

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

June 13th

2019

CALL MEETING TO ORDER BY: Chris Diehl @ 7:30p.m. Pledge of Allegiance

Roll Call: Chair Diehl: Here; Vice Chair Pfile: Here; Trustee Bixler; Here; Fiscal McCluskey: Here; Road, Cemetery, Parks: Biltz: Here; Fire: Jesse Baughman: Absent; Zoning: Lippy: Here

I. MOTION TO APPROVE THE AGENDA FOR: 6/13/2019

Moved By: Jeffrey Second: Tim
Mr. Bixler: Yes Mr. Diehl: Yes Mr. PFile

II. MOTION TO APPROVE MINUTES FOR

A. 5/9/2019 Regular Meeting

Moved By: Jeffrey Second: Tim

Mr. Bixler: Yes Mr. Pfile: Yes Mr. Diehl: Yes

B. 5/30/2019 Regular Meeting

Moved By: Jeffrey Second: Chris

Mr. Diehl: Yes Mr. Pfile: Abstain Mr. Bixler: Yes

III. CORRESPONDENCE:

Tim: I have two prices for the plumbing one is for \$1850.00 and the other is \$6000.00. So I really want to see where the third one comes in at. So I am going to hold out for the third because they are so far apart. The one for \$6,000. I can't understand because it is only a hot water tank a cold line, a hot line out of the water tank and hooking the sinks up and running the plumbing out of the wall. I don't understand where \$6,000 is coming from. We are buying the sink and we are buying the holding tank and we are setting the holding tank, so I don't understand, they are buying the hot water tank, the \$1850 includes all of the same things. I want to hold off and wait for my third price from ABC Plumbing. He came out and looked at it but he just didn't get the price to me in time and part of that is my fault I didn't get to meet with him in time. Chris: Who's the other two that you have? Tim: Viking Plumbing and English Plumbing I mean they have both been going for a long time and they are both pretty close. Viking is \$6,000 and English is \$1850. So I just want to get the third one anyway. Just so that we have a third for comparison. Chris: Viking is the one that came out and helped us out at the Fire Station and didn't even charge us. Tim: I don't know if he is so busy he just doesn't want to do it. I don't know. That just seemed like a lot.

IV. OLD BUSINESS:

A. Jeffrey: When we were discussing the Food License from the Health Department which is going to be \$ 527.00 Who is going to pay for that. We don't need a food license, we are doing a civil service for the baseball and soccer teams. Tim: I showed you guys the prices on the Food License and I didn't know what you guys thought about it, I mean I guess we pay part of the Porta-Johns they pay for some, I told them that they were going to have to pay for the pumping and everything. I didn't know what your guys opinion was on the permit, it is a lot, it is yearly. If they are going to pay it they can split with soccer or whatever, the only thing that I would say is that if there is anything else that goes on in there for the Bicentennial or anything else, I don't know how we would work that all out. Chris: Looking at the Bicentennial and everything how would you feel if we split it with them? Jeffrey: I don't have a problem with it. I am thinking let's just take a look at it. Chris: We are paying for the other part of it right? We are paying for the plumbing. Tim: We are paying for all of that, I didn't ask them about that. Jeffrey: I am thinking that it is a permanent thing. Chris: It is a permanent thing and I don't have a problem doing the upgrades. Jeffrey: I think that it should be split in my opinion 3 ways, Soccer, Baseball and Township. that way everybody is contributing, it is going to be in the

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

June 13th

2019

Townships name, it has to be, but I think that is what we should be talking to them about. Rhonda: Did you approve that girls' softball? Jeffrey: No, actually it was too late. Bill: We could do a rental because there is the Dillon Tournament and potentially other events like that. Chris: I don't know if we want to get into that though. It just gets more complicated. Tim: That is kind of what I was getting at. If there was any kind of a tournament or anything that goes on in there, then who pays that is why I brought up that we pay for some of it then that would cover us if somebody was going to use it for a tournament or something like that. With having it fixed up like that we probably would have a few more tournaments in there, because now they can have food and that has probably been part of the hold back. Chris: The other thing that I would be do we have any type of a contact for Soccer people at this point in time? That might be a little bit touchy. Tim: I think that most of them are a lot of the same people. Justin and Jodie. I will talk to them about it, It would be less than \$200.00 apiece. Jeffrey: I figure that we are absorbing a lot of costs and somewhere. Tim: They are very appreciative of it. Rhonda: Are they requiring you to get a separate insurance policy? Jeffrey: It is all covered.

B. Tim: Nate, the way we have it officially is his anniversary date officially is October Bill that he gets his new vacation and stuff like that. Bill: I would have to look it up. Tim: He asked me about, he said that actually he started July 1st. I told him to look it up and he found me the minutes and everything, I got a copy of them here from when he started on July 1st. He just wants to correct it that way he gets his vacation and stuff. Bill: I will look into it, I have looked into it before, it had something to do when he actually started full time, because he was working at the Fire Department. Jeffrey: He was doing 90 day probationary starting July 1st straight time hours, this was. Tim: He started full-time July 1st. Bill: But he didn't work full time hours. Jeffrey: Nathan worked as a full time Road Department Employee at a rate of 11.95 per hour, 90 day probationary period to start July 1 2015. So his anniversary date would be July 1st. You would have thought isn't our, didn't we set it up that our actual date for vacation is October for everybody. Kevin: Mine is in October, but I started in October. Like October 20th I think. Bill: There was something in the minutes, I know when I first started. Kevin: That is when they hired him but for some reason Judy wouldn't put him on the insurance until September, but his hire date was the first of July. Bill: The insurance there would have to be a 30 day period before they could get him on it. Kevin: You don't understand how it I was. Jeffrey: All that he is saying right now is that it is showing that his actual hire date is October and he wants to correct it to July. Tim: That is all that he wants. So that will be when his vacation renews and all of that stuff. Chris: Someday that could even effect his retirement. Jeffrey: That could affect his retirement. Tim: He has brought it up to me a couple of times and he found the minutes on it. He wanted it corrected is all. Bill: I might just have to go into the system and change. Jeffrey: The way that we have always done it at our plant everybody had a start date and they generated so much time until the vacation renewal date and everybody's renewal date was on the same date for vacation. That way for example you hired in say in July and we decided for example that October was our Fiscal change over date then you would get X amount of vacation time from then until October, but then October you would begin your full vacation for the year, it is much less confusing. Bill: As far as the way that our system works, I tried putting it on the time sheets a note because it doesn't click in my head OH, It is November this is Nate's Anniversary. So I tried putting it on the time sheets, I got yours Kevin, but I missed Nate's or something like that. If everyone was the same that would be easier. Jeffrey: I think that is something that we need to look at. For our meeting in January. Chris: I personally think that it just needs to be dealt with on January 1st and move on and be done with it. Bill: Just prorate it. Rhonda: Do you have roll over or do

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

June 13th

2019

you have to use it. Jeffery: They can only roll over one week. Kevin: Well we only get two weeks.

V. TRUSTEE REPORTS: None.

VI. DEPARTMENT REPORTS:

A. Kevin Biltz- Roads/Buildings/Cemetery/Park Report: Roads: We have the roads mowed back one pass and some where it was real bad we did twice. We are wanting to start patching when we can get a couple of dry days. We have been looking at a lot of ditches and water problems. There is a lot of water lying in the yards and ditches. We have a couple of drive way pipes that need to be put in. Park: We have been mowing when we can. Cemetery: We poured 4 foundations in the old section. There were 2 that fell over 2 that were ready to fall over. We have been mowing when we can.

B. Jesse Baughman/Fire Department- Jeffrey: Total Fire Dept. runs for the month of May 1, 2019 through May 31st 2019 = 36. Fire: 4; MAG: 2; MAR 0; EMS 28: MAG 6; MAR: 0; MVC: 3; MAG; 6; MAR: 0; MVC: 3; MAG 0; MAR 0; Open Burns/Grass Fires: 1; Service Calls: 0; Others: 0. Total Number of runs to date as of May 31st, 2019 is 171. April 30th, 2018 was 134. EMS Grant awarded to EFD. Will find out how much money in a few weeks. Fire: Nothing to report. General: Fire/Medic Autumn Elliott Resigned from the Edinburg Fire Department effective June 1st 2019 for personal reasons. I do not have a copy of that, I will get a copy of that off of Jesse when he comes back. Jesse will be on vacation and out of town from June 27th through July 13th. 1502 will be in charge, I think that is Bob.

MOTION: RESOLUTION: 2019-035

Motion: To accept Autumn Elliot Resignation accepted effective June 1st 2019.

Moved By: Jeffrey Second: Tim

Mr. Bixler: Yes Mr. Diehl: Yes Mr. Pfile: Yes

C. Rhonda: I did stop down at Coontz's and talked to somebody that was there that day. She said that they were going to put a Fence Company there. Chris: I actually stopped and talked to him also and thanked him. Rhonda: There was somebody else in the office when I went in there. Chris: That is what he also told me. He said it might take a little time but he said that is what he is planning on doing is putting a Fence Company there. Kind of compliment their lawn furniture deal I guess. Jeffrey: As long as we see and people see progress being made, if we see something moving forward that is good. Chris: He said that it was going to take a while and I said at least we can see light at the end of the tunnel, sometimes when you go to court why you never see any light at the end of the tunnel. As long as we see that something is going to happen and move on why we can work with that. Rhonda: I have just answered questions and phone calls and stuff like that.

D. Fiscal Officer- William McCluskey- Just a reminder, I will have to figure out the exact dates I believe that it is July 15th, We have to have the Budget submitted to the County for the year 2020, I am actually going to be on Vacation the 13th of July so I can't wait until the 15th to have it ready. Jeffrey: Are you just taking a one-day vacation? Bill: It is going to be that week. I don't know how much time you guys want. Do you want to put it before a meeting in June? The budget worksheet is pretty much in UAN, I can print out budget worksheet, the things that you really need to consider are raises, different projects, that is what we need to go over, the other stuff is pretty much based on every year. Jeffrey: Whatever capital spending is going to be we need to work on incorporating that into. Bill: The rest of it is pretty much just every year averages, this is what the electricity costs, this is what gas costs us. Tim: We talked about replacing one

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

June 13th

2019

of the mowers next year. Bill: So I can go ahead and I will put the budget worksheet together and put it in your boxes and then I don't know if you want to do it. Tim: You give me a date and I will make it work. Bill: I would say if we do it before the last meeting on June 27th. I will let you know when it is in your box. I will try to have it done next week. Chris: If we do this a little bit ahead of time at the 27th meeting, that would work? Tim: We have to have a special meeting before like at 6:30 is that what you are saying? Bill: That is not so formal. Chris: Time wise with your vacation and everything, if we do it at our meeting on the 27th does that still give you enough time, if we had to we could have a special meeting after the 27th. Jeffrey: Is your vacation going to be from the 8th to the 14th is that what it is going to be? Or is it going to be from the 13th to the 20th type thing. Bill: 13th thru the 22nd. Chris: So we don't get messed up or anything maybe 7:00 ahead of time. Bill: If we have any problems then we can look at it during the first meeting in July. Chris: I just don't want to push you that close is what I am saying. Chris: If we do that on the 27th and then maybe the following week if we needed to we could have special meeting to change things. But if we don't need to then. Bill: It is a done deal. Chris: June the 27th 6:30. Tim: I am going to be gone starting tomorrow and I won't be back until the 22nd. Bill: Kevin mentioned that I need approval for Kokosing Credit, She told me to put in who our previous asphalt company was that is why I was going to ask you that, he says well they are the ones that bought it, basically my limitation is that I really can't sign contracts with terms and conditions, with the approval I can sign it, but they look pretty much like basic terms and conditions, they said that they would not charge late fees. Otherwise it is all filled out and ready to go. I did want to mention that Complete Towing did also give us a donation for the Bicentennial Parade for \$550.00 but it came in after the cut off, it came in actually after the Parade. Kelly gave this to me (paperwork for new employee) from the meeting last time you approved Steve Swaggard, Jeff you know that we have gone over the application and what I need as far as information. I went over Tom Eland it is the same thing, I don't have all of the information. I sent Jesse Baughman copies. Just so that you know I will take that and put it in the folder, I don't have an I9 for that, I don't make the rules, that is the Federal Government. We did that check sheet, so pretty much he just goes down that check sheet and I will have everything that I need. Jeffrey: This is for your applications, in order to get everyone properly taken care of, there is actually little folder given out that has everything in it so that have accurate information that they can give us. He is missing an I9 and a W4, He doesn't have the Federal. OK. Chris: You already contacted Jesse and told him? Bill: No, I just got this today, I was going to mention something about Tom Eland and I received this one today. I did like I said I went in and gave them all updated copies, but you can go online and get a W4. A reminder June 15th is the Community Yard Sale, we have had about 5 families contact me about putting their yard sales on the map. They asked about donations, I said we are asking for donations, they are not required, 1-5.00 to cover printing. I got it put into the Record Courier, I finally got Heather Rainone that called me back this time, she hadn't called me previously about the other issue. I didn't hear back from Farm and Dairy, there is a paper in Mantua that it is going to be put in, I put in an ad in the actual section, Heather said that they were going to actually do a write up in Life Styles or something, but I also put an ad in the Yard Sale Section, under classifieds. I put together this map so I will print the maps and people can buy those, I might ask for \$1.00 just to help pay the cost of printing. I believe that is it. Shared warrants, PO's, financial reports.

Edinburg Township Trustees – Regular Trustee Meeting

At Edinburg Administration Building

June 13th

2019

VII. MOTION TO PAY THE BILLS: Warrants 41218-41261

Moved By: Jefferey

Second: Tim

Mr. Diehl: Yes

Mr. Bixler: Yes

Mr. Pfile: Yes

VIII. Motion: MEETING ADJOURNED, at 8:05 PM

Moved By:

Jeffrey

Seconded: Tim

Mr. Bixler: Yes Mr. Diehl: Yes

Mr. Pfile: Yes

Chris Diehl, Chairman

Tim Pfile, Vice Chairman

Jeffrey Bixler, Trustee

William McCluskey, Fiscal Officer