



BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY JUNE 19, 2021

- 1) Call to Order –Chairman Shannon Scott called the meeting to order at 10:01 AM.
- 2) Pledge of Allegiance: Since this meeting was a continuation of the Public Hearing, Chairman Scott waved the Pledge of Allegiance and the Roll Call of Board Members.
- 3) Roll Call of Board Members:
- 4) Review and adoption of agenda:
Chairman Scott asked for a motion to adopt the Agenda. Mr. Lambert made a motion to adopt the Agenda and Mr. Beale seconded the motion. There was no discussion and Chairman Scott asked for a vote. The motion passed by unanimous vote.
- 5) Announcements: The next Board Meeting will be held July 17, 2021 at 10AM.
- 6) Reports and Correspondence:
 - a) Chairman’s Report: Chairman Scott commented on the wild fire by Pine/Strawberry and reminders of the Tinder Fire three years ago.
 - b) Chief’s Report – There was no report. Chief Paine was absent due to Pine/Strawberry wild fire and evacuation notices given to residence.
 - c) Other Reports:
 1. Budget Committee Report: FY Budget is finalized and there will no further reports
 2. Employment Agreement Committee Report: Agreement has been approved and there will be no further reports.
 3. Mogollon Ranch Committee Report: Mr. Lambert stated that due to the continued increase in the cost of construction materials, he didn’t see a need to be in a hurry until there is some sort of stabilization. What has also been discussed by the Committee, was a need for a 5-year plan to present to Mogollon Ranch HOA Board so discussions can begin.
- 7) Call to the Public
There were no comments from members of the public.
- 8) Old Business
 - a) Discussion and possible action to review and amend the approval of Item H. from the minutes of the May 15th Board Meeting, approving a business agreement with LEXIPOL to review and update District Policies.
Chairman Scott asked for a motion. Mr. Beale made a motion to approve an amendment to the amount previously approve by the Board at the May 15, 2021 Board Meeting. Mr. Lamber seconded the motion. Chairman Scott gave an over

view of this issue at hand and asked Board Members to consider raising the cap on the expense from \$7,000 to \$8,000. This will cover the current cost of \$7,261.80 and will allow for any additional expenses. With this approval the minutes from the May 15, 2021 Board Meeting, approved at this meeting, will also be modified to reflect this change. There was no more discussion and Chairman Scott asked for a vote. The motion passed by unanimous vote.

- b) Discussion on the possibility of implementing Subscription Services for communities outside the Fire District.

This item was not discussed and tabled to the July 17th Board Meeting.

9) New Business

- a) APPROVAL OF MINUTES- Discussion and possible action to approve minutes from Board Meetings held April 17, 2021, May 15, 2021 and May 21, 2021.

Chairman Scott asked for a motion. Mr. Beale made a motion to approve the three sets of minutes with one vote. Ms. Varns seconded the motion. There was no discussion and Chairman Scott asked for a vote. The motion passed by unanimous vote,

- b) APPROVAL OF THE FINANCIAL REPORT: Discussion and possible action TO APPROVE THE Financial Report for May 2021.

Chairman Scott asked for a motion. Mr. Lambert made a motion to approve the May 2021 Financial Report and Mr. Beale seconded the motion. Chairman Scott had a question regarding a budget cost overage on one account. Mrs. Wiss had furnished Chairman Scott with a Quick Books Report explaining the cost overage to everyone's satisfaction. There was further discussion regarding the use of account to better track specific types of expense.

Mrs. Wise read the Financial Report summary to those present. Mrs. Wise also asked about the balance in the Well Fargo account and its use.

There was no more discussion and Chairman Scott asked for a vote. The motion passed by unanimous vote.

- c) Discussion and possible action to approve the Budget for Fiscal Year 2021/2022.

Chairman Scott asked for a motion. Mr. Lambert made a motion to approve the Budget for Fiscal Year 2021/2022. Mr. Beale seconded the motion. There was no discussion and Chairman Scott asked for a vote. The motion passed by unanimous vote

- d) Discussion and possible action to approve transferring end of year funds from the Coconino County Operations account to the County Reserve account. This is to be done no later than June 30, 2021.

Chairman Scott asked for a motion. Mr. Beale made a motion to discuss the transfer end of the year funds from the Coconino County Operations account to the Reserve account. Mr. Lambert seconded the motion. Chairman Scott explained that this was done to clear the books of unincumbered funds. The estimated outstanding liabilities amount to about \$10,000. Any remaining funds will be transferred to the Reserve account.

There was no more discussion and Chairman Scott asked for a vote. The motion was passed by unanimous vote.

- e) Discussion and possible action to move \$500,000 from the Coconino County Reserve to the County Operations account on or after July 1, 2021.

Chairman Scott asked for a motion. Mr. Lambert made a motion to approve transferring \$500,000 from the Reserve account to the County Operations account. Chairman Scott stated that this is being done to fund the District's expenses until property tax collection are available for distribution in the second quarter of the fiscal year.

Chairman Scott stated that the increase over last year is due to the first payment due date on the new engine being purchased.

There was no more discussion and Chairman Scott asked for a vote. The motion passed by unanimous vote

- 10) Agenda Items for Next Board Meeting.

- Discussion regarding possible out of District Subscription Service.

- 11) Adjournment

There was no further business for the Board to conduct and Chairman Scott adjourned the Board Meeting at 10:37 AM

Respectfully submitted: June 22, 2021

Cynthia Perelli

Clerk of the BRFD Board

Minutes Approved: July 17, 2021

Cynthia Perelli

Clerk of the BRFD Board