

**MINUTES OF THE WORK SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 6:30 PM ON JUNE 7, 2018**

1. Call to Order

Mayor Platt called the meeting to order at 6:30 pm.

2. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Absent, excused
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Peter Spirup, Public Works Superintendent Pat Claxton

Others Present: Sean O’Day, Mid-Willamette Valley COG (present via phone)

3. Announcements:

- a. Additions/deletions to the agenda – None.

4. Discussion with Sean O’Day about proposed city manager evaluation process

Susie Marston opened the meeting and introduced those present. Sean discussed the service provided by the COG wherein they facilitate the review process for elected officials and contracted employees. This would apply in the case of the City Manager for Gervais. Sean outlined the background and advantages of using the COG to assist in the review process. The review process would include a self-evaluation by the City Manager, an evaluation by the individual council members, and potentially an evaluation to be completed by the community, peer or subordinates. Sean explained the method for how the City Manager’s performance would be evaluated.

If the City decides to use the COG to help with the City Manager evaluation, Sean stated that he would need all the evaluation forms to be completed and submitted by July 19th. This would allow enough time for review and preparation for the August 2nd council meeting. There was a brief discussion about the electronic survey and how the City Manager could arrange for specific feedback on comments on the survey questions.

5. Adjourn

The meeting was adjourned at 6:55 PM.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON JUNE 7, 2018 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor