



Bourbonnais Grove Historical Society's Les Artisans Arts & Crafts Fair Application

Saturday, December 5th, 2020, 9am to 3pm

Kankakee County Fairgrounds Expo, 213 W. 4000 S. Road, Kankakee, IL.

Returning Vendor Deadline May 31st, 2020

The Expo is located south of I-57 exit 308 on Route 45/52. There is ample parking and five entrances. There is wi-fi available for **sales only**. The Expo has heat, an ATM machine, bathrooms, electric access, and commercial kitchen. All spaces are 10' by 10'. Efforts are made to give returning vendors their same location, but **spaces may**

need to be changed at the discretion of the coordinator. New applicants must email photos of their work to **lesartisansartsandcraftsfair@gmail.com**. Applicants must follow show guidelines, available on the Bourbonnais Grove Historical Society's website. Vendors must provide their own tables, chairs, and electrical cords. Monies received from applicants that are not accepted will be refunded. Vendors who are accepted will receive detailed set-up information two weeks prior to the event. This event will be registered with the Illinois Department of Revenue Special Events for the purpose of sales tax collection. Vendors will be given a form and the correct tax rate to facilitate this, and the state will receive vendor contact information for follow-up.

Payment must accompany application. Make checks payable to the **Bourbonnais Grove Historical Society**. No post-dated checks. Please include a self-addressed, stamped, business sized envelope to receive your confirmation and instructions for the fair if you do not have email. Please contact Ellen Stringer, fair coordinator, for any questions at 815-935-5278, or via email. Mailing address for applications is **730 Brandywine Court, Bourbonnais, Illinois, 60914**. Please **DO NOT** call the fairgrounds or the Bourbonnais Grove Historical Society for information.

_____	_____		
Name	Business Name		
_____	_____	_____	_____
Address	Town	State	Zip
_____	_____		
Best phone number to reach you	Email		

Description of items you are selling

Special requests (Electric, wall space, same space, etc..... cannot guarantee, but I will try)

_____ number of booths at \$55.00 per 10' by 10' booth _____ Amount enclosed

I understand this is a contract to appear as a vendor on December 5th, 2019 at Les Artisans Arts & Crafts Fair. I waive all claims of liability against Bourbonnais Grove Historical Society, the Kankakee County Fairgrounds, and Ellen Stringer. I understand that once my check has *cleared*, I have been accepted as a vendor, and my fee is nonrefundable.

Signature _____