



**2017-2018**  
**HBDBID BOARD of DIRECTORS MEETING**  
Special Meeting Agenda

Date: April 25, 2018  
Location: BID Office  
315 Third St. Suite E  
Huntington Beach, CA 92648

Day: Wednesday  
Time: 9:30 AM

1. Call to order:

Roll Call: Matt Peterson, Bob Bolen, Mike Williams, Dick Thorpe, Susie Smith, Lizzie Raudenbush, Dave Shenkman, Kate Leigh, and Max Schlutz

2. Public Comments:

*This is the time of the meeting for the Board of Directors to receive comments from the public regarding items of interest or agenda items. Pursuant to the Brown (Open Meetings) Act, the Board of Directors may not enter into discussion regarding items not on the agenda. Each speaker is allowed three minutes, and time may not be donated to another speaker.*

3. Approve Agenda

4. Modified Budget through June 30, 2018

Information: Due to the change to the new July 1 fiscal year the Board of Director's need to approve a modified BID budget, through June 30, 2018.

**Recommendation:** Approve the HBDBID budget through June 30, 2018.

5. 2018-19 BID Budget

Information: The City of HB has advised us that the Board needs to approve the 2018-19 BID budget, so the Resolution of Intention can be approved by the City Council by mid-May.

**Recommendation:** Approve the July 1, 2018-June 30, 2019, Huntington Beach Downtown Business Improvement District budget.

6. Temporary Event Assistance

Information: The Finance, Budget and Governance committee has met and recommends hiring a temporary, part-time contractor, not to exceed \$2,000, to assist in the planning and execution



of the Chili at the Beach, and other Board approved events. This task was not included in the current BID Manager contract.

**Recommendation:** Approve hiring a temporary, part-time contractor, not to exceed \$2,000, to assist in the planning and execution of the Chili at the Beach, and other Board approved events.

#### 7. Transfer of Funds

Information: Discuss the transfer, not revenue, of \$7,000 from the Malco account to the Surf City's Got Talent account.

**Recommendation:** Approve the transfer, not revenue, of \$7,000 from the Malco account to the Surf City's Got Talent line item under the Surf City Night's account.

#### 8. Surf City Night's Manager Contract

Information: The Finance, Budget and Governance committee has been researching job duties and salary, and they are ready to begin developing a draft contract and scope of duties to submit to the Executive Committee and the Board of Directors.

**Recommendation:** Approve the Finance, Budget and Governance committee to begin drafting a contract and scope of duties for the Surf City Night's Manager contract to submit to the Executive Committee and the Board of Directors.

#### 9. Announcements

#### 10. Adjournment

In accordance with the Ralph M Brown Act, Huntington Beach Downtown BID agendas are available for public review outside the City of Huntington Beach Council Chambers at 2000 Main Street at least 72 hours prior to each meeting, or 24 hours for special meetings. Questions on agenda items may be directed to Marianne Tonjes, BID Manager, at 714-536-8300.