffee will call Excel to make the arrangements.
  - B. **U-Verse (messages)** – Clerk Chaffee contacted U-Verse about the problems we are having with the VOIP system. U-Verse was able to correct the conflict occurring between their message system and our in-house system. Callers are again able to connect to the appropriate extension. Messages are again able to be left and retrieved.
  - C. **Airport Approach** – The City of White Cloud has asked that we document notification of a new approach plan for the White Cloud Airport. Tabled.
7. **New Business:**
  - A. **Equalization Contract (Newaygo County)** – Newaygo County is requesting a new contract for services provided by the Equalization Department. Clerk Chaffee moved that the contract be agreed to. The motion was supported by Supervisor Maike. Ayes all. So moved. The Clerk will deliver the signed contract to the county.
  - B. **Election Source Service Contract** – Clerk Chaffee will seek input from the County Clerk before any decision is made. Tabled
8. **Officer's Reports**
  - a. **Zoning Official/Planning Co/ZBA** – Update by Trustee Chaffee reported that 7 of the 10 sections of the Master Plan have been updated. The Planning Commission is working on making the M-37 corridor entirely mixed-use. The increase in wages to \$100 for the ZBA Secretary will again be tabled as we are one Board member short.
  - b. **County Commissioner** – Commissioner Maike updated the Board on the House Numbering Committee: any drive with more than 2 houses will have to become a private road.
  - c. **Transfer Station** – Jeffrey will continue to keep an eye on how many dumpsters we are filling as this is the time of year that our contract allows us to reduce our expense by one dumpster (\$125). The heater at the Transfer Station “pops” when it’s turned up. Supervisor Maike will ask Jim to look into if cleaning it may solve the problem.
  - d. **Supervisor** – The Supervisor has given notice to our snowplow contractor that we wish to continue using his services for this season.

**e. Clerk** – The LARA Recreational Marijuana opt-out has been accepted. The M-37 property clean-up has not been completed as promised by the end of October. The Clerk and the Supervisor will contact Mark Anderson to give him a deadline.

**f. Treasurer** – absent.

**g. Trustees** – Trustee Chaffee expressed concern about properties that are not compliant with our Ordinance: the old Duke’s property and the trucking company on Oak. Trustee Long brought a request for approval of the Fire Board to purchase communication equipment. Tabled for more information. Commissioner Maike agreed to attend the Fire Board meeting.

**9. Public Comment:** none

**10. Adjournment:** at 2:45 pm.

Respectfully submitted by Clerk Pam Chaffee