

Marisol Torrens
Code Enforcement Officer

VILLAGE OF LIBERTY
BUILDING DEPARTMENT



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LIBERTY, NY 12754
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POOL APPLICATION

PERMIT#: _____

SBL#: _____

Address where work will be performed: _____

Applicants Name: _____ Phone#: _____

Email: _____

Owners Name: _____ Phone#: _____

Contractors Name: _____ Phone #: _____

Inground Pool

Above Ground Pool

Inground pool size _____ x _____ **Fees:**
\$.40 x total sf, plus a \$100 filing fee

Above ground pool size: _____ x _____ \$100 fee for above ground pool.

Please Use this space to draw where your pool will be built:

(Make sure you include setbacks from property lines and other structures (homes, sheds etc.))

Village of Liberty Building Permit Checklist

(Please READ and CHECK boxes prior to submission. We will not accept incomplete applications.)

1. I have read the instructions on page 2 of the permit application.
2. I have submitted a plot plan showing the lot and building on the premises.
3. I have submitted legible detailed plans as per the instructions on the permit.
4. I understand the work may not be started until a permit is issued.
5. I understand that all electrical work must be independently inspected.
6. I understand that not displaying the permit placard is a \$50.00 fine.
7. I understand that a Workman's Comp. exemption # or policy must be submitted.
8. I understand that construction debris must not be left outside during construction.
9. I understand that a minimum of 24 hours is required for inspections.
10. I understand that any change requires updating the permit.
11. I understand that it is illegal to occupy or use without a C/O.
A fine of \$1,500 per day for occupying without a C/O
12. I understand that C/O must be issued prior to occupancy of use.
13. I understand that a 911 number must be installed at the property.
14. I have given a copy of this checklist to my contractor.

By signing below, I am stating that I have read and agree to the statements above and the dwelling, structure, fuel burning device, etc. will not be used or occupied until the issuance of a Certificate of Occupancy the building department.

Signature of Applicant: _____ Date: _____

Office Use Only:

- | | |
|---|--------------------------|
| Owners Proxy (if applicable) | <input type="checkbox"/> |
| Home Owners Association (if applicable) | <input type="checkbox"/> |
| Electrical Verification (if applicable) | <input type="checkbox"/> |
| Insurance | <input type="checkbox"/> |
| Plot plan/ Site Plan | <input type="checkbox"/> |
| Permit Fee's \$ _____ | <input type="checkbox"/> |

Owners Proxy

_____ deposes and states that he/she resides at:
(Owner)

(Location where work is being done)

And that he/she is the owner of the premises described in the attached application for a building permit application and further states that he/she has authorized _____ to make said application, secure any necessary permits and approvals, call for inspections, and request a certificate of occupancy upon satisfactory completion of the work described in said application.

Owner's signature: _____ Date: _____

Email Address: _____