

The Moran City Council met in regular session on Tuesday, September 5, 2017. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

<u>Mayor</u>	<u>Elected Officials Present:</u>	<u>Council Members Absent</u>
Phillip L. Merkel	<u>Council Members Present</u> Bill C. Bigelow James A. Mueller Kris R. Smith Jerry D. Wallis	Chad A. Lawson

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Nelda Cuppy and Cynthia Chalker. Larry Maness arrived at 7:35 PM.

CONSENT AGENDA

Council member Wallis moved to approve the September 2017 consent agenda as follows:

- August 2017 Minutes
- August 2017 Petty Cash Reimbursement Report
- September 2017 Pay Ordinance totaling \$92,054.34
- August 2017 Jayhawk Utility Audit Trail Report
- August 2017 Certificate of Deposit Report
- Public funds resolution to purchase a \$30,000.00 certificate of deposit (CD) to replace a CD maturing 2017

Smith seconded the motion, motion passed with all approving.

VISITORS

All were present for agenda items.

OLD BUSINESS

Library Repair Bids - Superintendent Stodgell reported receiving a verbal bid of \$6,040 for the following renovations:

- Remove the door from the middle office on the South side
- Remove window between east and middle office
- Install and finish sheet rock on the dais/stage
- Remove doors and sheetrock on the north and south side of the stage
- Remove popcorn texture from ceiling
- Repair and paint ceiling

Stodgell noted the bid for the ceiling repair alone was \$4,965.00. The Council discussed funding the building renovations. Clerk Evans reported the current balance of the Library CD was \$26,007.14, subtracting the \$20,000.00 grant money used to purchase the building leaves a balance of \$6,007.14 for remodeling the building.

Cynthia Chalker brought up the need to enlarge the bathroom door to 36" to meet Americans with Disabilities Act (ADA) requirements. She suggested one bathroom be

taken out of service and just remodel the single bathroom to meet the ADA codes. Ms, Chalker also discussed removing the raised stage from the west wall of the library. Discussion followed with the Council asking the library board to make a renovation list with specific needs that need to be addressed. The Council will then review the list at the October 2nd meeting.

54 Fitness Center – The Council discussed purchasing an additional weight bench for the center. Council member Mueller moved to approve spending up to \$200.00 to purchase a bench. Smith seconded the motion, motion passed with all approving.

Superintendent Stodgell advised the Council that Ken Kale with Kale Electric has advised against installing a motion detector on the lights at the fitness center as constant on/off would not be good for the solenoid and ballast in the fluorescent lights.

Kansas Municipal Energy Agency – Topic was tabled to a later meeting.

NEW BUSINESS

Burn Permits/Use Limits – Topic discussed with no action taken.

Special Assessment Filings – Council member Mueller moved to submit the following special assessment(s) to the Allen County Clerk for addition to the County tax rolls if the bill(s) remain unpaid on September 20th:

304 W First St – Mowing Services - \$300.00

Bigelow seconded the motion, motion passed with all approving.

Request for Sewer at 211 N Pine St – Topic discussed with no action taken as no one was present to make the request.

DEPARTMENTAL REPORTS

Fire Chief – Nothing to report.

Police Chief – Chief Smith reported his department will receive \$1,684.00 in grant funds to purchase safety equipment/gear. Smith asked for approval to purchase the equipment and submit invoices to the State for reimbursement. Bigelow moved to approve Smith's request. Smith seconded the motion, motion passed with all approving.

Council member Bigelow moved the City spend up to \$1,200 to repair the ceiling, remove an interior window, and install a new exterior door in Chief Smith's new office in the Library building. Marlow Brother's Construction will make the improvements. Smith seconded the motion, motion passed with all approving.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of August 2017:

- Fixed library lights
- 407 W. Oak- replaced electric meter and crimp

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- 605 N. Spruce, 400 W. Randolph & 515 N. Locust - replaced electric meters
- Marked poles for new electric service at the park for Moran Day
- Changed out transformer and new electric service at 317 E, First
- Replaced primary electric fuse at 108 S. Birch
- Replaced transformer fuse at 304 S. Cedar
- Repaired security light at Randolph & Spruce
- Cleaned out JD 3033R and back hoe
- Went to lola and looked at equipment for 54 Fitness Center
- Picked up equipment for 54 Fitness Center
- Made repairs to 97 GMC #4 Truck
- Mowed, trimmed & sprayed at the shop and picked up trash
- American Legion sign hung back on the building
- Hooked up new sprayer
- Dug rock out of water trench on S. Maple & cold patched, leveled dirt in low spots in ditch
- Mowed & trimmed old water plant area
- Leveled out ruts around the water plant
- Repaired ¾" service line water leak at 511 N. Cedar
- Hauled dirt back in and cleaned up from leak at 511 N. Cedar
- Repaired ¾" service line water leak at 708 N. Cedar
- Trimmed bushes at City Hall
- Serviced and mounted mosquito sprayer back on Chevy 78
- Pushed up brush and burned at the dump pile
- Moved the dumpster from the Park to City Hall and picked up trash
- Sprayed for Mosquitos x 8
- Mowed, trimmed and sprayed for weeds at City Hall
- Took trash to landfill from dump truck load at 323 N Locust St.
- Mowed, sprayed & broke up a beaver dam at Lagoons
- Unplugged pump at Lift Station #1 and removed tree limbs from security lines
- Mowed ball parks & park
- Watered new trees
- Went to lola to pick up 4x6 posts
- Dug in three poles on guard rail at the park
- Rented a trencher for the park underground electric trenching from Foley
- Took down old meter service & sec service at Park
- Put new mask and outlets together meter
- Picked up limbs and roots from park
- Cleaned up dirt and hauled rock to park for new electric
- Hung new electric services at the park and hooked up outlets underground

City Clerk – Clerk Evans reported income for the month of August 2017 as follows:

General Fund		Water Fund	
Charges For Services	28.30	Sales To Customers	14,308.75
Refuse	1,630.00	Water Protection Fee	41.09
Court Fines	3,313.09	Connect/Reconnect Fee	130.00
Reimbursed Expense	20.00	Bulk Water Sales	154.34
Work Comp/Liability Ins Refund	425.80	Penalties	398.42
Miscellaneous Receipts	1.00	Work Comp/Liability Ins Refund	226.28
Dog Tags/Kennel Fee	4.00	Water Tower Fee	50.00
KS Sales Tax	3,869.62	Sewer Fund	
Franchise Fees	100.00	Sales To Customers	7,371.08
Interest Earned Checking/CDL	49.17	Work Comp/Liability Ins Refund	85.42
Dog Pickup Fee	20.00	Sales Tax	
54 Fitness Fees	612.23	Sales Tax Receipts	1,844.28
Fob Sales	130.00	Gross Receipts	<u>97,977.23</u>

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Electric Fund		<i>Add: Interest to CD 44526614</i>	10.98
Sales To Customers	59,937.18	<i>Add: Interest to CD 44527752</i>	<u>2.21</u>
Connect Fee	49.14	Total Gross Receipts	97,990.42
Work Comp/Liability Ins Refund	300.70	LIEAP Credit	589.67
Overpaid	646.61	General Liability Audit	37.20
Fuel Adjustment	1,490.81	Utility Credits	599.22
Lieap Receipts	592.92	54 Fitness Credit	20.00
Light Rent	147.00	Interest Trans from CD to Checking	<u>14.18</u>
		Net Receipts	96,730.15

There being no further business to discuss, Council member Bigelow moved, seconded by Smith, to adjourn the regular meeting at 8:54 PM. Motion passed with unanimous approval.