

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

October 17, 2017

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:05 pm
2. **Roll call:** All Board Members present. Also present: Representing Gabridge & Co – Lauren Wenneman, Transfer Station Attendant - Jeffery Craigmyle.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Trustee Curt Chaffee made the motion to approve the agenda, supported by Trustee Richard Long. Ayes all. Motion passed.
5. **Approval of Board Minutes of September 19, 2017:** Trustee Richard Long made the motion to approve the 9/19/17 meeting minutes with the addition of “*Note” to the flag pole addition about the repairs being completed. Motion supported by Treasurer Brandy Fleming. Ayes all. Passed.
6. **Public Comment** (limit to 3 minutes per person): none present
7. **Auditor’s Report:** Lauren Wenneman from Gabridge & Co distributed a copy of the completed 2016/17 Audit to each member of the Township Board. She commented that we had been able to complete the audit basically trouble free. We have only two criticisms that have remained since 2009. Ms. Wenneman said that she expects that we will be able to bring that number to just one if we continue to use the internal controls on bill paying procedures implemented by Clerk Pam Chaffee.
8. **Bills & Financials:**
 - A. **Treasurer’s Financial Report:** \$297,602.08 total in the general bank account and \$40,053.53 in the tax account as of 9/29/17. The Treasurer balances perfectly with the bank balances and the Clerk’s books.
 - B. **Clerk Presents Township Bills:** Amount \$121,685.73 from 9/20/2017 thru 10/17/2017. Clerk Pam Chaffee made the motion to pay the Township’s bills as presented, supported by Trustee Richard Long, ayes all, motion passed.
 - C. **Budget Review:** Reports distributed. 59% of the year – we still look to be on track with the anticipated exception of the Road Fund. The Clerk presented, and made the motion to approve, Resolution 2017-17 which moves funds from one line item in the Road Fund budget to another to pay for the current invoice without creating any negative balances. Trustee Richard Long supported that motion. Roll Call vote: ayes all. Motion Carried. It was noted that the utilities at the Transfer Station could be reduced by removing the unnecessary street lights. Supervisor Judy Maike will contact Great Lakes to follow-up.
9. **Unfinished Business:**
 - A. **Dry Hydrants:** Supervisor Judy Maike informed the Board that one of the reasons that each township pays for their own hydrants and repairs is that no one wants to be any part of paying for the City of White Cloud’s repairs. She thinks that the Fire Board may be willing to pay for signs to be placed on t-posts identifying dry hydrants stating “NO PARKING WITHIN 40 FEET”. She will also ask the Road Commission for a price per hydrant for installation and maintenance of dry hydrants on 28th Street and by Sylvan Lake. We should be able to conclude addressing this topic at the November meeting.
 - B. **Charles Chandler’s request for a Blue Water Trail Resolution:** After a short discussion it was again decided that even though a formal resolution would not be offered by our Board, we

would agree to support the White Cloud Blue Water Trail. Trustee Richard Long made the motion to do just that, supported by Supervisor Maike. Ayes all, motion passed.

C. Parking Lot Bids: We had received two more bids to repair, reseal, and restripe the parking lot. After a short discussion, Trustee Curt Chaffee made the motion to authorize West Michigan Sweeper to do that job for up to \$3,500. Support by Trustee Richard Long. Ayes all, motion passed.

D. Sign Bids: The Board decided to refrain from making any formal action on the sign as presented to allow for at least one other bid.

E. Fire Truck Vote: Supervisor Judy Maike informed the Board that the Fire Board had received 4 bids to replace 1985 pumper truck number 1811. The high bid was over \$320,000. The accepted (low) bid was for \$272,844 for a 2018 Kenworth from CSI out of Grayling. It will be a smaller truck and will take approximately 9 months to deliver. Trustee Richard Long made the motion to approve the capital expenditure as stated above. Support by Trustee Curt Chaffee. Roll Call Vote: ayes all.

10. New Business:

A. Brining 2018: Supervisor Judy Maike made the motion to contract with Michigan Chloride Sales for brining again next year as we have all been very satisfied with the results of their work this year. We will ask for two brinings, the first to be completed between May 1 and 15, 2018, and the second to be completed between August 1 and 15, 2018. The motion also includes the current price be met. The motion was supported by Trustee Richard Long. Ayes all, motion passed. Supervisor Maike will contact Michigan Chloride Sales to ask if they will be able to work for us again next summer for the same price as this summer.

11. Officer's Reports

a. **Zoning Official/Planning Co/ZBA** – From the Planning Commission, an update on the attendance of many residents of the Woods and Waters Condo Association at the last meeting and their concerns. The Commission continues to work on updating ordinances. Supervisor Judy Maike said that she appreciates the reports submitted by Zoning Administrator, Mike Mohr. (copy attached).

b. **County Commissioner** (absent – the Count did not attend)

c. **Transfer Station** – Jeffrey Craigmyle reported that use of the transfer station is down a bit but he thinks customers are waiting for the “next to free” day coming up on 10/21. Clerk Chaffee, Treasurer Fleming, and her son Andrew Fleming all agreed to work on the 10/21 clean-up day. (**Note: as we were one person short, Treasurer Fleming’s other son, Daniel, also agreed to work). Supervisor Maike said that A-Waste will drop off two 20 yard dumpsters prior to 10/21.

d. **Supervisor** – Supervisor Judy Maike reminded the Board that they had until November 8 or 9 to get Newsletter submissions to her. The KCI Company will print them for \$75 plus a penny a page. Kelly Smith from the Road Commission has responded to a call from a concerned resident that there is too much brush along Poplar between 8th and 12th Streets by brush-hogging the edges of the road. Ralph Zimmerman has asked for another \$300 to be approved for flower gardens at the Hall. After a short discussion it was decided that the garden would be moved to the road side of the parking lot on both sides of the driveway. Trustee Curt Chaffee has volunteered to deliver manure. Supervisor Maike made the motion to spend up to \$300 on the gardens for next summer. Support by Clerk Pam Chaffee. Ayes all, motion passed. The Board asked Clerk Chaffee to set up a separate line item for these expenditures. The Drain Commission is handling recycling for Newaygo County. They are working with Wymserdick and attempting to obtain grants. Supervisor Maike will place an ad for the rental of our Hall. She commented on a repeat contact she has had from a person who wants to grow marijuana at the old Duke’s Happy Holiday Resort site.

f. **Treasurer** - no news

g. **Trustees** – no news

12. Public Comment (limit to 3 minutes per person) – none present

13. Adjournment - The meeting was adjourned at 2:45 pm.

Next regular meeting scheduled for Nov 21.

Respectfully submitted on 11/20/2017 by Clerk Pam Chaffee