

**SUMMER VILLAGE OF SILVER SANDS  
AGENDA**

**Friday, October 26<sup>th</sup>, 2018 – commencing at 9:00 a.m.**

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1. Call to order
  
2. Agenda                      a)      Friday, October 26<sup>th</sup>, 2018 Regular Council Meeting
  
3. Minutes:                      a)      Friday, September 28<sup>th</sup>, 2018 Regular Council Meeting  
    p1-5
  
4. Delegations:                n/a
  
5. Bylaws:                        n/a
  
6. Business:                      a)      AUMA request for lobbying with respect to the Municipal Cannabis Transition Program (MCTP) which is the revenue sharing program with respect to cannabis enforcement – please refer to the attached October 18<sup>th</sup>, 2018 email and proposed letter to go to our MLA. Currently municipalities over 5,000 population are suppose to receive funding to help with enforcement costs but it is inadequate, and municipalities under 5,000 population receive no funding. *(forward letter to MLA with respect to the Municipal Cannabis Transition Program (MCTP), or accept for information, or some other direction as given by Council at meeting time)*  
  
    p6-13  
  
    b)      Assessment Review Board Services – further to discussion at the last Council meeting, attached is the current agreement with Capital Region Assessment Services Commission for the noted services. Our current agreement expires at the end of 2018, so this is an opportune time for this discussion. Annual fee is \$400.00 plus \$0.10 per parcel (353 parcels), for a total of \$435.30. Then the additional fees should a hearing actually be held are also enclosed. In 2017 we did have an assessment appeal and that appeal cost for that hearing was \$1,658.78 (copy attached). The County's annual fee currently is \$100.00, and their costs should a hearing be held are basically the same as CRASC if you have a full appeal *(inquire with Lac Ste. Anne County if they would enter into an agreement with the Summer Village of Silver Sands for Assessment Appeal*  
  
    p14-23

# SUMMER VILLAGE OF SILVER SANDS

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*Board Services starting in 2019, or enter into a new agreement with CRASC, or some other direction as given by Council at meeting time)*

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- c) Alberta Emergency Management Agency Training Course – please refer to the attached information on the November 23<sup>rd</sup> ICS 100 training which is scheduled for the Onoway Heritage Centre from 8:30 a.m. to 4:30 p.m. *(authorize attendance)*

- d) Elected Officials Training – it is a requirement of each municipality to ensure they offer their newly elected councillors the opportunity to take the Elected Officials Training Course. Many of these courses are offered shortly after regular elections, but as we experienced a by-election administration is having trouble securing the noted training. Regardless we do need a motion that the Summer Village does offer this training *(that the recently elected Council members being Elizabeth Turnbull and Graeme Horne be authorized to attend the Elected Officials Training Course)*

- e) West Inter Lake District Regional Water Services Commission – Council is invited to attend a meeting with the Summer Village of Betula Beach to hear a presentation on the WILD Water Commission and determine if there is any value to Silver Sands to join this Commission and potable waterline project *(ratify the attendance of Council at the October 25, 2018 meeting with WILD Water representatives, and then direction as given at meeting time as to the next steps (if there are next steps))*

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- f) Recycling Program analysis and discussion on recovery of various service costs by mill rate vs per parcel. Discussion on possible implementation of a minimum municipal tax for the 2019 year *(direction as given at meeting time)*

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g)

h)

i)

7. Financial a) Income & Expense Statement – as of September 30  
(to be distributed to Council at meeting time)

8. Councillors' Reports
- a) Mayor Poulin
  - b) Deputy Mayor Turnbull
  - c) Councillor Horne

9. Administration Reports
- a) Development Officers Report on Open House
  - b) Public Works Report
  - c) CAO Evaluation (t/b handed out at meeting time)

10. Information and Correspondence
- a) Government of Alberta – statement of direct deposit on October 2<sup>nd</sup>, 2018 in the amount of \$1,206.00 representing fourth quarter FCSS funding.
  - b) Alberta Municipal Affairs – September 25<sup>th</sup>, 2018 letter on approval of \$75,000.00 to purchase a public works truck under the Municipal Sustainability Initiative Capital Program (this was approved in our 2018 budget and that is why administration proceeded with the noted application, since that time there has been various discussion with respect to actually proceeding with this purchase, and until we know the costs of the road project I would suggest we continue to hold off)
  - c) Alberta Municipal Affairs – September 19<sup>th</sup>, 2018 letter advising our Municipal Sustainability Initiative operating spending plan has been accepted.
  - d) 18DP04-31 – for construction of a detached dwelling, utilization of existing or installation of septic system and installation of water cistern – 23 Hazel Avenue
  - e)

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11. Open Floor Discussion with Gallery (15 minute time limit)
  
12. Closed Meeting (if required) – n/a
  
13. Adjournment

**Next Meetings:**

- October 26<sup>th</sup>, 2018 – Regular Council Meeting 9:00 a.m.
- November 30<sup>th</sup>, 2018 – Regular Council Meeting 9:00 a.m.

**SUMMER VILLAGE OF SILVER SANDS  
REGULAR COUNCIL MEETING MINUTES  
FRIDAY, SEPTEMBER 28, 2018  
FALLIS COMMUNITY HALL**

	<b>PRESENT</b>	<p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Heather Luhtala, Assistant CAO</p> <p>Public Works: Dan Golka, Public Works Manager</p> <p>Delegations: n/a</p> <p>Public at Large: 5</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Poulin called the meeting to order at 9:00 a.m.
<b>2.</b>	<b>AGENDA</b>	
	175-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that the September 28, 2018 agenda be approved with the following additions:</p> <p>Under Business:</p> <p>6 i) Improving teleconferencing connectivity/sound 6 j) Alberta Community Partnership Grant for Flowering Rush Abatement 6 k) Darwell Regional Lagoon Wastewater Transmission Line Conceptual Study Presentation – Thursday, October 4, 2018 at Lac Ste. Anne County Office in Sangudo, Alberta at 10:00 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b>	
	176-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that the minutes of the August 31, 2018 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	177-18	<p><b>MOVED</b> by Councillor Horne that the minutes of the September 15, 2018 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>DELEGATIONS</b>	n/a
<b>5.</b>	<b>BYLAWS</b>	
	178-18	<p><b>MOVED</b> by Councillor Horne that the notes from the Public Hearing held on September 15, 2018 be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>



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	179-18	<b>MOVED</b> by Deputy Mayor Turnbull that Bylaw 281-2018, being a bylaw which proposes amendments to the existing Land Use Bylaw 265-2015 to create a new District, to add new special-use regulations for Park Model Trailers within the new District, add new definitions and redistrict lands from Direct Control to Condominium Recreation, be given second reading.  <b>CARRIED</b>
	180-18	<b>MOVED</b> by Councillor Horne that Bylaw 281-2018 be given third and final reading.  <b>CARRIED</b>
<b>6.</b>	<b>BUSINESS</b>	
	181-18	<b>MOVED</b> by Deputy Mayor Turnbull that Council accept for information the discussion with respect to the Twp Rd 540 joint road rehabilitation project between the Summer Village of Silver Sands and Lac Ste. Anne County.  <b>CARRIED</b>
	182-18	<b>MOVED</b> by Deputy Mayor Turnbull that Mayor Poulin & Administration be authorized to attend the Onoway Regional Fire Services Firefighter Appreciation Night scheduled for Sunday, October 14, 2018 at 6:00 p.m. at the Alberta Beach Fifty Plus Club.  <b>CARRIED</b>
	183-18	<b>MOVED</b> by Councillor Horne that Deputy Mayor Turnbull and Mayor Poulin be authorized to attend the Subdivision and Development Appeal Board training session on Friday, December 14, 2018 in Wetaskiwin, Alberta.  <b>CARRIED</b>
	184-18	<b>MOVED</b> by Deputy Mayor Turnbull that Council be authorized to attend the Emergency Management Elected Officials Course scheduled for Saturday, October 13, 2018 in Sandy Beach.  <b>CARRIED</b>
	185-18	<b>MOVED</b> by Mayor Poulin that the FortisAlberta franchise fee for the 2019 year for the Summer Village of Silver Sands remain at 3%.  <b>CARRIED</b>
	186-18	<b>MOVED</b> by Councillor Horne that Policy II-001, Expense Reimbursement Policy, be approved with the following amendment to #3.: "Unless additional costs are approved by Council, meals will be reimbursed as per receipts provided to a maximum of \$15.00 for Breakfast, \$20.00 for Lunch, \$30.00 for Supper."  <b>CARRIED</b>

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187-18	<p><b>MOVED</b> by Mayor Poulin that the Summer Village of Silver Sands continue its membership in the North Saskatchewan Watershed Alliance for 2019 at the rate of \$0.50/capita or \$80.00 for the year.</p> <p style="text-align: right;"><b>CARRIED</b></p>
188-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that Councillor Horne be authorized to attend the Capital Region Assessment Services Commission 2018 Annual General Meeting scheduled for Wednesday, October 24, 2018 at the Chateau Louis Hotel in Edmonton, Alberta.</p> <p style="text-align: right;"><b>CARRIED</b></p>
189-18	<p><b>MOVED</b> by Councillor Horne that as per Bylaw 236 (Assessment Complaints Designated Officer Bylaw), that Richard Barham be appointed as the Summer Village's Assessment Complaints Manager (designated officer) for the Summer Village of Silver Sands Assessment Review Board.</p> <p style="text-align: right;"><b>CARRIED</b></p>
190-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that Administration bring back to the next Council meeting the contract with the Capital Region Assessment Services Commission and costs with respect to annual retainer fees/costs for the assessment review board and hearings.</p> <p style="text-align: right;"><b>CARRIED</b></p>
191-18	<p><b>MOVED</b> by Mayor Poulin that administration purchase a bluetooth speakerphone unit to improve teleconferencing connectivity and sound during Council meetings.</p> <p style="text-align: right;"><b>CARRIED</b></p>
192-18	<p><b>MOVED</b> by Councillor Horne that the Summer Village of Silver Sands be authorized to participate in an application for a Flowering Rush Joint Abatement Strategy 2019-2021 under the Alberta Community Partnership Program grant and agree to a financial contribution in the amount of \$2,000.00 per year for 3 years and further agree to the Summer Village of Silver Sands to act as the managing partner to govern the purpose and use of the grant funds.</p> <p style="text-align: right;"><b>CARRIED</b></p>
193-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that Council &amp; Administration be authorized to attend the Darwell Regional Lagoon Wastewater Transmission Line Conceptual Study Presentation scheduled for Thursday, October 4, 2018 at 10:00 a.m. at the Lac Ste. Anne County Administration Office in Sangudo, Alberta.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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7.	<b>FINANCIAL</b> 194-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that the Income and Expense Statements as at August 31, 2018 be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<b>COUNCIL REPORTS</b> 195-18  196-18	<p><b>MOVED</b> by Councillor Horne that administration work with the Development Officer to explore possibilities and implement, if possible, to allow for garages in front yards prior to the Land Use Bylaw being amended to allow for same.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Turnbull that the verbal Council reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<b>ADMIN &amp; PUBLIC WORKS REPORTS</b> 197-18  198-18	<p><b>MOVED</b> by Deputy Mayor Turnbull that the verbal Administration report be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Turnbull that the verbal Public Works reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<b>INFORMATION / CORRESPONDENCE</b> 199-18	<p><b>MOVED</b> by Councillor Horne that the following Information and Correspondence be accepted for information:</p> <ul style="list-style-type: none"> <li>a) 18DP03-31 – a development permit for the construction of an addition to an existing detached dwelling (covered deck) for Lot 6, Block 2, Plan 223MC, 6 Ash Avenue</li> <li>b) Government of Alberta – statement of direct deposit on September 7th, 2018 in the amount of \$10,719.00 for MSI Operating Funds</li> <li>c) Alberta Municipal Affairs – September 12th, 2018 letter advising our Municipal Sustainability Initiative (MSI) 2017 Capital Statement of Funding and Expenditures (SFE) has been accepted as submitted.</li> <li>d) FortisAlberta – September 17th, 2018 email advising of their proposed rates for 2019, subject to approval of the Alberta Utilities Commission</li> <li>e) Lac Ste. Anne Foundation – July 25th, 2018 Board Meeting Minutes</li> <li>f) Alberta Beach – September 4th, 2018 letter to Lac Ste. Anne County requesting permission for Onoway Regional Fire Services to be allowed to complete training exercises on Alberta Beach's property within Lac Ste. Anne County</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>

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**SUMMER VILLAGE OF SILVER SANDS  
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FALLIS COMMUNITY HALL**

<b>11.</b>	<b>OPEN FLOOR WITH GALLERY</b> 200-18	<b>MOVED</b> by Deputy Mayor Turnbull that Council accept for information the open-floor discussion with the gallery.  <b>CARRIED</b>
<b>12.</b>	<b>CLOSED MEETING</b>	n/a
<b>13.</b>	<b>NEXT MEETING(S)</b>	The next meeting has been scheduled for: -Friday, October 26, 2018 at 9:00 a.m.
<b>14.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 10:26 a.m.

\_\_\_\_\_  
Mayor, Bernie Poulin

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

UNAPPROVED

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Date: Mon, 15 Oct, 18 10:57:51AM

From: President <President@auma.ca>

Subject: AUMA Response to Municipal Cannabis Transition Program

Hello Mayors and CAOs,

Earlier today, the provincial government announced the cannabis revenue sharing deal under the Municipal Cannabis Transition Program (MCTP). This deal will hurt all municipalities and places the costs of legalization on the backs of Albertans, while the provincial government pockets the funds collected.

The federal government has been clear that 75 per cent of the Cannabis Excise Tax will go to provinces to share with municipalities according to shared responsibilities. But as today's MCTP outlines, over 215 Alberta municipalities will not receive any funds collected from that excise tax. Only 52 municipalities will be eligible for funding – funding that is inadequate and conditional on a grant application process that includes a reporting process full of red tape.

As a collective, we need to urge the province to come back to the table to create a revenue sharing program that provides municipalities with the necessary and reasonable funding required to manage cannabis legalization.

**And we can only do that with your help.**

1. Reach out to provincial and federal counterparts today. We have attached a template for you to use to let local MLAs know that because the provincial government did not engage municipalities in meaningful consultation, they failed to fully comprehend the impact legalization will have in our communities. You can also let local MPs know that the federal government entered into this agreement with the expectation that provinces would fairly distribute cannabis funds, but Alberta did not hold up their end of the bargain.
2. AUMA is providing key messages (attached) that can be used in conversations with stakeholders and other community leaders. A unified and shared message across the AUMA membership will amplify our voice. This issue hurts every municipality in Alberta, so the province should hear from every municipality. You can include examples of local costs that will affect your community as well.
3. Hold conversations with your council about a media engagement plan. A column has been provided for your use and we encourage you to share it with your local publications. Consider reaching out to your local media to provide input into the new MCTP arrangement and let them know it's a bad deal for residents in your community. This will ensure Albertans know that the province has left them on the hook to cover the costs of legalization.
4. Social media will be a useful tool in engaging with the province and informing our community members on the negative impacts of this deal. Follow @TheAUMA on Twitter and retweet important information that will be shared over the coming days. Actively share the unified key messages on your own social media channels as well.

In addition to our unified advocacy efforts in the province, AUMA has also reached out to the federal government. I will be sending a letter to Federal Finance Minister Bill Morneau outlining our concerns with the province's failure to appropriately share excise taxes with municipalities and asking for consideration of options which could include the potential of withholding Alberta's share of the excise tax until an agreement that provides municipalities with the resources needed has been reached.

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Members, I know you understand the gravity of the situation and how this deal the province is attempting to force upon us will hurt our communities. Municipalities are being put in an unfair position of choosing between safe communities or increased taxes for our residents as the province downloads the costs of legalization onto us. We are here to collaborate in equal partnership with the province, so let's work together to make sure they hear our voices on this, loud and clearly.

Sincerely,

**Barry Morishita** | President  
Mayor, City of Brooks

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C: 403.363.9224 | [president@auma.ca](mailto:president@auma.ca)

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**Attachment: 2018\_10\_15 AUMA Cannabis NR.PDF (311K)**



**Attachment: AUMA cannabis column 20181014- Final.docx (21K)**



**Attachment: AUMA cannabis kms and tweets 20181014- Final.docx (22K)**



**Attachment: Sample Letter to MLAs.docx (21K)**

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**FOR IMMEDIATE RELEASE**  
**October 15, 2018**

### **Provincial cannabis cash is a bad deal for municipalities**

*New provincial grant program underfunds cities, offers nothing to communities under 5,000*

Edmonton - Albertans are on the hook to cover the cost of cannabis legalization in their community. According to the Municipal Cannabis Transition Program (MCTP) announced today, over 215 urban municipalities will be forced to cover legalization costs on their own while only 52 towns, cities and urban service areas will receive minimal funding.

"We are extremely disappointed with this announcement," says Alberta Urban Municipalities Association President Barry Morishita. "Hundreds of Alberta communities are being forced to choose between hiking property taxes or putting public safety at risk and that is unacceptable. This ongoing lack of meaningful consultation from the provincial government has resulted in the province not fully comprehending the impact cannabis legalization will have across Alberta."

AUMA has been advocating for municipalities to receive a fair share of the province's excise tax revenues as part of a "user pay" model to cover the costs associated with legalization. Municipalities are tasked with community education and enforcement, including responding to complaints of consumption in prohibited areas. These costs will be paid out of municipal budgets, instead of from the taxes collected from cannabis sales.

Under the new MCTP, eligible expenses include municipal administration costs directly related to cannabis legalization including land use bylaws and permitting; education and marketing regarding local rules for cannabis consumption; and administrative and enforcement staffing costs. These are expenses that municipalities of all sizes have and will continue to incur, but only a limited number of municipalities are eligible to apply for funding under the program – and only if they meet the criteria.

"Throughout the legalization process, AUMA has attempted to work in good faith with the province," said Morishita. "The federal government did not agree to give the provinces a larger share of the excise tax only for the province to not equitably distribute to the municipalities that need it. Going forward, AUMA will continue to advocate for municipalities dealing with the impending costs of cannabis legalization and will ask the federal government to explore options including potentially withholding the province's portion of the excise tax until the provincial government comes back to the table to ensure our communities remain safe."

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#### **About the AUMA**

Founded in 1905, the Alberta Urban Municipalities Association represents more than 260 of Alberta's urban municipalities, including cities, towns, villages, summer villages and specialized municipalities. Our goal is to develop a strong partnership between all three levels of government through a shared vision, with long-term planning that facilitates social and economic growth, a strategic and stable funding matrix for capital projects, vital emergency and social services, and implementation and coordination in the delivery of services to ensure the long-term sustainability of Alberta's municipalities.

#### **For more information:**

Jackie Sargent, SCMP  
Communications Advisor, AUMA  
780-668-2436  
jsargent@auma.ca

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## MUNICIPAL CANNABIS TRANSITION PROGRAM (MCTP) - Key messages

- This new deal is very disappointing. The province is downloading the costs of legalization onto local communities while they pocket the cash that was intended to offset the costs.
- Municipalities are tasked with education and enforcement, including responding to complaints of consumption in prohibited areas. We need the resources to protect public safety but the province refuses to do their part.
- We have attempted to work collaboratively with the province throughout this process, but the lack of meaningful engagement on their part is concerning. If the province did a better job of engaging with us, they would fully understand the impact legalization will have in our communities.
- When the federal government established the Cannabis Excise Tax deal, it was with the understanding that the province would share a significant portion of the revenue with municipalities. The province has not held up their end of the bargain.
- We are calling on the province to come back to the table to put forward an agreement that doesn't pit public safety against a hike in property taxes. We must have an agreement that respects the role of municipalities during this legalization process.
- Property tax payers should not have to subsidize cannabis legalization and use.

DRAFT tweets. Monitor tweets on Monday to capture popular hashtags on this issue and ensure those hashtags are used in tweets below.

- The new Municipal Cannabis Transition Program will hurt every Alberta municipality. Federal funds are intended to support during legalization process, not for provincial coffers.
- Join us in calling on the province in doing the right thing and develop a plan that gives municipalities the resources we need during legalization [LINK TO NEWS RELEASE](#)
- Did you know that municipalities are responsible for education and enforcement during legalization? Yet the province refuses to share any revenue collected from cannabis taxes to municipalities under 5,000 people. This is unacceptable!
- (Share supportive columns and articles coming from local media)

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### Draft column – municipalities over 5,000

This week, the provincial government announced the Municipal Cannabis Transition Program (MCTP). This program outlines how taxes collected under the federal Cannabis Excise Tax will be distributed to municipalities – and this deal is bad news for our community.

As a population over 5,000, our municipality is eligible for funding that will be inadequate and conditional on a grant application process full of red tape. Communities that are under 5,000 will receive absolutely no support from the provincial government, as the province pockets the funds that were intended to support local communities manage cannabis legalization.

The federal government agreed to give provinces 75 percent of the taxation dollars from cannabis on the condition a significant portion of the funding is shared with municipalities. Instead, our province has decided to keep the majority of funding.

Municipalities are tasked with community education and enforcement, including responding to complaints of consumption in prohibited areas. These costs will now have to be covered out of municipal budgets, instead of from the taxes collected from cannabis sales.

This is unacceptable. Property tax payers should not subsidize cannabis use. We will continue to advocate for our community and fight against the province's attempt to leave you with the bill when it comes to legalization costs. The federal government intended for this excise tax to be shared between the province and municipalities. Because of this agreement, the Alberta Urban Municipalities Association is exploring options including potentially asking the Federal Finance Minister to withhold the province's cheque until the province comes up with a program that doesn't leave municipalities with a choice of unsafe communities or a hike in property tax.

If you have any questions or concerns, I encourage you to reach out to our office. Your council is on your side and we will continue to pressure the province to put forward a plan that will provide municipalities the resources we need to ensure a smooth transition into legalization. You can reach us at XXX-XXX-XXXX

### Draft column – municipalities under 5,000

This week, the provincial government announced the Municipal Cannabis Transition Program (MCTP). This agreement outlines how taxes collected under the federal Cannabis Excise Tax will be distributed to municipalities – and this deal is bad news for our community.

As a population under 5,000, our municipality will receive absolutely no support through the collected taxes from the provincial government. The funds that were intended to offset the costs of education and enforcement, including responding to complaints of consumption in prohibited areas will instead go to line the pockets of the province.

The federal government agreed to give provinces 75 percent of the taxation dollars from cannabis on the condition a significant portion of the funding is shared with municipalities. Instead, our province has decided to keep the majority of funding.

Municipalities are tasked with community education and enforcement, including responding to complaints of consumption in prohibited areas. These costs will now have to be covered out of municipal budgets, instead of from the taxes collected from cannabis sales.

This is unacceptable. Property tax payers should not subsidize cannabis use. We will continue to advocate for our community and fight against the province's attempt to leave you with the bill when it

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comes to legalization costs. The federal government intended for this excise tax to be shared between the province and municipalities. . Because of this agreement, the Alberta Urban Municipalities Association is exploring options including potentially asking the Federal Finance Minister withhold the province's cheque until the province comes up with a program that doesn't leave municipalities with a choice of unsafe communities or a hike in property tax.

If you have any questions or concerns, I encourage you to reach out to our office. Your council is on your side and we will continue to pressure the province to put forward a plan that will provide municipalities the resources we need to ensure a smooth transition into legalization. You can reach us at XXX-XXX-XXXX

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Sample letter to MLA – community over 5000

**Subject: (Municipal) Response to Municipal Cannabis Transition Program (MCTP)**

This week, the provincial government announced the Municipal Cannabis Transition Program (MCTP). This program outlines how taxes collected under the federal Cannabis Excise Tax will be distributed to municipalities – and this deal is bad news for our community.

As a municipality with a population over 5,000, we are eligible for funding that is inadequate and conditional on a grant application process full of red tape. Communities under 5,000 will receive absolutely no support from the provincial government, as the province pockets the funds that were intended to support local communities manage cannabis legalization.

The federal government agreed to give provinces 75 percent of the taxation dollars from cannabis on the condition a significant portion of the funding is shared with municipalities. Instead, our province has decided to keep the majority of funding.

Municipalities are tasked with community education and enforcement, including responding to complaints of consumption in prohibited areas. These costs will now have to be covered out of municipal budgets, instead of from the taxes collected from cannabis sales.

This is unacceptable. Property tax payers should not subsidize cannabis use.

We will continue to advocate for our community and fight against the province's attempt to leave our residents with the bill when it comes to legalization costs. The federal government intended for this excise tax to be shared between the province and municipalities. Because of this agreement, the Alberta Urban Municipalities Association is exploring options including potentially asking the Federal Finance Minister withhold the province's cheque until the province comes up with a program that doesn't leave municipalities with a choice of unsafe communities or a hike in property tax.

We respectfully ask you to immediately call upon the Ministers of Municipal Affairs, Treasury Board and Finance, and Justice and Solicitor General to rescind this program and invite AUMA back to the table to discuss distribution of excise funding to all municipalities in a manner that respects the roles municipalities will play during legalization.

Yours truly,

Name  
Mayor, (municipality)

cc: Barry Morishita, President, Alberta Urban Municipalities Association



Sample letter to MLA – community under 5000

**Subject: (Municipal) Response to Municipal Cannabis Transition Program (MCTP)**

This week, the provincial government announced the Municipal Cannabis Transition Program (MCTP). This agreement outlines how taxes collected under the federal Cannabis Excise Tax will be distributed to municipalities – and this deal is bad news for our community.

As a municipality with a population under 5,000, our community will receive absolutely no support through the collected taxes from the provincial government. The funds that were intended to offset municipal costs for education and enforcement, including responding to complaints of consumption in prohibited areas, will instead go to line the pockets of the province. These costs will now have to be covered out of municipal budgets, instead of from the taxes collected from cannabis sales.

The federal government agreed to give provinces 75 percent of the taxation dollars from cannabis on the condition a significant portion of the funding is shared with municipalities. Instead, our province has decided to keep the majority of funding.

This is unacceptable. Property tax payers should not subsidize cannabis use.

We will continue to advocate for our community and fight against the province's attempt to leave our residents with the bill when it comes to legalization costs. The federal government intended for this excise tax to be shared between the province and municipalities. Because of this agreement, the Alberta Urban Municipalities Association is exploring options including potentially asking the Federal Finance Minister withhold the province's cheque until the province comes up with a program that doesn't leave municipalities with a choice of unsafe communities or a hike in property tax.

We respectfully ask you to immediately call upon the Ministers of Municipal Affairs, Treasury Board and Finance, and Justice and Solicitor General to rescind this program and invite AUMA back to the table to discuss distribution of excise funding to all municipalities in a manner that respects the roles municipalities will play during legalization.

Yours truly,

Name

Mayor, (municipality)

cc: Barry Morishita, President, Alberta Urban Municipalities Association

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*File  
contracts  
&  
agreement*

Capital Region Assessment Services Commission



**MEMBER  
MEMORANDUM OF AGREEMENT  
2016 - 2018**

**LOCAL ASSESSMENT REVIEW BOARDS  
and  
COMPOSITE ASSESSMENT REVIEW BOARDS**

1 January 2016

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# MEMORANDUM OF AGREEMENT

made between

**CAPITAL REGION ASSESSMENT SERVICES COMMISSION**  
(the "Commission")

and

SUMMER VILLAGE OF SILVER SANDS  
(the "Member")

**WHEREAS** the Commission will provide specific administrative and financial services relating to Assessment Review Boards to the Member;

**AND WHEREAS** the Commission and the Member have reached agreement with respect to the terms and conditions under which the Commission will provide such administrative and financial services to the Member;

**NOW THEREFORE** the Commission and the Member agree as follows:

## 1. DEFINITIONS

- a. "Board" means the Board of Directors of the Capital Region Assessment Services Commission.
- b. "Commission" means the Capital Region Assessment Services Commission.
- c. "Fiscal Year" means 1<sup>st</sup> of January to 31<sup>st</sup> of December.
- d. "Member" and "Municipality" mean a municipal authority listed in the Appendix to Alberta Regulation 77/96, as amended from time to time.

- e. **“Panellist”** means an individual who is accredited by the Alberta Municipal Government Board to hear Assessment Hearings.
- f. **“Assessment Review Board”** and **“ARB”** mean either the Local Assessment Review Board (LARB) or the Composite Assessment Review Board (CARB).
- g. **“Assessment Clerk”** means an individual who is accredited by the Alberta Municipal Government Board to perform assessment clerk services.
- h. **“Term”** means the term of this agreement as set forth in Section 2.

## 2. **TERM**

The term of this agreement is as specified in Schedule “A” hereto. The Term may be extended by an agreement in writing between the parties hereto before the end of the Term, failing which the agreement shall terminate at the end of the Term without notice by either party to the other and without additional compensation from the Member to the Commission.

## 3. **OBLIGATIONS of the COMMISSION**

The Commission will provide a full ARB administration service from receipt of Complaint forms through to distribution of the hearing decisions, including, but not limited to:

- a. receiving Complaint forms from the Member, acknowledging their receipt, setting up hearings, preparing and distributing Notices of Hearings, attending each hearing and distributing the decision.
- b. maintaining a Panellist pool sufficient to respond to the Member’s requirements for Assessment Review Board hearings.
- c. annually providing the Member with a list of Commission approved Panellists to be approved by the Member as the designated pool of Panellists from which the Commission can draw from to fill its hearing needs.

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- d. apprising the Member of such information relevant and necessary for the performance of its legislated duties and responsibilities with respect to Assessment Review Boards.
- e. providing an Assessment Clerk at Assessment Review Board hearings, unless the Member informs the Commission of its wish to provide its own Assessment Clerk.
- f. assisting the Panellists to prepare a written decision from each hearing and distributing the decision to the appropriate parties. *NOTE - The decisions, reasons therefore and the writing of the decision are the responsibility of the hearing panellists. The clerk will provide only administrative and clerical assistance to this function.*
- g. preparing, and distributing to the Member, appropriate administrative and operating policies and procedures relating to Assessment Review Boards.
- h. annually meeting with the Panellists to review activities and ensure that the Panellists are current with respect to Assessment Review Board hearing information.

**Panellist Nominations:**

From time to time, the Commission will contact Members seeking nominations of suitable individuals who may be appointed as potential Panellists so that an acceptable pool of accredited Panellists can be maintained. Although the Commission will provide its best efforts to accommodate the Member's nominations, it is understood and agreed that the final determination of the Panellist pool rests with the Commission.

The Commission will contact the Member's nominee to outline the requirements for being considered as a Panellist and inform the nominee of pending training and accreditation requirements and opportunities. Upon successful accreditation, the nominee will be entered on the Commission's Panellist pool registry as maintained by the Commission.

**4. OBLIGATIONS of the MEMBER**

The Member will cooperate with the Commission to ensure the smooth running of the Commission's ARB practices and procedures, including, but not limited to:

- a. annually approving the list of Commission Panellists provided to the Member by the Commission each year. *NOTE - The Commission draws from only its own designated pool of Panellists to sit on Commission administered hearings.*
- b. providing to the Commission immediate notification by email when a completed Assessment Review Board Complaint form has been filed with the Member.
- c. for each complaint, promptly scanning and emailing the following to the Commission: (*IMPORTANT - Where the following documentation contains colour, the document should be scanned in colour.*)
  - Assessment Review Board Complaint form
  - Assessment Complaints Agent Authorization form - if appropriate
  - Proof of payment of applicable complaint fee
  - All other documentation provided by the complainant accompanying the ARB Complaint form
  - Copy of the assessment notice or combined assessment/tax notice that is the subject of the complaint
  - Confirmation that the complaint was received within the 60 day deadline for submission of complaints AND providing the date when the 60 day deadline expires
- d. when requested by the Commission, providing a suitable meeting room for the Assessment Review Board hearing without charge to the Commission.

## 5. FEES and EXPENSES

Each year the Board will review the budget for Assessment Review Board services and will establish such fees as necessary to maintain these services. Annually, the Member will be informed as to what the forthcoming year's fees will be. Effective at the commencement of this Agreement, these approved fees and expenses are as shown in Schedule "A" and they will remain in effect for the remaining years of this agreement unless changed by the Board.

The Commission will invoice each Member for the applicable fees and expenses listed in Schedule "A" and the Member will pay those invoices in a timely manner.

**6. MEMBER INFORMATION**

All Member information relating to the Assessment Review Board complaints is deemed the property of the Member.

Other than for the proper functioning of the Assessment Review Board process, the Commission will not disclose or make known to any person the Member information or any matter or thing which comes to the knowledge of or is disclosed to the Commission by reason of this Agreement and shall retain all such knowledge as confidential, unless the Commission is required by law, or is expressly authorized by the Member in writing, to disclose or make known the knowledge.

Where Member information, whether paper or electronic, is in the temporary possession or control of the Commission, the Commission will ensure the security and safety of all data and allow only authorized access to the Member information.

**7. TERMINATION**

A Member shall be entitled to terminate this agreement upon six (6) months written notice together with payment of the annual fees for the balance of the Term.

The Commission reserves the right to terminate this agreement upon twelve (12) months written notice to the Member.

**8. SURVIVAL**

The provisions of this agreement, which by their context are meant to survive the expiry or earlier termination of this agreement, shall so survive for the benefit of the party relying upon the same.

**9. NOTICE**

Whether or not so stipulated herein, all notices, communication, requests and statements required or permitted hereunder shall be in writing.

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**10. ASSIGNMENT**

This agreement or any rights arising out of this agreement shall not be assigned by either party hereto without the other party's prior written consent, which consent shall not be arbitrarily withheld.

**11. ENTIRE AGREEMENT**


This agreement represents the entire agreement between the parties with respect to the subject matter hereof.

**12. AMENDMENTS**

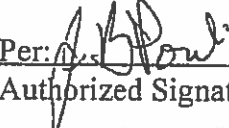
This agreement can be modified, amended or assigned only by a written instrument duly executed by the parties.

**IN WITNESS WHEREOF** the parties hereto have executed this agreement by the hands of their respective, properly authorized officers, on their behalf.

**THE COMMISSION:** CAPITAL REGION ASSESSMENT SERVICES  
COMMISSION

Per:  ARCHIE R GROVER Jan 22 2016  
Authorized Signature Name Date

**THE MEMBER:** Summer Village of Silver Sands  
Name of Member

Per:  Bernie Poulin Oct 30 2015  
Authorized Signature Name Mayor Date

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## SCHEDULE "A"

### TERM of AGREEMENT

The Term of this agreement is for the period from 1 January 2016 to 31 December 2018.

### FEES and EXPENSES

The compensation payable by the Member to the Commission for its performance of this agreement is as follows:

#### 1. Annual Fees per Member - Per Fiscal Year

- a. Core fee of \$400, plus;
- b. Per parcel fee of \$0.10, based on the number of Member's parcels on file with the Commission as at 1 January of each year of the agreement.

#### 2. Hearing Fees - Per Hearing

Assessment Review Board Hearing Fees are chargeable to the Member for each hearing and depend on the services provided to the Member for each hearing. Not all fees may be chargeable for every hearing.

- a. **Hearing Fees:** \$250 for each LARB.  
\$250 for each CARB.
- b. **Panellist Fees:** \$200 per Panellist for each hearing and associated travel that does not exceed four (4) hours.  
\$300 per Panellist for each hearing and associated travel that exceeds four (4) hours.
- c. **Assessment Clerk:** \$500 for each hearing where the Commission provides an Assessment Clerk.

**3. Hearing Expenses**

Travel and subsistence expenses are chargeable to the Member for each hearing. These are based on the rates established from time to time by the Government of Alberta for its Boards, Agencies and Commissions.

**COMMISSION'S SERVICE ADDRESS**

The Commission's address for service of notices is:

Capital Region Assessment Services Commission  
11810 Kingsway Avenue.  
Edmonton, Alberta T5G 0X5

Telephone: 780-451-4191  
Email: info@crasc.ca

**MEMBER'S SERVICE ADDRESS**

The Member's address for service of notices is:

Name of municipality \_\_\_\_\_

Contact name \_\_\_\_\_

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_



Set up as 2017 payable

# CAPITAL REGION ASSESSMENT SERVICES COMMISSION

11810 KINGSWAY AVENUE, EDMONTON, ALBERTA, T5G 0X5

TEL: 780 482 1451 EMAIL: richard.barham@crasc.ca

## INVOICE

RECEIVED  
COMMISSION

Ms. Wendy Wildman  
Summer Village of Silver Sands  
PO Box 8  
Alberta Beach, Alberta T0E 0A0

12-231

INVOICE NUMBER	INVOICE DATE
1703SIS-ARB	31 December 2017

Terms
Payment due within 30 days of invoice date. Overdue accounts will be charged interest at 1.5% per month.

ARB HEARING FEES - 2017	\$
LARB: Roll # 1060	
Hearing Date: 10 November 2017	
Hearing Fee: 1 @ \$250	250.00
Panellist Fees: 3 @ \$200 + 0 @ \$300	600.00
Clerk Fee: 1 @ \$500	500.00
Expenses: Panellists	227.98
Expenses: Clerk	80.80
<b>TOTAL INVOICE</b>	<b>1,658.78</b>

Please include the INVOICE NUMBER on your cheque.

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**Fwd: Addition to Oct 26 agenda**

SO

**From:** Liz Turnbull <lizturnbull@telusmail.net>  
**Date:** October 14, 2018 at 12:17:27 PM MDT  
**To:** Wendy Wildman <cao@onoway.ca>, Silver Sands Admin  
<administration@wildwillowenterprises.com>  
**Cc:** Bernie Poulin <bpoulin@xplor.net.com>, Graeme Horne <graemehorne@mail.com>  
**Subject:** Addition to Oct 26 agenda

Hi, Could we add to the Oct 26 agenda - authorization to attend the Nov 23 ICS 100 (Emerg. Mgmt) training day, please?  
Thanks  
Liz

Sent from my BlackBerry 10 smartphone on the TELUS network.

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**Fwd: AEMA Training workshop November 23, 2018**

**From:** "Marcel Adamkewicz" <madamkewicz@ermcglobal.com>  
**Date:** October 9, 2018 at 2:41:49 PM MDT  
**To:** <mapleteha@yahoo.com>, <edugan@banister.ca>, <hellandcg@gmail.com>, <jkupchenko@shaw.ca>, <carleigh.leclair@svnakamun.com>, <marge.hanssen@svnakamun.com>, <Louis.belland@yahoo.com>, <jackster23@icloud.com>, <gordon.drybrough@summervillageofsandybeach.ca>, <michael.harney@summervillageofsandybeach.ca>, <bpoulin@xplornet.com>, <robkirk@xplornet.ca>, <sandi.benford@gmail.com>, <bj.svsouthview@yahoo.com>, <glen@lfservices.ca>, <veralynnbeck@gmail.com>, <richard.martin@sunsetpoint.ca>, <ann.morrison@sunsetpoint.ca>, <marwal46@yahoo.com>, <rogerviv22@gmail.com>, <lwstamand@gmail.com>, <dave@centraltractor.ca>, <don.svyellowstone@gmail.com>, <russforyellowstone@yahoo.com>  
**Cc:** <d.evans@xplornet.com>, <mapleteha@yahoo.com>, <kmhunter744@yahoo.ca>, <svcastle@telus.net>, <grichmond@mcsnet.ca>, <cao@svnakamun.com>, <cao@rosshaven.ca>, <tajekmc@telus.net>, <svsandyb@xplornet.ca>, <si@secondwindenterprises.com>, <administration@wildwillowenterprises.com>, <jhwilliams1950@gmail.com>, <svsunrisebeach@wildwillowenterprises.com>, <office@sunsetpoint.ca>, <svwestcove@outlook.com>, <bjevne@telus.net>, <kdubban@hotmail.com>, <john.swist@gov.ab.ca>, <mark.pickford@gov.ab.ca>  
**Subject:** AEMA Training workshop November 23, 2018

Hello All Summer Village Agency and Committee members,

On November 23, 2018 the AEMA Field Officers will be conducting a training session that includes the two following items:

1. **Basic Emergency Management**
  - a. This course provides an overview of emergency management in Alberta including the systems and processes for mitigating, preparing for, responding to and recovering from emergencies and disasters. You will learn about the key provisions of the Emergency Management Act and have the opportunity to identify the roles and responsibilities of various levels of government and other key organizations involved in emergency management.
2. **ICS 100**
  - a. Introduction to the Incident Command System
  - b. The Incident Command System is a standardized management system used to organize and manage a scalable response to emergency incidents of any magnitude. ICS 100 (Module 1) is intended as an introduction and overview of the ICS. It is intended for people who may be assigned to incidents in non-supervisory roles and as a prerequisite for students continuing on through other levels.

- The training will take place on November 23, 2018 from 0830am to 1630pm
- The training will take place at the Onoway Heritage Centre

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- **Morning snacks and lunch will be provided**

If any of your Summer Village DEMs, DDEMs, CAOs, Staff, or elected officials have not taken the above training, please invite them.

We have extended the invitation to our mutual aid partners as well.

I would like the CAO of each Summer Village to communicate to your respective Summer Village people and provide them with the information on the training workshop.

Once you receive confirmation of attendance for this training, please send me an email to confirm the number & names; I will forward the number of attendees to AEMA (the trainers).

Please pass this on to the intended participants and encourage their participation; the interaction among the Summer Villages will be most beneficial.

If you have any questions or concerns, please call me or send an email.

Regards, Marcel  
SVREMP Administrator  
(780) 818-8998

ab

Silver Sands Blue Bag Pick Up

Oct-18

Improved Lots 240  
Vacant Lots 88



<u>Date of Pick Up</u>	<u># of bags picked up</u>	<u>Reported by</u>
05-Jul-18	24	GFL
19-Jul-18	41	GFL
02-Aug-18	44 + a lot of cardboard	GFL
16-Aug-18		
30-Aug-18	27	GFL
13-Sep-18		
27-Sep-18		
11-Oct-18		
25-Oct-18		



Recycle cost  
 3<sup>00</sup> / customer / month  
 236 units = \$8,496<sup>00</sup> / year

our waste cost is  
 @ 30,000<sup>00</sup> / year  
 10<sup>45</sup> / customer / month.

LE

**SUMMER VILLAGE OF SILVER SANDS**  
**DEVELOPMENT OFFICER REPORT TO COUNCIL AND ADMINISTRATION**  
**OPEN HOUSE – LUB AMENDMENTS**

**September 15, 2018**

---

- A. A Public Open House held on Saturday, September 15, 2018 from 9:30 am to 10:30 am at the Fallis Hall to obtain feedback from residents with respect to topics of interest relating to Land Use in the Summer Village of Silver Sands.**

History

- **September 15, 2018**

At the beginning of the Open House, the Development Officer and His Worship made some opening comments; where the public were appraised of the process for the Open House. The public were given the opportunity to discuss matters of concern with individual members of Council and the Development Officer. Further, paper "topic" sheets had been laid out on tables for the public to write in comments / concerns revolving around the Land Use Bylaw.

Copies of the paper "topic" sheets follow, including a typed transcript.

**Summary of submissions:**

**1. Recreational Vehicles on Vacant Parcels**

Comments ran the gambit from "No RVs on vacant lots – We'll turn into Shanty Town" to "Give a 7 yr window from date of purchase to build a residence."

**2. Garages in Front Yards**

Comments were generally supportive of allowing for garages in the front yard, or at least that the Development Authority should have leeway to allow for such use.



### **3. Accessory Buildings on Vacant Parcels – Including Fences**

Comments were supportive of allowing for fences and small accessory buildings on vacant parcels. It was not clear as to whether larger accessory building should be allowed on vacant parcels.

### **4. Animal Husbandry – Bee Keeping and Chickens**

Comments were resoundingly supportive of allowing for the keeping of bees and chickens upon residential parcels.

### **5. Pesticide and Fertilizer Use Restrictions**

While comments did not express a demand for a bylaw to restrict the uses of pesticides and fertilizers upon parcels within the community, there was certainly an expression by members of the community that landowners should restrict their use of these products, especially upon lakeshore properties. It was also suggested that herbicides should be added to the list of products whose use should be limited.

### **6. Other Desired Changes to the Land Use Bylaw**

An assortment of comments were received, see attached copies of the "topic" sheets.

Regards,

**Tony Sonnleitner, Development Officer**

## RVs ON VACANT PARCELS

### Comments:

1.

- 3 month min!
- Commitment to start building

2.

- 6 months limit, removal after 6 months. An additional 6 months must pass before returning.

3.

- If people purchase an undeveloped lot, but begin the process of landscaping, they should be allowed to bring their RV out and enjoy their property. As long as they keep their property looking good and do not interfere with their neighbors enjoying their property. Give a 7 yr window from date of purchase to build a residence.
- Also nicer lots than some that have houses.

4.

- If a resident owns one lakefront - has 2 lots across the road – for garden, storage etc. – would like to see ability to store a large RV. – motor home, 5<sup>th</sup> wheel, trailer on one of those lots – not for living – but occasional use on weekends. This would stop cluttering up the lake front lot.

5.

- No R.'V'.S. ON VACANT LOT'S WE'LL TURN INTO SHANTY TOWN WE ARE A SUMMER VILLAGE.

6.

- Only Short Term,

7.

- RV allowed but property must be kept up. Use existing Bylaws to control development

8.

- Rv. should meet a proper guideline for development + care.

30

## **GARAGES IN FRONT YARDS**

### **Comments:**

1.
  - Existing garages should remain. New garage location to be determined lot by lot.
2.
  - With our layout of lot, we like the idea of a beautiful house near the back to look out over the yard and road with the garage on the side, closer to the front to reduce space wasted on the driveway. The garage does not block the house. Matt & Jacine Greenwood 780 644 0607.
3.
  - Some lot's (inverted pie lots) the availability to build a back garage is not possible.
4.
  - There is always exceptions to rules and bylaws. Each homeowner should be able to present their wishes and given approval if it does not exceed property lines and are the required measurements from the property lines.
5.
  - I am fine with the front garage, must meet bylaws and be completely finished.
6.
  - I think they should be able to build in front yards.

## ACCESSORY BUILDINGS ON VACANT PARCELS – INCLUDING GARAGES

### Comments:

1.

- We would like to build our garage before our cabin so that we have safe storage of tools and cabin materials as we build our cabin.

Matt & Jacine Greenwood

2.

- Need to have some fencing – eg. Garden areas, separation from neighboring properties.
- Since we have a lakefront lot + 2 lots across the road which we use for storage, need to have special conditions or exemptions to allow for larger permanent (non residence) on bare lots.
- Also need to have grandfathering clauses if new bylaws are passed.

3.

- Out building's (Max 10 X 10) on skid's should be allowed. It is a good way to store garden tool's & so on.
- Fences higher than 4 ft on side's & on front & back should not be higher than 3'. We are not a compound or in jail.

4.

- Everyone who owns property regardless to use should be able to build a fence as per existing bylaw heights. A fence has a purpose of keeping owners domestic animals in and not running loose, keep other people's animals from entering and using lot to do their business, keep wildlife from entering and using lot as a kitty litter and eating plants & trees. Liability issues – to deter others from using property for their leisure. Example, quads & snowmobiles – security – deterring unwanted visitors Peace of mind.

5.

- Small sheds should be allowed.
- Most of the existing by-laws are OK.

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## **ANIMAL HUSBANDRY**

### **A. BEES**

#### **Comments:**

1.

- This should be a yes in the bylaws but should be discretionary.

2.

- Requiring permits and registration.

3.

- Absolutely.

4.

- Yes

5.

- Yes – Agree w limits and should be inspected

### **B. CHICKENS**

#### **Comments:**

1.

- Yes – with a limit

2.

- Yes !!

3.

- No Roosters !

## PESTICIDE AND FERTILIZER USE RESTRICTIONS

### Comments:

1.

- In an area like ours with the outside influences & winds we need to control this and mowing isn't the total solution.

2.

- Encouraging and education for community to use natural pesticides and fertilizers.

3.

- Fertilizers should not be allowed.

4.

- Suggest educated use of fertilizers & pesticides. Product selection + application. Should also apply to herbicide use.

5.

- Very limited fertilizer + pesticide use on lake front + back lots.

6.

- Use Them responsibly

## **OTHER DESIRED CHANGES TO LUB**

### **Comments:**

1.

- Would like to build garage before cabin to store materials including tools and cabin materials like cabinets. Safe storage of tools! - Matt + Jacine Greenwood

2.

- Not very clear information on web site regarding building and additions
- Would like a list.

3.

- What is the status on 6' fences in S.V.?

4.

- Would like to see Real Estate signs removed from Silver Sands Drive – They are presently on the S.E. side of the Drive and could be placed on connecting streets
- Roaming cats that use our garden beds as a washroom needs to stop. Roaming cats are also a serious problem regarding local bird deaths.

5.

- Cats should be on a leash + licensed same as dogs.

6.

- We shouldn't be restricted to 2018 building safety codes when the original structure is built in 1974.

35

# RV's ON VACANT PLOTS

P. 1

## COMMENTS:

- 3 month min!
- commitment to start building
- 6 MONTHS LIMIT, REMOVAL AFTER 6 MONTHS. AN ADDITIONAL 6 MONTHS MUST PASS BEFORE RETURNING.

If people purchase a undeveloped lot, but begin the process of landscaping, they should be allowed to bring their RV out and enjoy their property. As long as they keep their property looking good and do not interfere with their neighbors enjoying their property. Give a 1yr window from date of purchase to build a residence.

Also nice lots than have the house

- If a resident <sup>owns</sup> - one lake front - has 2 lots across the road - for garden, storage etc. - would like to see ability to store a large RV. - motorhome, 5th wheel, trailer on one of those lots - not for living - but occasional use on weekends. This would stop cluttering up the lake front lot.

- NO R.V.'S ON VACANT LOT'S WE'LL TURN INTO SHANTY TOWN WE ARE A SUMMER VILLAGE.



## RV's On Vacant PARCELS

P.2

### COMMENTS:

Only SHORT TERM,

RV allowed but property must be kept up, use existing By Laws to control development

RV. should meet a proper guideline for development + care,

## GARAGES IN FRONT YARDS

**COMMENTS:** EXISTING GARAGES SHOULD REMAIN. NEW GARAGE LOCATION TO BE DETERMINED LOT BY LOT.

- With our layout of lot, we like the idea of a beautiful house near the back to look out over the yard and road with the garage on the side, closer to the front to reduce space wasted on the driveway. The garage does not block the house.  
Matt: Jacine Greenwood 780 644 0607.
- SOME LOTS (INVERTED PIE LOTS) THE AVAILABILITY TO BUILD A BACK GARAGE IS NOT POSSIBLE
- There is always exceptions to rules and bylaws. Each homeowner should be able to present their wishes and given approval if it does not exceed property lines and are the required measurements from the property lines

Item Rine with front garage, must meet bylaws and be completely finished.

I THINK THEY SHOULD BE ABLE TO BUILD IN FRONT YARDS

COMMENTS:

We would like to build our garage before our cabin so that we have safe storage of tools and cabin materials as we build our cabin.  
-Matt and Leanne Greenwood

Need to have some fencing - e.g. garden areas, separation from neighboring properties.  
Bob + Barb Enders.

Since we have a lake front lot + 2 lots across the road which we use for storage. Need to have special conditions or exemptions to allow for larger permanent (non residence) on bare lots.  
Also need to have grand fathering clauses if new bylaws are passed.

FENCES should be allowed for insurance and safety + security of the lots, they should meet guidelines and be approved.

COMMENTS:

- OUT BUILDING'S (MAX 10x10) ON SKID'S SHOULD BE ALLOWED IT IS A GOOD WAY TO STORE GARDEN TOOL'S & SO ON
- FENCING HIGHER THAN 4' FT. ON SIDES & ON FRONT & BACK SHOULD NOT BE HIGHER THAN 3'. WE ARE NOT IN A COMPOUND OR IN A JAIL.

- Everyone who owns property regardless to use should be able to build a fence as per existing bylaw heights. A fence has a purpose of keeping owners domestic animals in and not running loose, keep other people's animals from entering and using lot to do their business, keep wildlife from entering and using lot as a kitty litter and eating plants & trees. Liability issues - to deter others from using property for their leisure. Example, quads & snowmobiles. Security ~~knowing~~ <sup>detering</sup> ~~others~~ <sup>unwanted</sup> visitors Peace of mind.

small sheds should be allowed.  
Most of the existing by-laws are ok.

Animal Husbandry

P.1

COMMENTS: BEE KEEPING

THIS SHOULD BE A YES IN THE BYLAWS BUT SHOULD BE DISCRETIONARY.

- REQUIRE PERMITS AND REGISTRATION

- Absolutely

- Yes

- Yes - Agree w limits and should be inspected

HI

ANIMAL HUSBANDRY

4 R2

COMMENTS: CHICKENS

Yes - WITH a LIMIT

YES!!

No Roosters!

# PESTICIDE AND FERTILIZER USE RESTRICTIONS

## COMMENTS:

IN AN AREA LIKE OURS WITH ALL THE OUTSIDE INFLUENCES & WINDS WE NEED TO DO SOMETHING TO CONTROL THIS AND MOWING ISN'T THE TOTAL SOLUTION!

- ENCOURAGE AND EDUCATION <sup>FOR</sup> COMMUNITY TO USE NATURAL PESTICIDES AND FERTILIZERS.
- Fertilizers should not be allowed.
- Suggest EDUCATED USE OF FERTILIZERS + PESTICIDES. Product selection + Application. Should also apply to HERBICIDE USE.
- Very limited fertilizer + pesticide use on lake front + back lots. kw
- use them responsibly

## OTHER DESIRED CHANGES TO LUP P.1

### COMMENTS:

- Would like to build garage before cabin to store materials including tools and cabin materials like cabinets. Safe storage of tools! - Matt + Jacine Greenwood
- NOT Very Clear information on Web Site regarding building and additions
  - would like a list
- 
- WHAT IS THE STATUS ON 6' FENCE'S IN S.V.?
- WOULD LIKE TO SEE REAL ESTATE SIGNS REMOVED FROM SILVER SANDS DRIVE - THEY ARE PRESENTLY ON THE S-E SIDE OF THE DRIVE AND COULD BE PLACED ON CONNECTING STREET.
- ROAMING CATS THAT USE OUR GARDEN BEDS AS A WASHROOM NEEDS TO STOP. ROAMING CATS ARE ALSO A SERIOUS PROBLEM REGARDING LOCAL BIRD DEATHS.

CATS SHOULD BE ON LEASH + LICENSED SAME AS DOGS.

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## OTHER DESIRED CHANGES TO LUR

P.2

### COMMENTS:

- We shouldn't be restricted to 2018 Building safety codes when the original structure is built in 1974.

# SVSS Council Meeting October 26 2018


## Public Works Report

### Items outstanding from September meeting

1. Request was made for purchasing 2 catch and release traps for recent skunk problems. 2 catch n release traps have been purchased. Each trap had a bonus smaller trap included. a large for skunks etc and a smaller one for squirrels etc. Suggestion of deposit on cages when signing out? Amount of deposit?
2. October 2, 2018, I met with SVSS Council at Quonset for viewing of Draft Capital Projects throughout the Village. All streets and roads were driven to familiarize council with locations and see current conditions and concern. Thank you, Council, for taking time out of your busy schedules to attend.
3. Playground inspection requests for signage now completed as new sign with ownership and contact information purchased and installed. Replaced weathered stickers on equipment. Have been in contact with inspector that we have completed the requested work and will have a site visit.
4. Lac Ste Anne Gas moved gas meter at Quonset from south end to north end. The gas line was running along side the building preventing any digging for correcting drainage concerns. Budgeted item for 2018 \$1300-1500 unless unforeseen labor costs. Invoice not completed at time of report.
5. Compost area lots of usage.

4/6

6. Trees planted on Village property or very near and as trees grow the branches spread out restricting sight lines or impeding grass cutting or snow removal. Council viewed locations when on Village Capital Project meeting.
  
7. Trees, brush, and branches placed on Village property by property owners. Property owners have been cutting trees, brush and branches on their property and dumping on village property or MR s beside or behind their property. Several locations Alder, Hillside cres, Birch, Connifer, Poplar, Spruce, Bay Dr, Willow, Pine, Poppy Place.

<b>VENDOR</b>		<b>VENDOR ID</b>	<b>DATE ISSUED</b>	
SUMMER VILLAGE OF SILVER SANDS		0000091241	02-Oct-2018	
<b>DEPOSITED AT BANK:</b> 021908989		<b>DEPOSIT NO</b>	<b>DATE</b>	<b>AMOUNT</b>
<b>BRANCH:</b> 08989	<b>ACCOUNT:</b> 893036800	0067818210	04 Oct 2018	\$1,206.00
<b>TOTAL</b>				<b>\$1,206.00</b>
PAYMTE D 00582 SUMMER VILLAGE OF SILVER SANDS PO BOX 8 ALBERTA BEACH AB CAN T0E 0A0 				

<b>DEPOSIT NO:</b> 0067818210		<b>DEPOSIT DATE:</b> 04-Oct-2018		
<b>VOUCHER</b>	<b>DESCRIPTION/REASON FOR PAYMENT</b>	<b>INVOICE/CREDIT NOTE</b>	<b>AMOUNT</b>	<b>SUB-TOTAL</b>
CT035888	FCSS Fourth Quarter Payment Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/468-4314	FCSS011018	\$1,206.00	\$1,206.00
<b>DEPOSIT TOTAL</b>				<b>\$1,206.00</b>

JCA3240107-0001165-00682-0001-0001-00-

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ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

AR94954A

September 25, 2018

His Worship Bernie Poulin  
Mayor, Summer Village of Silver Sands  
PO Box 8  
Alberta Beach Alberta T0E 0A0

Dear Mayor Poulin,

The Alberta Government is committed to making the lives of Albertans better. By providing significant funding to our municipal partners through the Municipal Sustainability Initiative (MSI), we continue to assist municipalities in building strong, safe, and resilient communities while respecting local priorities.

I am pleased to accept the following eligible project submitted by your municipality under the MSI capital program.

CAP-10450 Public Works Truck

\$75,000

My ministry welcomes the opportunity to celebrate your MSI project milestones with you, so please send invitations for these events to my office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, please contact Municipal Affairs Communications, toll free at 310-0000, then 780-427-8862, or at [ma.msicapitalgrants@gov.ab.ca](mailto:ma.msicapitalgrants@gov.ab.ca).

As partners in supporting Alberta's communities, I look forward to working together to move your infrastructure priorities forward.

Sincerely,

Hon. Shaye Anderson  
Minister of Municipal Affairs

cc: Honourable Oneil Carlier, MLA, Whitecourt-Ste. Anne  
Wendy Wildman, Chief Administrative Officer, Summer Village of Silver Sands

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ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Leduc-Beaumont*

AR94916

September 19, 2018

His Worship Bernie Poulin  
Mayor, Summer Village of Silver Sands  
PO Box 8  
Alberta Beach AB T0E 0A0

Dear Mayor Poulin,

The Alberta government is committed to making the lives of Albertans better. By providing significant funding to our municipal partners through the Municipal Sustainability Initiative, we continue to assist municipalities in building strong, safe, and resilient communities while respecting local priorities.

I am pleased to inform you that the operating spending plan submitted by your municipality has been accepted. You may proceed to apply your municipality's 2018 operating allocation and any estimated 2017 carry-forward to the priorities identified in your plan.

As partners in supporting Alberta's communities, I look forward to working together to move your local priorities forward.

Sincerely,

Hon. Shaye Anderson  
Minister of Municipal Affairs

cc: Honourable Oneil Carlier, MLA, Whitecourt-Ste. Anne  
Wendy Wildman, Chief Administrative Officer, Summer Village of Silver Sands

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September 25, 2018

File: 18DP04-31

Re: **Development Permit Application No. 18DP04-31**  
**Plan 2941 MC, Block 2, Lot 23 : 23 Hazel Avenue (the "Lands")**  
**R1A – Residential : Summer Village of Silver Sands**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***CONSTRUCTION OF A DETACHED DWELLING (91.6 SQ. M.),  
UTILIZATION OF EXISTING OR INSTALLATION OF A SEPTIC  
SYSTEM AND INSTALLATION OF A WATER CISTERN***

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- Approval of any plans or installation standards for an on-parcel sewage collection system by an approved Plumbing Inspector.
- 3- The on-site sewage disposal system shall comply with the Private Sewage Systems Standard of Practice - 2009 as adopted by legislation for use in the Province of Alberta.
- 4- The cistern shall be excavated and installed in conformance with the Safety Codes Act or as amended and all such other regulations which may apply to their construction.
- 5- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer
- 6- The applicant shall display for no less than twenty-one (21) days after the permit is issued the enclosed notice. The notice is to be posted immediately adjacent to the blue Municipal Address sign in such a fashion as to be visible by the public.

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- 7- Two (2) Off-Street parking spaces must be provided on site.
- 8- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 9- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 10- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 11- **The improvements take place in accordance with the plans and sketch submitted as part of the permit application, INCLUDING:**
  - **Front Yard setback shall be a minimum of 8.0 metres;**
  - **Side Yard setbacks shall be a minimum of 1.5 metres (or greater distance as required under the Alberta Safety Codes Act;**
  - **Rear Yard setback shall be a minimum of 1.5 metres;**
  - **Maximum Height shall be 9.0 metres (average grade to peak).**
- 12- All improvements shall be completed within twelve (12) months of the effective date of the permit.
- 13- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 14- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

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Development Services  
for the  
**Summer Village of Silver Sands**  
Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed **September 25, 2018**

Complete

Date of Decision

**September 25, 2018**

Effective Date of  
Permit

**October 24, 2018**

Signature of  
Development Officer

Tony Sonleitner, Development Officer, Summer Village of Silver Sands

cc Municipal Administrator, Summer Village of Silver Sands  
Municipal Assessment Services Group Inc. = Ian Ferguson : email [ianferguson@shaw.ca](mailto:ianferguson@shaw.ca)

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



**NOTE:**

**It is strongly recommended that the applicants have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR should be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application, including the ground floor elevation.**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.
2. Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Subdivision & Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.
3. This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.



Development Services  
for the

# Summer Village of Silver Sands

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342

Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

4. The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.
  - a. This is not a Building Permit and, where required by any regulation, a Building Permit, and all other permits in connection with this development, shall also be obtained from:

**The Inspections Group Inc.  
Edmonton Office**

12010 - 111 Avenue NW

Edmonton, Alberta T5G 0E6

E-mail: [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)

Phone: 780 454-5048

Fax: 780 454-5222

Toll Free Ph: 1 866 554-5048

Toll Free Fax: 1 866 454-5222

6. A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.
  - (a) Water and sewage systems are under the jurisdiction of the Inspections Group Inc. (780) 454-5048 or 1-866-554-5048.
  - (b) Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.
  - (c) All plans submitted for the construction or alteration of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.



## Public Notice

DEVELOPMENT APPLICATION NUMBER: 18DP04-31

### APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 2941 MC, Block 2, Lot 23 : 23 Hazel Avenue, with regard to the following:

***CONSTRUCTION OF A DETACHED DWELLING (91.6 SQ. M.),  
UTILIZATION OF EXISTING OR INSTALLATION OF A SEPTIC  
SYSTEM AND INSTALLATION OF A WATER CISTERN***

has been **CONDITIONALLY APPROVED** by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:


1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on October 16, 2018**.

Statements of concern with regard to this development permit should be addressed to:

Summer Village of Silver Sands  
Box 8  
Alberta Beach, Alberta, T0E 0A0  
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	September 25, 2018
Date of Decision	September 25, 2018
Effective Date of Permit	October 24, 2018
Signature of Development Officer	

- Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.
- Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.
- Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

**THIS IS NOT A BUILDING PERMIT**

