

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
December 10, 2019

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 1:03 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa on December 10, 2019. Those present included Staff: Theresa Weiss – District Conservationist, Colleen Siefken – Conservation Assistant; Commissioners: Melvin Wilgenbusch, Jeff Schmitt, Wayne Demmer, Dave Ruden, and Mike Freiburger.

Adopt Agenda: Being no additions or changes, the agenda was approved as presented:

19-123 Motion made by Schmitt to approve the agenda. Motion seconded by Freiburger. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the November 12, 2019 meeting minutes.

19-124 Motion made by Demmer to approve the meeting minutes. Motion seconded by Ruden. Motion carried unanimously.

Commissioner Training Video #11 – SWCD Resource Plan (5-year): Was forwarded to commissioner emails and viewed at home.

Cost Share Applications:

IFIP

Pfeiler Brothers Farm Inc., 3 acres grassed waterways, \$5,805.50 cost share
Marvin Kurt, 1.5 acres grassed waterways, \$4,797.50 cost share
Jeffrey Schmitt, 0.9 acre grassed waterway, \$3,041.50 cost share

19-125 Motion made by Ruden to approve the above listed applications. Motion seconded by Demmer. Schmitt abstained from voting. Motion carried.

Cost Share Amendments:

John Freiburger, #72715, extend completion date until 6/30/2020
David Klein, #68459 & 73820, extend completion date until 6/30/2020
Frederick Kammiller, #70229, extend completion date until 6/30/2020
Frederick Kammiller, #71966, extend completion date until 6/30/2020
Harry Althaus, #69628, extend completion date until 6/30/2020

19-126 Motion made by Demmer to approve the cost share amendments. Motion seconded by Schmitt. Motion carried unanimously.

Cost Share Certifications:

Practice Number	Applicant	Cost Share Amount
80329	BAHL, RUSSELL	\$570.00
77069	BOGE, MICHAEL	\$1,800.00
80394	Cook, Ann	\$3,625.00
78168	COOK, TIMOTHY	\$2,400.00
77072	COOK, TONY	\$2,400.00
76670	DEUTMEYER, MICHAEL	\$1,284.00
76176	DUPONT, MATTHEW	\$600.00
76076	ELGIN, DANIEL	\$73.80
76174	ELGIN, MICHAEL	\$27.60
79956	FELDMANN, GERALD	\$725.00
76456	FOUST, STEVEN	\$345.00
77969	HAMMERAND, DEREK	\$1,110.00
77493	HODGSON, BRIAN	\$1,627.50
78387	HOFFMANN, RONALD	\$2,225.00
76865	JARDING, JOE	\$600.00
76173	KNIPPER, MICHAEL	\$873.00
80477	KURT, DAVID	\$500.00
76649	LANGEL, GENE	\$1,155.00
76626	LATTNER, NICHOLAS	\$1,050.00
77385	LUCAS, ROBERT	\$330.00
78958	LYNCH, JOHN	\$2,400.00
76625	MEIER, BRADLEY	\$180.00
76079	PLOESSL, DANIEL	\$510.00
76741	REITER, ZACHARY	\$2,400.00
76100	ROLWES, DALE	\$2,034.00
78746	SCHMITT, JEFFREY	\$1,800.00
78749	SCHMITT, JOSEPH	\$2,400.00
78960	SCHUELLER, PETER	\$1,575.00
79653	SMITH, JOHN	\$3,865.00
79655	STEFFENSMEIER, WILFRED	\$2,000.00
80427	TURNIS, ALAN	\$2,500.00
76548	TURNIS, DAVID	\$4,000.00
75965	WEBER, DANIEL	\$2,400.00

75877	WEBER, VIRGIL	\$2,400.00
77921	WESSELS, GARY	\$4,000.00
77066	WHITE, ALLAN	\$1,710.00
77064	WHITE, ANDREW	\$1,350.00
76361	WILLE, KENNETH	\$780.00
77145	WILWERT, ANDREW	\$1,320.00
76050	Wulfekuhle, Greg	\$1,850.00
76076	ZAUCHE, ROBERT	\$825.00

19-127 Motion made by Ruden to approve the certifications. Motion seconded by Freiburger. Motion carried unanimously.

Cost Share Maintenance Agreements:

- None

1M/Finance:

- November Bank Statement & Quicken reports were available for review.
- November Treasurer's Report was presented.
- Siefken had shirt samples from Envision for the SWCD shirts. Price per desired shirt will be \$22 per shirt plus embroidery charge.

19-128 Motion made by Freiburger to approve the November Treasurer Report. Motion seconded by Schmitt. Motion carried unanimously.

19-129 Motion made by Demmer to approve the November Quicken report. Motion seconded by Freiburger. Motion carried unanimously.

19-130 Motion made by Freiburger for the district to purchase 1 shirt for each commissioner. Motion seconded by Ruden. Motion carried unanimously.

Correspondence Received:

- REAP Supplemental applications to be submitted for funding:
 - James Kemp, 13.2 acres TSI, \$1,584.00
 - Craig Heims, 3 acres tree planting, \$2,250.00
 - David Rauen, 3 acres tree planting, \$2,250.00
 - Joseph Ertl Declaration of Trust, 5 acres tree planting, \$3,750.00
- General Election filing dates have changed from August to March 2- 20, 2020. Mel, Jeff and Dave's terms will be expiring this year.
- 2020 CDI Conservation Scholarship – Siefken will distribute to local high schools
- SWCD 75th Anniversary will be on March 26th. Freiburger will assist Siefken. Plans will be to hold an open house in March.

- Siefken mentioned desire to purchase a plaque in honor of all commissioners that have served the District. An engraved plate would be attached for each commissioner.

19-131 Motion made by Freiburger to purchase the Commissioner plaque. Motion seconded by Schmitt. Siefken will investigate prices.

Meeting Updates:

- Freiburger updated the board on REAP committee meeting.
- Brief update on CCWMA meeting.

Personnel Updates:

- GIS update – to be further discussed in January after talking with Schmechel.

NRCS Updates:

- NRCS 10-10 Reorganization is a go.

CRP Conservation Plans & Revisions/Conservation Plans: 5

19-132 Motion made by Ruden to approve the conservation plans. Motion seconded by Demmer. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

19-133 Motion made by Freiburger to adjourn. Motion seconded by Schmitt. Motion carried unanimously.

The meeting adjourned at 2:35 p.m.

The next meeting will be held on Tuesday, January ^{14th} 7, 2020 at 1:00 p.m. at the Dubuque Soil & Water Conservation District, Epworth, Iowa.

Melven Wilgenbusch 01/14/2020
Chairperson Date

Carlton Siefken 12/11/19
Secretary Date

