

HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT
NOVEMBER 21, 2019
AGENDA PACKAGE

Heritage Oak Park Community Development District
Inframark, Infrastructure Management Services
210 N. University Drive, #702, Coral Springs, FL 33071
Tel: 954-603-0033 Fax: 954-345-1292

November 14, 2019

Board of Supervisors
Heritage Oak Park Community
Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Heritage Oak Park CDD will be held on Thursday, November 21, 2019 at 10:00 a.m. in the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida. Following is the advanced agenda for the meeting:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Audience Comments on Agenda Items
4. Approval of Consent Agenda
 - A. Approval of the Minutes of the October 17, 2019 meeting
 - B. Financial Statements and Check Register
5. New Business
 - A. Road Repairs
 - B. Lodge Interior Design
6. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - i. Vendor Communications Policy
 - ii. Fees for Lodge Usage
7. On-Site Administration Report – Project Updates
8. Supervisor Requests
9. Audience Comments
10. Adjournment

Any supporting material for the items listed above and not enclosed will be distributed at the meeting. I look forward to seeing you and in the meantime if you have any questions, please contact me.

Sincerely,

Bob Koncar
District Manager

Fourth Order of Business

4A.

MINUTES OF MEETING HERITAGE OAK PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, October 17, 2019 at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida.

Present and constituting a quorum were:

Brian Bitgood	Chairperson
Paul Falduto, Jr.	Vice Chairperson
Edward Carey	Assistant Secretary
Linda Nadelin	Assistant Secretary

Also present were:

Robert Koncar	District Manager
Michelle Egan	Project Manager
Robert Dvorak	District Engineer
Residents	

The following is a summary of the minutes and actions taken at the October 17, 2019 regular meeting of the Heritage Oak Park CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

- Mr. Bitgood called the meeting to order and Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

- The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

- There not being any, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the September 9, 2019 Meeting**
- B. Financial Statements and Check Register**

On MOTION by Mr. Falduto seconded by Ms. Nadelin with all in favor the Consent Agenda was approved.

FIFTH ORDER OF BUSINESS**Public Hearing on Rule Development and Rule Making**

- Mr. Falduto noted the resolution is to amend regulations to the Fitness Center and all facilities. This is for rental of the Lodge and fees required when people want to rent our facilities.
- Mr. Bitgood noted this is also for people who did not turn in the Fitness Center keys maybe when they moved. It gives us the ability to reclaim that money.
- Mr. Falduto asked for changes in the wording of the resolution. Mr. Koncar will have those changes in language made and brought to the next meeting.
- Mr. Bitgood noted he would like the attorney to determine if we can make this a policy rather than a rule. Policies can be established without going through a public hearing process. He will get that information and get back to the Board.

On MOTION by Mr. Carey seconded by Ms. Nadelin with all in favor the public hearing was opened.

- One comment was received.

On MOTION by Mr. Falduto seconded by Ms. Nadelin with all in favor the public hearing was closed.

- Mr. Bitgood noted in the first paragraph of the resolution where it states Fitness Facilities, it should be just Facilities.

A. Resolution 2020-02

On MOTION by Mr. Falduto seconded by Ms. Nadelin with all in favor Resolution 2020-02, a Resolution of the Board of Supervisors of the Heritage Oak Park Community Development District Amending Certain Rules/Fees regarding use of the Facilities; providing a severability clause; providing an effective date; and

providing for repeat of rules in conflict therewith; was adopted, as amended.

SIXTH ORDER OF BUSINESS Old Business

- There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS New Business

A. Roof Repairs

- Ms. Egan noted the Board received a quote from CFS Roofing Services to do maintenance work on the Clubhouse, Buildings 1, 2 and 3 and four gazebos.

Mr. Falduto MOVED to approve the CFS Roofing Services proposal to do maintenance work on the Clubhouse, Buildings 1, 2 and 3, and on four gazebos for a total amount of \$11,596.00 and Mr. Carey seconded the motion.

- The Board continued discussing the above motion.

On VOICE vote with all in favor, the prior motion passed.

- Ms. Egan noted we found a leak in the Lodge roof.
- The technician came, went up to the roof and took pictures he sent to Ms. Egan. He removed the metal panels and noted there are no underlings in the entire roof of the Lodge. Our panels are not sealed together, they are laid on top of each other. They should have been crimped.
- Mr. Bitgood noted for now, we will do an annual maintenance to make sure these things are all cropped up. In next year's budget, we will figure out something to do. With Mr. Dvorak's help, we will come up with a plan.
- Ms. Egan noted, in answer to Mr. Carey's question, we have insulation, but it is wet.

B. Outstanding Regions Check

- Ms. Egan noted we have eight outstanding Regions checks as far back as November of 2018, that have not been cashed.
- Ms. Egan spoke to the Accountant about this, who informed her the Board must make a motion for this.

On MOTION by Mr. Falduto seconded by Ms. Nadelin with all in favor close the Regions Bank Account and have outstanding checks returned to the District.

C. Vendor Communications Policy

- Mr. Koncar noted he will check with Mr. Cohen on this policy. It will be on next month's agenda.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

- There being no report, the next item followed.

B. Engineer

- Mr. Dvorak noted at the last meeting, he was asked to investigate acoustics in the Clubhouse. The Board wanted to get a consultant to see what measures would be required to improve the sound in the Clubhouse. He contacted Siebein Associates in Gainesville about this.
- He will hold onto the proposal for addressing the acoustic system until roof repairs are made. Mr. Dvorak to obtain an additional quote for the acoustical analysis for the November meeting.
- Mr. Dvorak spoke about the pool deck area; he received a proposal from Novella Limited for investigation of pool deck area.

On MOTION by Ms. Nadelin seconded by Mr. Carey with all in favor the proposal from Novella Limited for investigation of the pool deck area and reporting back to the Board, in a not-to-exceed amount of \$4,185, was approved.

- Mr. Dvorak noted from a code standard, he was concerned about the roof. He cautioned against holding meetings in the Lodge and recommended addressing this issue as soon as possible.
- Ms. Egan noted she received an estimated cost of \$55,000 to repair the roof.
- Mr. Bitgood noted all of the roofs have never been touched until we cleaned them this year.

C. Manager

i. Consideration of Audit Engagement Letter for FY 2019

- Mr. Koncar noted this is the Audit Engagement Letter from Grau & Associates to complete the audit for FY 2019. This is not to be confused with the proposal the Board approved at the last meeting to go out for quotes for auditing services for Fiscal Year 2020.
- Grau & Associates are asking for \$5,700, which is covered in your budget.

On MOTION by Mr. Carey seconded by Ms. Nadelin with all in favor the Grau & Associates Audit Engagement Letter for Fiscal Year 2019 was accepted.

ii. Motion to Assign Fund Balance

- Mr. Koncar noted the Board assigning the Fiscal Year 2019 Fund Balance as of September 30, 2019 as follows:
 - Operating Reserve \$134,621
 - Reserve – Arbor \$2,500
 - Reserve – Roads and Streetlights \$274,815
 - Reserve – Roof \$85,000
 - Reserve – Swimming Pool \$26,475

On MOTION by Ms. Nadelin seconded by Mr. Falduto with all in favor the Motion to Assign Fund Balance from Fiscal Year 2019 was approved.

iii. Resolution 2020-01

- Mr. Koncar noted this resolution amends the District's General Fund Budgets for FY 2019. We have to do this in order to comply with GASB requirements for accounting purposes.
- Mr. Bitgood pointed out the single biggest item is irrigation repair. We are \$60,000 over budget last year.

On MOTION by Mr. Carey seconded by Ms. Nadelin with all in favor Resolution 2020-01, a budget amendment amending the Heritage Oak Park Community Development District General Fund Budgets for Fiscal Year 2019, was adopted.

iv. Consideration of Contract with Campus Suite for ADA Compliance

- Mr. Koncar noted in the past we discussed ADA Compliance on your website.
- We looked at eight or nine companies who provide this type of service and received a proposal from Campus Suite who we have used in different districts. The total annual price of \$3,064.80.
- They will create a brand new website for the District. They will have to post new documents after each meeting and throughout the year.
- He recommended the Board authorize staff to work with Campus Suite to establish the minimum amount of documents to be placed on the website as per the Florida Statutes. The more documents you have, the higher cost to the District.
- It was clarified this ADA compliance issue applies to cities, counties and districts and not HOAs.

On MOTION by Mr. Falduto seconded by Mr. Carey with all in favor a contract for ADA Compliance with Campus Suite for a total cost of \$3,064.80, was approved.

- Mr. Falduto noted we had \$12,000 budgeted for this issue. We now have \$8,935 left. He wanted to make a motion that money be put towards the acoustic repairs in the Park, especially since it would not be cheap to fix.

Mr. Falduto MOVED to amend the Fiscal Year 2020 annual budget with the re-allocation of \$8,935 to R&M Clubhouse and Mr. Carey seconded the motion.

- Discussion continued on the above.

On VOICE vote with all in favor the prior motion passed.

NINTH ORDER OF BUSINESS

On-Site Administration Report – Project Updates

- Ms. Egan discussed the issues with the roof.
- Ms. Egan spoke about the street lights, noting she spoke with Tony on Monday.
- Tony reported to her that FPL tried to come in, but nobody was here. Another person from FPL said he could not come in. Tony told them to give him a time of their arrival and he will wait at the gate.
- Discussion ensued on concrete and the possibility of a tripping hazard.

TENTH ORDER OF BUSINESS

Supervisor Requests

- Ms. Nadelin commented that there was talk on the website about the pool and the handicapped.
- Ms. Nadelin commented on bids for the bocce court cover.
- Ms. Egan has looked into this, but it was very expensive.
- Ms. Nadelin observed there is a nest of bees behind Red Oak on the path that is full of fern. Ms. Egan is following up on this.
- Mr. Carey commented on the gazebo across from the pond.

- Mr. Falduto commented he hoped everyone gets involved in the activities in the Park. There is a list of everything going on in the Park. That is not even the full list. There will be activities added to the list later in the year.

ELEVENTH ORDER OF BUSINESS Audience Comments

- An audience comment was received.

TWELFTH ORDER OF BUSINESS Adjournment

- There being no further business,

On MOTION by Mr. Falduto seconded by Ms. Nadelin with all in favor, the meeting was adjourned.
--

Secretary

Brian Bitgood
Chairman

4B.

HERITAGE OAK PARK
Community Development District

Financial Report

October 31, 2019

Prepared by



Table of Contents

FINANCIAL STATEMENTS

Balance Sheet - All Funds	Page 1
Statement of Revenues, Expenditures and Changes in Fund Balance	
General Fund	Page 2 - 3
Irrigation Fund	Page 4
Debt Service Fund	Page 5
Notes to the Financials	Page 6 - 7

SUPPORTING SCHEDULES

Cash Flow Projections	Page 8 - 12
Activities Report	Page 13
Cash & Investment Report	Page 14
Bank Reconciliations	Page 15 - 17
Check Register by Fund	Page 18 - 20

HERITAGE OAK PARK
Community Development District

Financial Statements

(Unaudited)

October 31, 2019

Balance Sheet
October 31, 2019

ACCOUNT DESCRIPTION	GENERAL FUND	IRRIGATION FUND	SERIES 2008 DEBT SERVICE FUND	TOTAL
ASSETS				
Cash - Checking Account	\$ 187,991	\$ -	\$ -	\$ 187,991
Cash On Hand/Petty Cash	200	-	-	200
Accounts Receivable	1,500	-	-	1,500
Accounts Receivable - Other	1,658	-	-	1,658
Allowance - Doubtful Accounts	(916)	(102)	(310)	(1,328)
Assessments Receivable	916	102	310	1,328
Due From Other Funds	118,582	-	48,193	166,775
Investments:				
Money Market Account	151,330	-	-	151,330
Prepaid Items	1,150	-	-	1,150
Deposits	8,175	-	-	8,175
TOTAL ASSETS	\$ 470,586	\$ -	\$ 48,193	\$ 518,779
LIABILITIES				
Accounts Payable	\$ 4,056	\$ -	\$ 5,420	\$ 9,476
Accrued Expenses	3,158	3,000	-	6,158
Sales Tax Payable	2	-	-	2
Deposits	6,918	-	-	6,918
Deferred Revenue	1,500	-	-	1,500
Due To Other Funds	-	166,775	-	166,775
TOTAL LIABILITIES	15,634	169,775	5,420	190,829
FUND BALANCES				
Nonspendable:				
Prepaid Items	1,150	-	-	1,150
Deposits	8,175	-	-	8,175
Restricted for:				
Debt Service	-	-	42,773	42,773
Assigned to:				
Operating Reserves	56,837	-	-	56,837
Reserves - Arbor	2,500	-	-	2,500
Reserves - Roads & Streetlights	274,815	-	-	274,815
Reserves - Roof	85,000	-	-	85,000
Reserves - Swimming Pools	26,475	-	-	26,475
Unassigned:	-	(169,775)	-	(169,775)
TOTAL FUND BALANCES	\$ 454,952	\$ (169,775)	\$ 42,773	\$ 327,950
TOTAL LIABILITIES & FUND BALANCES	\$ 470,586	\$ -	\$ 48,193	\$ 518,779

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-19 BUDGET	OCT-19 ACTUAL
REVENUES							
Interest - Investments	\$ 5,000	\$ 417	\$ 305	\$ (112)	6.10%	\$ 417	\$ 305
Interlocal Agreement	3,000	-	-	-	0.00%	-	-
Room Rentals	500	-	-	-	0.00%	-	-
Recreational Activity Fees	50,500	4,208	2,617	(1,591)	5.18%	4,208	2,617
Special Assmnts- Tax Collector	802,073	-	-	-	0.00%	-	-
Special Assmnts- Discounts	(32,083)	-	-	-	0.00%	-	-
Other Miscellaneous Revenues	300	-	-	-	0.00%	-	-
Gate Bar Code/Remotes	1,000	-	-	-	0.00%	-	-
Access Cards	600	35	35	-	5.83%	35	35
TOTAL REVENUES	830,890	4,660	2,957	(1,703)	0.36%	4,660	2,957
EXPENDITURES							
<u>Administration</u>							
P/R-Board of Supervisors	12,000	1,000	800	200	6.67%	1,000	800
FICA Taxes	918	77	61	16	6.64%	77	61
ProfServ-Engineering	3,000	-	-	-	0.00%	-	-
ProfServ-Legal Services	4,000	-	-	-	0.00%	-	-
ProfServ-Mgmt Consulting Serv	63,637	5,303	5,303	-	8.33%	5,303	5,303
ProfServ-Special Assessment	10,788	-	-	-	0.00%	-	-
Auditing Services	5,750	-	-	-	0.00%	-	-
Communication/Freight - Gen'l	900	75	5	70	0.56%	75	5
Insurance - General Liability	9,199	9,199	8,423	776	91.56%	9,199	8,423
R&M-ADA Compliance	3,065	-	-	-	0.00%	-	-
Legal Advertising	1,100	202	202	-	18.36%	202	202
Miscellaneous Services	1,200	100	35	65	2.92%	100	35
Misc-Bank Charges	2,400	200	132	68	5.50%	200	132
Misc-Assessmnt Collection Cost	16,041	-	-	-	0.00%	-	-
Office Supplies	360	-	-	-	0.00%	-	-
Annual District Filing Fee	175	175	175	-	100.00%	175	175
Total Administration	134,533	16,331	15,136	1,195	11.25%	16,331	15,136
<u>Other Public Safety</u>							
R&M-Gate	2,500	-	-	-	0.00%	-	-
R&M-Gatehouse	1,200	-	-	-	0.00%	-	-
R&M-Security Cameras	2,000	-	-	-	0.00%	-	-
Total Other Public Safety	5,700	-	-	-	0.00%	-	-
<u>Field</u>							
Contracts-Mgmt Services	117,483	9,790	9,790	-	8.33%	9,790	9,790
Contracts-Lake and Wetland	6,120	510	510	-	8.33%	510	510
Contracts-Landscape	86,515	7,210	7,210	-	8.33%	7,210	7,210
Utility - General	38,400	3,200	3,505	(305)	9.13%	3,200	3,505
Utility - Water & Sewer	9,000	750	580	170	6.44%	750	580
Insurance - General Liability	30,000	30,000	28,733	1,267	95.78%	30,000	28,733
R&M-Drainage	10,000	5,000	5,000	-	50.00%	5,000	5,000
R&M-Entry Feature	5,000	-	-	-	0.00%	-	-
R&M-Lake	22,100	175	20,000	(19,825)	90.50%	175	20,000
R&M-Plant Replacement	3,500	-	-	-	0.00%	-	-
R&M-Trees and Trimming	6,000	-	-	-	0.00%	-	-
Misc-Special Projects	10,930	4,230	4,230	-	38.70%	4,230	4,230
Misc-Hurricane Expense	5,000	-	-	-	0.00%	-	-
Misc-Contingency	5,000	-	-	-	0.00%	-	-
Capital Outlay	5,000	3,075	3,075	-	61.50%	3,075	3,075
Total Field	360,048	63,940	82,633	(18,693)	22.95%	63,940	82,633

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-19 BUDGET	OCT-19 ACTUAL
<u>Road and Street Facilities</u>							
R&M-Parking Lots	500	-	-	-	0.00%	-	-
R&M-Roads & Alleyways	4,000	-	-	-	0.00%	-	-
R&M-Sidewalks	4,000	-	-	-	0.00%	-	-
R&M-Streetlights	5,000	186	186	-	3.72%	186	186
Misc-Contingency	3,000	-	-	-	0.00%	-	-
Cap Outlay - Sidewalk Impr	10,000	-	-	-	0.00%	-	-
Cap Outlay - Streetlight Impr	5,000	-	-	-	0.00%	-	-
Reserve - Roads & Streetlights	5,369	-	-	-	0.00%	-	-
Total Road and Street Facilities	36,869	186	186	-	0.50%	186	186
<u>Parks and Recreation - General</u>							
Contracts-Mgmt Services	72,807	6,067	6,067	-	8.33%	6,067	6,067
Contracts-Janitorial Services	18,960	1,580	1,580	-	8.33%	1,580	1,580
Contracts-Pools	10,800	900	900	-	8.33%	900	900
Contracts-Pest Control	1,100	798	798	-	72.55%	798	798
Communication - Telephone	8,100	675	680	(5)	8.40%	675	680
R&M-Clubhouse	58,935	4,911	7,648	(2,737)	12.98%	4,911	7,648
R&M-Parks	12,000	1,000	768	232	6.40%	1,000	768
R&M-Pools	6,000	-	-	-	0.00%	-	-
R&M-Tennis Courts	2,500	-	-	-	0.00%	-	-
Miscellaneous Services	2,400	200	135	65	5.63%	200	135
Misc-Holiday Decor	750	-	-	-	0.00%	-	-
Misc-Cable TV Expenses	1,028	86	84	2	8.17%	86	84
Office Supplies	2,160	180	105	75	4.86%	180	105
Op Supplies - General	2,700	-	-	-	0.00%	-	-
Cap Outlay - Equipment	8,000	-	-	-	0.00%	-	-
Cap Outlay-Clubhouse	27,500	-	-	-	0.00%	-	-
Reserve - Roof	5,000	-	-	-	0.00%	-	-
Reserve - Swimming Pools	2,500	-	-	-	0.00%	-	-
Total Parks and Recreation - General	243,240	16,397	18,765	(2,368)	7.71%	16,397	18,765
<u>Special Recreation Facilities</u>							
Miscellaneous Services	4,500	375	101	274	2.24%	375	101
Misc-Event Expense	21,000	1,750	908	842	4.32%	1,750	908
Misc-Social Committee	24,000	2,000	18	1,982	0.08%	2,000	18
Misc-Trips and Tours	500	-	-	-	0.00%	-	-
Office Supplies	500	-	-	-	0.00%	-	-
Total Special Recreation Facilities	50,500	4,125	1,027	3,098	2.03%	4,125	1,027
TOTAL EXPENDITURES	830,890	100,979	117,747	(16,768)	14.17%	100,979	117,747
Excess (deficiency) of revenues							
Over (under) expenditures	-	(96,319)	(114,790)	(18,471)	0.00%	(96,319)	(114,790)
Net change in fund balance	\$ -	\$ (96,319)	\$ (114,790)	\$ (18,471)	0.00%	\$ (96,319)	\$ (114,790)
FUND BALANCE, BEGINNING (OCT 1, 2019)	569,742	569,742	569,742				
FUND BALANCE, ENDING	\$ 569,742	\$ 473,423	\$ 454,952				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-19 BUDGET	OCT-19 ACTUAL
REVENUES							
Interest - Investments	\$ 24	\$ 2	\$ 2	\$ -	8.33%	\$ 2	\$ 2
Special Assmnts- Tax Collector	133,974	-	-	-	0.00%	-	-
Special Assmnts- Discounts	(5,359)	-	-	-	0.00%	-	-
Other Miscellaneous Revenues	3,500	-	-	-	0.00%	-	-
TOTAL REVENUES	132,139	2	2	-	0.00%	2	2
EXPENDITURES							
Administration							
Misc-Assessmnt Collection Cost	2,679	-	-	-	0.00%	-	-
Total Administration	2,679	-	-	-	0.00%	-	-
Field							
Contracts-Irrigation	49,500	4,125	3,825	300	7.73%	4,125	3,825
R&M-Irrigation	72,800	6,067	3,000	3,067	4.12%	6,067	3,000
R&M-Pumps	2,160	-	-	-	0.00%	-	-
Capital Outlay	5,000	-	-	-	0.00%	-	-
Total Field	129,460	10,192	6,825	3,367	5.27%	10,192	6,825
TOTAL EXPENDITURES	132,139	10,192	6,825	3,367	5.17%	10,192	6,825
Excess (deficiency) of revenues							
Over (under) expenditures	-	(10,190)	(6,823)	3,367	0.00%	(10,190)	(6,823)
Net change in fund balance	\$ -	\$ (10,190)	\$ (6,823)	\$ 3,367	0.00%	\$ (10,190)	\$ (6,823)
FUND BALANCE, BEGINNING (OCT 1, 2019)	(162,952)	(162,952)	(162,952)				
FUND BALANCE, ENDING	\$ (162,952)	\$ (173,142)	\$ (169,775)				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending October 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-19 BUDGET	OCT-19 ACTUAL
REVENUES							
Special Assmnts- Tax Collector	\$ 180,000	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -
Special Assmnts- Discounts	(7,200)	-	-	-	0.00%	-	-
TOTAL REVENUES	172,800	-	-	-	0.00%	-	-
EXPENDITURES							
Administration							
Misc-Assessmnt Collection Cost	3,600	-	-	-	0.00%	-	-
Total Administration	3,600	-	-	-	0.00%	-	-
Debt Service							
Principal Debt Retirement	196,028	-	-	-	0.00%	-	-
Interest Expense	10,388	5,420	5,420	-	52.18%	5,420	5,420
Total Debt Service	206,416	5,420	5,420	-	2.63%	5,420	5,420
TOTAL EXPENDITURES	210,016	5,420	5,420	-	2.58%	5,420	5,420
Excess (deficiency) of revenues Over (under) expenditures	(37,216)	(5,420)	(5,420)	-	14.56%	(5,420)	(5,420)
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	(37,216)	-	-	-	0.00%	-	-
TOTAL FINANCING SOURCES (USES)	(37,216)	-	-	-	0.00%	-	-
Net change in fund balance	\$ (37,216)	\$ (5,420)	\$ (5,420)	\$ -	14.56%	\$ (5,420)	\$ (5,420)
FUND BALANCE, BEGINNING (OCT 1, 2019)	48,193	48,193	48,193				
FUND BALANCE, ENDING	\$ 10,977	\$ 42,773	\$ 42,773				

Notes to the Financial Statements
October 2019

Financial Overview / Highlights

- ▶ Total General Fund revenues are at approximately 00.4% of the Annual Budget.
- ▶ Total General Fund expenditures are at approximately 14.2% of the Annual Budget.

Balance Sheet

Account Name	Annual Budget	YTD Actual	Explanation
Assets			
Accounts Receivable		1,500	Sale of Garage for \$12,000 less 28 payments by HOPCA of \$375/qr.
Accounts Receivable-Other		1,658	Accrued Interlocal agreement-3rd & 4th Qtr 2019, HOA purchases to be reimbursed (\$158).
Allowance-Doubtful Accounts		(1,328)	Allowance for assessments uncollected from FY 2013.
Assessments Receivable		1,328	Assessments uncollected from FY 2013.
Due From Other Funds		166,775	Assessments collected in General Fund - Due from General Fund to Debt Service fund (\$48,193) plus Due from Irrigation Fund to General Fund \$166,775.
Prepaid Items		1,150	Deposit for Murder Myster Dinner in March
Deposits		8,175	Deposits with FPL for sprinkler pumps and street lights.
Liabilities			
Accounts Payable		9,476	Invoices for current month but not paid in current month.
Accrued Expenses		6,158	Lake maintenance, phone, utility, irrigation maintenance.
Sales Tax Payable		2	Sales Tax for the access fees
Deposits		6,918	Balance of Fitness Room key deposits to be reimbursed.
Deferred Revenue		1,500	Balance due on Garage.
Due to Other Funds		166,775	Due to the General fund from the Irrigation fund and due to Debt Service fund from the General fund.

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
General Fund 001				
Revenues				
Interest Income	5,000	305	6.10%	Interest Income on Operating Accounts and Money Market Acct.
Recreational Activity Fee	50,500	2,617	5.18%	Revenues from Activities in the District.
Access Cards	600	35	0.00%	Access cards less sales tax paid.
Expenditures				
<u>Administrative</u>				
Insurance-General Liability	9,199	8,423	91.56%	Insurance paid in full for year.
Legal Advertising	1,100	202	18.36%	Meeting and workshop notices for year, RFP for auditor
<u>Field</u>				
Utility - General	38,400	3,505	9.13%	FPL monthly electric charges.
Insurance-General Liability	30,000	28,733	95.78%	Insurance paid in full for year.
R&M-Drainage	10,000	5,000	50.00%	Rip rap for erosion control Areas 4 and 6 part 2
R&M-Lake	22,100	20,000	90.50%	Rip rap for erosion control Areas 1, 2, 3, 5 and 6 part 1
Misc-Special Projects	10,930	4,230	38.70%	Rip rap for erosion control Area 6 part 2
Capital Outlay	5,000	3,075	61.50%	Rip rap for erosion control Area 6 part 1

**Notes to the Financial Statements
October 2019**

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
General Fund 001				
Expenditures (continued)				
<i>Parks & Recreation</i>				
Contracts-Pest Control	1,100	798	72.55%	Pest control paid for year.
Communication-Telephone	8,100	680	8.40%	Phone services for the Lodge/Sports Bar slightly more than expected.
R&M-Clubhouse	58,935	7,648	12.98%	Lodge roof repair, replace fixture under canopy at clubhouse, final balance of painting proj.
Debt Service Fund 202				
Expenditures				
Principal Debt Payment	196,028	-	0.00%	Next Principal payment to be made in May 2020.
Interest Payment	10,388	5,420	52.18%	Next Interest payment to be made in May 2020

HERITAGE OAK PARK

Community Development District

Supporting Schedules

October 31, 2019

Cash Flow Projections - Summary by Month
Operations & Maintenance
Fiscal Year 2019 - 2020

<u>Month</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>Variance</u>	<u>Balance</u>
Cash Balance as of October 31, 2019				187,991
Investment - Money Market Account				151,330
Irrigation Fund owes General Fund				48,193
General Fund owes Debt Service fund				(166,775)
Adjusted Balance				<u>220,739</u>
November	264,587	67,154	197,433	418,172
December	427,629	79,668	347,961	766,133
January	97,042	62,739	34,303	800,436
February	41,400	60,925	(19,525)	780,911
March	18,874	64,188	(45,314)	735,597
April	60,674	63,833	(3,159)	732,438
May	18,507	60,433	(41,926)	690,513
June	5,669	61,059	(55,390)	635,123
July	10,744	60,818	(50,074)	585,049
August	4,919	60,161	(55,242)	529,807
September	8,031	209,034	(201,003)	328,803

HERITAGE OAK PARK
Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending October 31, 2019

Account Description	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL	
	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Projected FY 2020	Actual Budget
Revenues														
Interest - Investments	\$ 305	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 417	\$ 4,892	\$ 5,000
Interlocal Agreement	-	-	750	-	-	750	-	-	750	-	-	750	3,000	3,000
Room Rentals	-	-	-	-	-	-	-	-	-	-	-	500	500	500
Recreational Activity Fees	2,617	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	4,208	48,905	50,500
Special Assmnts- Tax Collector	-	228,000	383,940	86,505	22,000	13,000	51,000	12,628	-	5,000	-	-	802,073	802,073
Special Assmnts- Discounts	-	(8,700)	(11,900)	(9,183)	(1,080)	(620)	(600)	-	-	-	-	-	(32,083)	(32,083)
Other Miscellaneous Revenues	-	-	-	-	-	-	-	-	-	-	-	300	300	300
Gate Bar Code/Remotes	-	-	-	-	-	-	-	-	-	-	-	1,000	1,000	1,000
Access Cards	35	-	-	-	-	-	-	-	-	-	-	562	597	600
Total Revenues	2,957	223,925	377,415	81,947	25,545	17,755	55,025	17,253	5,375	9,625	4,625	7,737	829,184	830,890
Expenditures														
Administrative														
P/R-Board of Supervisors	800	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	11,800	12,000
FICA Taxes	61	77	77	77	77	77	77	77	77	77	77	77	903	918
ProfServ-Engineering	-	250	250	250	250	250	250	250	250	250	250	250	2,750	3,000
ProfServ-Legal Services	-	333	333	333	333	333	333	333	333	333	333	333	3,663	4,000
ProfServ-Mgmt Consulting Serv	5,303	5,303	5,303	5,303	5,303	5,303	5,303	5,303	5,303	5,303	5,303	5,303	63,637	63,637
ProfServ-Special Assessment	-	-	10,788	-	-	-	-	-	-	-	-	-	10,788	10,788
Auditing Services	-	-	-	-	-	3,750	2,000	-	-	-	-	-	5,750	5,750
Communication/Freight - Gen'l	5	75	75	75	75	75	75	75	75	75	75	75	830	900
Insurance - General Liability	8,423	-	-	-	-	-	-	-	-	-	-	-	8,423	9,199
R&M-ADA Compliance	-	-	-	-	-	-	-	-	-	-	-	3,065	3,065	3,065
Legal Advertising	202	-	-	-	-	-	-	-	898	-	-	-	1,100	1,100
Miscellaneous Services	35	100	100	100	100	100	100	100	100	100	100	100	1,135	1,200
Misc-Bank Charges	132	200	200	200	200	200	200	200	200	200	200	200	2,332	2,400
Misc-Assessmnt Collection Cost	-	4,560	7,679	1,730	440	260	1,020	252	-	100	-	-	16,041	16,041
Office Supplies	-	30	30	30	30	30	30	30	30	30	30	30	330	360
Annual District Filing Fee	175	-	-	-	-	-	-	-	-	-	-	-	175	175
Total Administrative	15,136	11,928	25,835	9,098	7,808	11,378	10,388	7,620	8,266	7,468	7,368	10,433	132,722	134,533
Other Public Safety														
R&M-Gate	-	208	208	208	208	208	208	208	208	208	208	208	2,288	2,500
R&M-Gatehouse	-	100	100	100	100	100	100	100	100	100	100	100	1,100	1,200
R&M-Security Cameras	-	167	167	167	167	167	167	167	167	167	167	167	1,837	2,000
Total Other Public Safety	-	475	475	475	475	475	475	475	475	475	475	475	5,225	5,700

HERITAGE OAK PARK
Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending October 31, 2019

Account Description	Oct Actual	Nov Budget	Dec Budget	Jan Budget	Feb Budget	Mar Budget	Apr Budget	May Budget	Jun Budget	Jul Budget	Aug Budget	Sep Budget	TOTAL	
													Projected FY 2020	Actual Budget
<u>Field</u>														
Contracts-Mgmt Services	9,790	9,790	9,790	9,790	9,790	9,790	9,790	9,790	9,790	9,790	9,790	9,790	117,483	117,483
Contracts-Lake and Wetland	510	510	510	510	510	510	510	510	510	510	510	510	6,120	6,120
Contracts-Landscape	7,210	7,210	7,210	7,210	7,210	7,210	7,210	7,210	7,210	7,210	7,210	7,210	86,516	86,515
Utility - General	3,505	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	38,705	38,400
Utility - Water & Sewer	580	750	750	750	750	750	750	750	750	750	750	750	8,830	9,000
Insurance - General Liability	28,733	-	-	-	-	-	-	-	-	-	-	-	28,733	30,000
R&M-Drainage	5,000	-	-	-	-	-	-	-	-	-	-	5,000	10,000	10,000
R&M-Entry Feature	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000
R&M-Lake	20,000	175	175	175	175	175	175	175	175	175	175	20,175	41,925	22,100
R&M-Plant Replacement	-	-	-	-	-	-	-	-	-	-	-	3,500	3,500	3,500
R&M-Trees and Trimming	-	-	-	-	-	-	-	-	-	-	-	6,000	6,000	6,000
Misc-Special Projects	4,230	-	-	-	-	-	-	-	-	-	-	6,700	10,930	10,930
Misc-Hurricane Expense	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000
Misc-Contingency	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000
Capital Outlay	3,075	-	-	-	-	-	-	-	-	-	-	1,925	5,000	5,000
Total Field	82,633	21,635	21,635	21,635	21,635	21,635	21,635	21,635	21,635	21,635	21,635	79,760	378,742	360,048
<u>Road and Street Facilities</u>														
R&M-Parking Lots	-	-	-	-	-	-	-	-	-	-	-	500	500	500
R&M-Roads & Alleyways	-	-	-	-	-	-	-	-	-	-	-	4,000	4,000	4,000
R&M-Sidewalks	-	-	-	-	-	-	-	-	-	-	-	4,000	4,000	4,000
R&M-Streetlights	186	-	-	-	-	-	-	-	-	-	-	4,814	5,000	5,000
Misc-Contingency	-	-	-	-	-	-	-	-	-	-	-	3,000	3,000	3,000
Cap Outlay - Sidewalk Impr	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	10,000
Cap Outlay - Streetlight Impr	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000
Reserve - Roads & Streetlights	-	-	-	-	-	-	-	-	-	-	-	5,369	5,369	5,369
Total Road and Street Facilities	186	-	-	-	-	-	-	-	-	-	-	36,683	36,869	36,869
<u>Parks and Recreation - General</u>														
Contracts-Mgmt Services	6,067	6,067	6,067	6,067	6,067	6,067	6,067	6,067	6,067	6,067	6,067	6,067	72,807	72,807
Contracts-Janitorial Services	1,580	1,580	1,580	1,580	1,580	1,580	1,580	1,580	1,580	1,580	1,580	1,580	18,960	18,960
Contracts-Pools	900	900	900	900	900	900	900	900	900	900	900	900	10,800	10,800
Contracts-Pest Control	798	302	-	-	-	-	-	-	-	-	-	-	1,100	1,100
Communication - Telephone	680	675	675	675	675	675	675	675	675	675	675	675	8,105	8,100
R&M-Clubhouse	7,648	4,911	4,911	4,911	4,911	4,911	4,911	4,911	4,911	4,911	4,911	4,911	61,672	58,935
R&M-Parks	768	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	11,768	12,000
R&M-Pools	-	500	500	500	500	500	500	500	500	500	500	500	5,500	6,000
R&M-Tennis Courts	-	-	-	-	-	-	-	-	-	-	-	2,500	2,500	2,500

HERITAGE OAK PARK
Community Development District

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending October 31, 2019

Account Description	Oct Actual	Nov Budget	Dec Budget	Jan Budget	Feb Budget	Mar Budget	Apr Budget	May Budget	Jun Budget	Jul Budget	Aug Budget	Sep Budget	TOTAL	
													Projected FY 2020	Actual Budget
Miscellaneous Services	135	200	200	200	200	200	200	200	200	200	200	200	2,335	2,400
Misc-Holiday Decor	-	750	-	-	-	-	-	-	-	-	-	-	750	750
Misc-Cable TV Expenses	84	86	86	86	86	86	86	86	86	86	86	86	1,030	1,028
Office Supplies	105	180	180	180	180	180	180	180	180	180	180	180	2,085	2,160
Op Supplies - General	-	225	225	225	225	225	225	225	225	225	225	225	2,475	2,700
Cap Outlay - Equipment	-	-	-	-	-	-	-	-	-	-	-	8,000	8,000	8,000
Cap Outlay - Clubhouse	-	-	-	-	-	-	-	-	-	-	-	27,500	27,500	27,500
Reserve - Roof	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000
Reserve - Swimming Pools	-	-	-	-	-	-	-	-	-	-	-	2,500	2,500	2,500
Total Parks and Recreation - General	18,765	17,377	16,325	16,325	16,325	16,325	16,325	16,325	16,325	16,325	16,325	61,825	244,887	243,240
<u>Special Recreation Facilities</u>														
Miscellaneous Services	101	375	375	375	375	375	375	375	375	375	375	375	4,226	4,500
Misc-Event Expense	908	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	1,750	20,158	21,000
Misc-Social Committee	18	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	22,018	24,000
Misc-Trips and Tours	-	-	-	-	-	-	-	-	-	-	-	500	500	500
Office Supplies	-	42	42	42	42	42	42	42	42	42	42	42	462	500
Total Special Recreation Facilities	1,027	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,167	4,667	47,364	50,500
Total Expenditures	117,747	55,581	68,436	51,699	50,409	53,979	52,989	50,221	50,867	50,069	49,969	193,842	845,808	830,890
Excess (deficiency) of revenues														
Over (under) expenditures	(114,790)	168,344	308,979	30,248	(24,864)	(36,224)	2,036	(32,968)	(45,492)	(40,444)	(45,344)	(186,105)	(16,624)	-
Net change in fund balance	<u>\$(114,790)</u>	<u>\$ 168,344</u>	<u>\$ 308,979</u>	<u>\$ 30,248</u>	<u>\$ (24,864)</u>	<u>\$ (36,224)</u>	<u>\$ 2,036</u>	<u>\$ (32,968)</u>	<u>\$ (45,492)</u>	<u>\$ (40,444)</u>	<u>\$ (45,344)</u>	<u>\$(186,105)</u>	<u>\$ (16,624)</u>	<u>\$ -</u>

Statement of Revenues, Expenditures and Changes in Fund Balances
Trend Report
For the Period Ending October 31, 2019

Account Description	Oct Actual	Nov Budget	Dec Budget	Jan Budget	Feb Budget	Mar Budget	Apr Budget	May Budget	Jun Budget	Jul Budget	Aug Budget	Sep Budget	TOTAL	
													Projected FY 2020	Adopted Budget
Revenues														
Interest - Investments	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2	\$ 24	\$ 24
Special Assmnts- Tax Collector	-	42,050	52,000	15,418	16,209	859	5,579	1,000	-	859	-	-	133,974	133,974
Special Assmnts- Discounts	-	(1,682)	(2,080)	(617)	(648)	(34)	(224)	(40)	-	(34)	-	-	(5,359)	(5,359)
Other Miscellaneous Revenues	-	292	292	292	292	292	292	292	292	292	292	292	3,212	3,500
Total Revenues	2	40,662	50,214	15,095	15,855	1,119	5,649	1,254	294	1,119	294	294	131,851	132,139
Expenditures														
Administrative														
Misc-Assessmnt Collection Cost	-	841	1,040	308	324	17	112	20	-	17	-	-	2,679	2,679
Total Administrative	-	841	1,040	308	324	17	112	20	-	17	-	-	2,679	2,679
Field														
Contracts-Irrigation	3,825	4,125	4,125	4,125	4,125	4,125	4,125	4,125	4,125	4,125	4,125	4,125	49,200	49,500
R&M-Irrigation	3,000	6,067	6,067	6,067	6,067	6,067	6,067	6,067	6,067	6,067	6,067	6,067	69,737	72,800
R&M-Pumps	-	540	-	540	-	-	540	-	-	540	-	-	2,160	2,160
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	5,000	5,000	5,000
Total Field	6,825	10,732	10,192	10,732	10,192	10,192	10,732	10,192	10,192	10,732	10,192	15,192	126,097	129,460
Total Expenditures	6,825	11,573	11,232	11,040	10,516	10,209	10,844	10,212	10,192	10,749	10,192	15,192	128,776	132,139
Excess (deficiency) of revenues														
Over (under) expenditures	(6,823)	29,089	38,982	4,055	5,339	(9,090)	(5,195)	(8,958)	(9,898)	(9,630)	(9,898)	(14,898)	3,075	-
Over (under) expenditures	\$ (6,823)	\$ 29,089	\$ 38,982	\$ 4,055	\$ 5,339	\$ (9,090)	\$ (5,195)	\$ (8,958)	\$ (9,898)	\$ (9,630)	\$ (9,898)	\$ (14,898)	\$ 3,075	\$ -

HERITAGE OAK PARK

Community Development District

Activities Fund Deposits

Deposit							
Date		Amount	Trivia Night	Poolside Lunch	Morning Coffee Social	Monster Mash	
10/31/19	Deposit	\$2,617	\$18	\$1,589		\$1,010	
	Total	\$2,617	\$18	\$1,589	\$0	\$1,010	\$0
	Expenses	-\$926	\$0	\$0	-\$18	-\$908	\$0
	Profit / (Loss)	\$1,691	\$18	\$1,589	-\$18	\$102	\$0
	Other Expenses	(\$101)					
	Total Profit / (Loss)	\$1,590					

	FY 2017	FY 2018	FY 2019	FY 2020
Reserve Balance-Beginning	9,191	9191	7088	-
Revenue	39,654	43,189	47,790	2,617
Expenses	35,643	46,362	64,189	1,027
Profit(Loss)	4,011	(3,173)	(16,399)	1,590

Notes: Revenue and Expenses are per financial statements
Expenses also include office supplies for activities department that are not tied to a specific activity

Cash and Investment Report
October 31, 2019

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND				
Operating Checking Account	BankUnited	N/A	0.00%	\$59,910
Operating Checking Account	Regions Bank	N/A	0.00%	\$51,750
Operating Checking Account - MuniNow	SunTrust	N/A	0.10%	\$76,332
			Subtotal	\$187,991
Petty Cash - Property Manager	N/A	N/A	N/A	\$200
Money Market Account	BankUnited	N/A	1.35%	\$151,330 (1)
			Total	\$339,521

NOTE 1 - Invested Funds into a Money Market Account with BankUnited.

Heritage Oak Park CDD

Bank Reconciliation

Page Number 32

Bank Account No. 7282 Bank United Checking
Statement No. 10-19
Statement Date 10/31/2019

G/L Balance (LCY)	59,909.51	Statement Balance	96,557.71
G/L Balance	59,909.51	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	96,557.71
Subtotal	59,909.51	Outstanding Checks	36,648.20
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	59,909.51	Ending Balance	59,909.51
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
10/18/2019	Payment	2114	FLORIDA DEPARTMENT OF ECONOMIC OP	175.00	0.00	175.00
10/22/2019	Payment	2115	SUN NEWSPAPERS	94.38	0.00	94.38
10/28/2019	Payment	2116	MARC TODD DOBSON	650.00	0.00	650.00
10/28/2019	Payment	2118	BUFFALO GRAFFIX	269.85	0.00	269.85
10/28/2019	Payment	2119	CFS ROOFING SERVICES, INC	1,006.95	0.00	1,006.95
10/28/2019	Payment	2120	ELECTRICAL SOLUTIONS OF SW	1,337.00	0.00	1,337.00
10/28/2019	Payment	2121	GOOD NEWS PEST SOLUTIONS	798.00	0.00	798.00
10/28/2019	Payment	2123	REGIONS BANK-9343	978.31	0.00	978.31
10/28/2019	Payment	2124	JOHNSON, MIRMIRAN & THOMPSON, INC	1,927.50	0.00	1,927.50
10/29/2019	Payment	2125	PAUL J. FALDUTO , JR	184.70	0.00	184.70
10/29/2019	Payment	2126	BRIAN R. BITGOOD	184.70	0.00	184.70
10/29/2019	Payment	2127	EDWARD A. CAREY	184.70	0.00	184.70
10/29/2019	Payment	2128	LINDA M. NADELIN	184.70	0.00	184.70
10/31/2019	Payment	2129	ARTISTREE LANDSCAPE	7,209.62	0.00	7,209.62
10/31/2019	Payment	2130	HOME DEPOT CREDIT SERVICES	262.76	0.00	262.76
10/31/2019	Payment	2131	INFRAMARK, LLC	21,200.03	0.00	21,200.03
Total Outstanding Checks.....				36,648.20		36,648.20

Heritage Oak Park CDD

Bank Reconciliation

Page Number 33

Bank Account No. 8711 Regions Bank Main Checking-DO NOT USE
Statement No. 10-19
Statement Date 10/31/2019

G/L Balance (LCY)	51,750.23	Statement Balance	52,247.43
G/L Balance	51,750.23	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	52,247.43
Subtotal	51,750.23	Outstanding Checks	497.20
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	51,750.23	Ending Balance	51,750.23
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
1/10/2018	Payment	12004	EDWARD A. CAREY	184.70	0.00	184.70
10/18/2018	Payment	12441	JOHN LEMARCA	12.50	0.00	12.50
10/18/2018	Payment	12443	MARGARET LUCIANO	12.50	0.00	12.50
12/10/2018	Payment	12579	EDWARD TARASEVICH	12.50	0.00	12.50
12/10/2018	Payment	12580	GOOD NEWS PEST SOLUTIONS	250.00	0.00	250.00
12/10/2018	Payment	12590	SOPHIE KELLY	12.50	0.00	12.50
2/4/2019	Payment	12680	SALLY HAYNES	12.50	0.00	12.50
Total Outstanding Checks.....				497.20		497.20

Heritage Oak Park CDD

Bank Reconciliation

Page Number 34

Bank Account No. 6400 SUNTRUST BANK N.A.
Statement No. 10-19
Statement Date 10/31/2019

G/L Balance (LCY)	76,331.58	Statement Balance	76,331.58
G/L Balance	76,331.58	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	76,331.58
Subtotal	76,331.58	Outstanding Checks	0.00
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	76,331.58	Ending Balance	76,331.58
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
--------------	---------------	--------------	-------------	--------	----------------	------------

HERITAGE OAK PARK
Community Development District
Payment Register by Fund
For the Period from 10/1/19 to 10/31/19
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	2094	10/01/19	INFRAMARK, LLC	44574	09/19 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$4,133.50
001	2094	10/01/19	INFRAMARK, LLC	44574	09/19 MANAGEMENT FEES	Contracts-Mgmt Services	534001-53901	\$9,505.08
001	2094	10/01/19	INFRAMARK, LLC	44574	09/19 MANAGEMENT FEES	Miscellaneous Services	549001-51301	\$11.55
001	2094	10/01/19	INFRAMARK, LLC	44574	09/19 MANAGEMENT FEES	Communication/Freight - Gen'l	541001-51301	\$14.00
001	2094	10/01/19	INFRAMARK, LLC	44574	09/19 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	(\$557.33)
001	2094	10/01/19	INFRAMARK, LLC	44574	09/19 MANAGEMENT FEES	Contracts-Mgmt Services	534001-57201	\$1,438.24
001	2094	10/01/19	INFRAMARK, LLC	44574	09/19 MANAGEMENT FEES	Contracts-Mgmt Services	534001-57201	\$8,677.09
001	2095	10/01/19	PUBLIC RISK INSURANCE	63305	PK2FL1008400219-16 10/19-10/20	P&O, G/L	155000	\$8,423.00
001	2095	10/01/19	PUBLIC RISK INSURANCE	63305	PK2FL1008400219-16 10/19-10/20	Auto, Marine, Commercial	155000	\$28,733.00
001	2096	10/01/19	SUN NEWSPAPERS	3706699	NOTICE OF PROPOSED RULE CHG 09/16/19	Legal Advertising	548002-51301	\$84.37
001	2096	10/01/19	SUN NEWSPAPERS	3706702	NOTICE OF PROPOSED RULE CHG	Legal Advertising	548002-51301	\$147.29
001	2096	10/01/19	SUN NEWSPAPERS	3707403	NOTICE OF MEETINGS FY20	Legal Advertising	548002-51301	\$107.25
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	poolside lunch	549051-57501	\$10.83
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	cleaning tools & supplies	549900-53901	\$48.83
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	scissors	551002-57501	\$30.66
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	new bulletin boards and push pins for Lodge (credi	546015-57201	\$6.41
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	golf cart water	549900-53901	\$5.10
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	poolside lunch	549051-57501	\$156.41
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	poolside lunch	549022-57501	\$4.27
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	poolside lunch	549051-57501	\$11.67
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	cleanser	549900-53901	\$74.89
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	cardstock	551002-57501	\$31.27
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	command strips for signs	546015-57201	\$6.62
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	OP Supplies	552001-57201	\$43.90
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	poolside lunch	549051-57501	\$319.62
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	coffee social	549022-57501	\$20.60
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	OP Supplies	552001-57201	\$13.98
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	kitchen supplies	549001-57501	\$15.82
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	OP Supplies	552001-57201	\$29.75
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	poolside lunch	549051-57501	\$20.17
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	Gas for generators (hurricane Dorian)	549067-53901	\$35.76
001	2097	10/01/19	SUNTRUST BANK-8114	090219-8114	09/02/19 STATEMENT PURCHASES	gas for pressure washer	549900-53901	\$37.02
001	2098	10/01/19	ARTISTREE LANDSCAPE	143268	09/19 GROUNDS MAINT	Contracts-Landscape	534050-53901	\$6,999.63
001	2099	10/01/19	BUFFALO GRAFFIX	506883	07/19 ACTIVITIES CALENDARS	Miscellaneous Services	549001-57501	\$89.67
001	2100	10/01/19	REGIONS BANK-9343	091319-3417	PURCHASES 08/14/19-09/13/19	poolside lunch	549051-57501	\$12.00
001	2100	10/01/19	REGIONS BANK-9343	091319-3417	PURCHASES 08/14/19-09/13/19	poolside lunch	549051-57501	\$159.92
001	2100	10/01/19	REGIONS BANK-9343	091319-3417	PURCHASES 08/14/19-09/13/19	poolside lunch	549022-57501	\$5.35
001	2100	10/01/19	REGIONS BANK-9343	091319-3417	PURCHASES 08/14/19-09/13/19	hurricane dorian-water	549067-53901	\$14.94
001	2100	10/01/19	REGIONS BANK-9343	091319-3417	PURCHASES 08/14/19-09/13/19	labor day celebration	549022-57501	\$5.19
001	2100	10/01/19	REGIONS BANK-9343	091319-3417	PURCHASES 08/14/19-09/13/19	poolside lunch	549022-57501	\$7.93
001	2100	10/01/19	REGIONS BANK-9343	091319-3417	PURCHASES 08/14/19-09/13/19	labor day celebration	549051-57501	\$122.35
001	2100	10/01/19	REGIONS BANK-9343	091319-3417	PURCHASES 08/14/19-09/13/19	labor day celebration	549051-57501	\$67.93
001	2100	10/01/19	REGIONS BANK-9343	091319-3417	PURCHASES 08/14/19-09/13/19	coffee social	549051-57501	\$18.88
001	2100	10/01/19	REGIONS BANK-9343	091319-3417	PURCHASES 08/14/19-09/13/19	poolside lunch	549051-57501	\$1.98
001	2101	10/04/19	CENTURYLINK	091919-8717	09/19/19-10/18/19 #311078717	Communication - Telephone	541003-57201	\$664.25

HERITAGE OAK PARK
Community Development District
Payment Register by Fund
For the Period from 10/1/19 to 10/31/19
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	2102	10/04/19	HOME DEPOT CREDIT SERVICES	090519-6325	PURCHASES FOR 08/05/19-09/04/19	Flag Pole Holders	546015-57201	\$26.16
001	2102	10/04/19	HOME DEPOT CREDIT SERVICES	090519-6325	PURCHASES FOR 08/05/19-09/04/19	Flag Pole Holders	546035-52901	\$26.16
001	2102	10/04/19	HOME DEPOT CREDIT SERVICES	090519-6325	PURCHASES FOR 08/05/19-09/04/19	Street Lights	546095-54101	\$32.96
001	2102	10/04/19	HOME DEPOT CREDIT SERVICES	090519-6325	PURCHASES FOR 08/05/19-09/04/19	OP Supplies	549900-53901	\$15.70
001	2102	10/04/19	HOME DEPOT CREDIT SERVICES	090519-6325	PURCHASES FOR 08/05/19-09/04/19	Corner Guard	546015-57201	\$17.88
001	2102	10/04/19	HOME DEPOT CREDIT SERVICES	090519-6325	PURCHASES FOR 08/05/19-09/04/19	Fan Replacement Grille	546066-57201	\$7.98
001	2102	10/04/19	HOME DEPOT CREDIT SERVICES	090519-6325	PURCHASES FOR 08/05/19-09/04/19	OP Supplies	549900-53901	\$16.76
001	2102	10/04/19	HOME DEPOT CREDIT SERVICES	090519-6325	PURCHASES FOR 08/05/19-09/04/19	Field Supplies	549900-53901	\$76.01
001	2102	10/04/19	HOME DEPOT CREDIT SERVICES	090519-6325	PURCHASES FOR 08/05/19-09/04/19	Poolside Lunch	549022-57501	\$68.91
001	2103	10/04/19	MAINSCAPE	1237015	STORM CLEANUP EQUIPMENT RENTAL	Misc-Hurricane Expense	549067-53901	\$600.00
001	2104	10/07/19	COMCAST	55503-092819	10/11-11/10/19 8535100600755503	Misc-Cable TV Expenses	549039-57201	\$83.86
001	2105	10/07/19	LAKE & WETLAND MANAGEMENT	7009	09/19 LAKE MAINTENANCE	Contracts-Lake and Wetland	534021-53901	\$510.00
001	2105	10/07/19	LAKE & WETLAND MANAGEMENT	6895	08/19 LAKE MAINTENANCE	Contracts-Lake and Wetland	534021-53901	\$510.00
001	2105	10/07/19	LAKE & WETLAND MANAGEMENT	6660	06/19 LAKE MAINTENANCE	Contracts-Lake and Wetland	534021-53901	\$510.00
001	2106	10/07/19	PERSSON, COHEN & MOONEY, P.A.	23180	LEGAL SERVICE 09/19	ProfServ-Legal Services	531023-51401	\$1,612.50
001	2107	10/10/19	BUFFALO GRAFFIX	508736	FITNESS CENTER RULES SIGN	R&M-Parks	546066-57201	\$67.00
001	2107	10/10/19	BUFFALO GRAFFIX	508788	10/19 ACTIVITIES CALENDARS	Miscellaneous Services	549001-57501	\$100.86
001	2108	10/10/19	COVERALL OF FT. MYERS	1160253519	CLEANING SERVICE 10/1-10/31/19	Contracts-Janitorial Services	534026-57201	\$1,580.00
001	2109	10/10/19	ELECTRICAL SOLUTIONS OF SW	6373	REPLACED 2 BULBS/SOCKET IN LAMP POST	R&M-Streetlights	546095-54101	\$479.00
001	2110	10/10/19	GREATAMERICA FINANCIAL SVCS	25561874	COPIER LEASE FOR 09/19	Office Supplies	551002-57201	\$104.86
001	2112	10/10/19	STAPLES CREDIT PLAN	77190-092719	OFFICE SUPPLIES 08/28/19-09/27/19	Membership	551002-57201	\$49.00
001	2112	10/10/19	STAPLES CREDIT PLAN	77190-092719	OFFICE SUPPLIES 08/28/19-09/27/19	Printer Ink	551002-57501	\$222.46
001	2113	10/11/19	JOE MARLIN CARVER	025061	RIP RAP FOR EROSION CONTROL AREA 5	R&M-Lake	546042-53901	\$4,615.00
001	2113	10/11/19	JOE MARLIN CARVER	025055	RIP RAP FOR EROSION CONTROL AREA 1	R&M-Lake	546042-53901	\$4,615.00
001	2113	10/11/19	JOE MARLIN CARVER	025063	RIP RAP FOR EROSION CONTROL AREA 6 PART 2	Misc-Special Projects	549053-53901	\$4,230.00
001	2113	10/11/19	JOE MARLIN CARVER	025063	RIP RAP FOR EROSION CONTROL AREA 6 PART 2	R&M-Drainage	546019-53901	\$385.00
001	2113	10/11/19	JOE MARLIN CARVER	025062	RIP RAP FOR EROSION CONTROL AREA 6 PART 1	R&M-Lake	546042-53901	\$1,540.00
001	2113	10/11/19	JOE MARLIN CARVER	025062	RIP RAP FOR EROSION CONTROL AREA 6 PART 1	Capital Outlay	564043-53901	\$3,075.00
001	2113	10/11/19	JOE MARLIN CARVER	025060	RIP RAP FOR EROSION CONTROL AREA 4	R&M-Drainage	546019-53901	\$4,615.00
001	2113	10/11/19	JOE MARLIN CARVER	025057	RIP RAP FOR EROSION CONTROL AREA 3	R&M-Lake	546042-53901	\$4,615.00
001	2113	10/11/19	JOE MARLIN CARVER	025056	RIP RAP FOR EROSION CONTROL AREA 2	R&M-Lake	546042-53901	\$4,615.00
001	2114	10/18/19	FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY	73420	2019/2020 DISTRICT FILING FEE	Annual District Filing Fee	554007-51301	\$175.00
001	2115	10/22/19	SUN NEWSPAPERS	3711171	RFP FOR AUDITOR 10/03/19	Legal Advertising	548002-51301	\$94.38
001	2116	10/28/19	MARC TODD DOBSON	102419	MONSTER MASH 10/31/19	Misc-Event Expense	549022-57501	\$650.00
001	2117	10/28/19	BEST COAST PAINTING LLC	102819-FINAL	PAINTING PROJECT-FINAL BALANCE	FINAL	546015-57201	\$6,191.00
001	2118	10/28/19	BUFFALO GRAFFIX	508783	SHIRTS (SPLIT WITH HOA)	Miscellaneous Services	549001-57201	\$134.92
001	2118	10/28/19	BUFFALO GRAFFIX	508783	SHIRTS (SPLIT WITH HOA)	Prepaid Items	155000-57501	\$134.93
001	2119	10/28/19	CFS ROOFING SERVICES, INC	1907-5710	LODGE ROOF REPAIR	R&M-Clubhouse	546015-57201	\$1,006.95
001	2120	10/28/19	ELECTRICAL SOLUTIONS OF SW	6483	LIGHT FIXTURE REPAIRS	R&M-Streetlights	546095-54101	\$186.00
001	2120	10/28/19	ELECTRICAL SOLUTIONS OF SW	6483	LIGHT FIXTURE REPAIRS	R&M-Parks	546066-57201	\$701.00
001	2120	10/28/19	ELECTRICAL SOLUTIONS OF SW	6500	RPL FIXTURE UNDER CANOPY @ CLUBHOUSE	R&M-Clubhouse	546015-57201	\$450.00
001	2121	10/28/19	GOOD NEWS PEST SOLUTIONS	460652	COMMERCIAL FULL SERVICE LODGE/POOL/GRD HSE	Contracts-Pest Control	534125-57201	\$798.00
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	poolside lunch	549022-57501	\$5.19
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	poolside lunch	549051-57501	\$223.56
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	poolside lunch	549051-57501	\$7.98
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	poolside lunch	549051-57501	\$259.18
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	pizza party	549051-57501	\$307.94

HERITAGE OAK PARK
Community Development District
Payment Register by Fund
For the Period from 10/1/19 to 10/31/19
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	pizza party desserts	549051-57501	\$44.66
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	poolside lunch	549022-57501	\$25.46
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	pizza party	549051-57501	\$28.45
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	Monster Mash decoration	549022-57501	\$53.06
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	Monster Mash decoration	549022-57501	\$4.95
001	2123	10/28/19	REGIONS BANK-9343	101319-3417	PURCHASES 09/14/19-10/13/19	coffee social	549051-57501	\$17.88
001	2124	10/28/19	JOHNSON, MIRMIRAN & THOMPSON, INC	1-145606	PROFESSIONAL SERVICE THRU 09/28/19	ProfServ-Engineering	531013-51501	\$1,927.50
001	2129	10/31/19	ARTISTREE LANDSCAPE	144011	10/19 MONTHLY GROUNDS MAINT	OCT	534050-53901	\$7,209.62
001	2130	10/31/19	HOME DEPOT CREDIT SERVICES	16325-100419	PURCHASES FOR 09/05/19-10/03/19	Wood for arbors	546066-57201	\$9.90
001	2130	10/31/19	HOME DEPOT CREDIT SERVICES	16325-100419	PURCHASES FOR 09/05/19-10/03/19	Screws for Lodge	546015-57201	\$18.92
001	2130	10/31/19	HOME DEPOT CREDIT SERVICES	16325-100419	PURCHASES FOR 09/05/19-10/03/19	Pool gate latch	546066-57201	\$84.97
001	2130	10/31/19	HOME DEPOT CREDIT SERVICES	16325-100419	PURCHASES FOR 09/05/19-10/03/19	Pond pump	546066-57201	\$128.97
001	2130	10/31/19	HOME DEPOT CREDIT SERVICES	16325-100419	PURCHASES FOR 09/05/19-10/03/19	Op supplies	549900-53901	\$20.00
001	2131	10/31/19	INFRAMARK, LLC	45703	10/19 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,303.08
001	2131	10/31/19	INFRAMARK, LLC	45703	10/19 MANAGEMENT FEES	Contracts-Mgmt Services	534001-57201	\$6,067.25
001	2131	10/31/19	INFRAMARK, LLC	45703	10/19 MANAGEMENT FEES	Miscellaneous Services	549001-51301	\$34.95
001	2131	10/31/19	INFRAMARK, LLC	45703	10/19 MANAGEMENT FEES	Communication/Freight - Gen'l	541001-51301	\$4.50
001	2131	10/31/19	INFRAMARK, LLC	45703	10/19 MANAGEMENT FEES	Contracts-Mgmt Services	534001-53901	\$9,790.25
001	DD00074	10/04/19	CHARLOTTE COUNTY UTILITIES	091319-101597 ACH	26307-101597 08/08/19-09/11/19	Utility - Water & Sewer	543021-53901	\$400.57
001	DD00075	10/04/19	CHARLOTTE COUNTY UTILITIES	091319-080703 ACH	26307-080703 08/08/19-09/11/19	Utility - Water & Sewer	543021-53901	\$169.37
001	DD00076	10/08/19	FPL	092319 ACH	SERVICE FOR 08/22/19-09/23/19	Utility - General	543001-53901	\$3,157.49
001	12879	10/01/19	OLIN E. BELL	PAYROLL	October 01, 2019 Payroll Posting			\$184.70
001	12880	10/01/19	PAUL J. FALDUTO, JR	PAYROLL	October 01, 2019 Payroll Posting			\$184.70
001	12881	10/01/19	BRIAN R. BITGOOD	PAYROLL	October 01, 2019 Payroll Posting			\$184.70
001	12882	10/01/19	EDWARD A. CAREY	PAYROLL	October 01, 2019 Payroll Posting			\$184.70
001	12883	10/01/19	LINDA M. NADELIN	PAYROLL	October 01, 2019 Payroll Posting			\$184.70
001	2125	10/29/19	PAUL J. FALDUTO, JR	PAYROLL	October 29, 2019 Payroll Posting			\$184.70
001	2126	10/29/19	BRIAN R. BITGOOD	PAYROLL	October 29, 2019 Payroll Posting			\$184.70
001	2127	10/29/19	EDWARD A. CAREY	PAYROLL	October 29, 2019 Payroll Posting			\$184.70
001	2128	10/29/19	LINDA M. NADELIN	PAYROLL	October 29, 2019 Payroll Posting			\$184.70

Fund Total **\$156,323.83**
IRRIGATION FUND - 002

002	2103	10/04/19	MAINSCAPE	1237131	RPR MAINLINE BREAK @HOP BLVD LIFT STATION	R&M-Irrigation	546041-53901	\$5,730.95
002	2111	10/10/19	MAINSCAPE	1237738	IRRIG PUMP VFD MAINTENANCE 09/19	R&M-Pumps	546138-53901	\$250.00
002	2111	10/10/19	MAINSCAPE	1237589	10/19 IRRIGATION MAINT	Contracts-Irrigation	534073-53901	\$3,825.00
002	2111	10/10/19	MAINSCAPE	1237132	RPL 9-4"SPRAYS WITH 6"SPRAYS @1256 & 1258 WH OAK	Heritage Villas	546041-53901	\$315.00
002	2111	10/10/19	MAINSCAPE	1237886	IRRIGATION SERVICE 09/19	R&M-Irrigation	546041-53901	\$4,375.50
Fund Total								\$14,496.45

Total Checks Paid **\$170,820.28**

Fifth Order of Business

5A

PROPOSAL
SUNLAND PAVING CO., INC.
1012 LAS PALMAS COURT
PORT CHARLOTTE, FL 33980
PHONE 941-625-5888/ FAX 941-625-3914

Page Number 40

SUBMIT TO: MICHELLE	DATE 11-12-19
PHONE: CELL:	FAX:
JOB NAME HERTIAGE OAK PARK	EMAIL: MICHELLE.EGAN@INFRMARK.COM

PROPOSAL: ASPHALT PAVING VARIOUS AREA 1,361 SY
THIS INCLUDES:

- REMOVE EXISTING ASPHALT
- HAUL FROM SITE
- CLEAN AREAS FREE OF DEBRIS
- FINISH GRADE AS NEEDED
- ADD BASE AS NEEDED
- APPLY PRIME COAT
- REPLACE WITH HOT ASPHALT \$ 38,150.00

PROPOSAL: AREAS

- WINDING OAKS: (90' X 12') (90' X 12')
- WATER OAKS : (41 X 25) (55 X 24) (26 X 13) (49 X 24) (45 X 25) (86 X 25)
(101X 25)
- RED OAKS : (18 X 3) (18 X 3) (64 X 5)
- GREEN OAK: 20 R

****PLEASE VERIFY PRICE AFTER 60 DAYS FROM BID DATE****

SUNLAND PAVING IS NOT RESPONSIBLE (UNLESS STATED ABOVE) FOR THE FOLLOWING:

- \$ ANY UNMARKED UNDERGROUND UTILITIES IN WORK AREA
- \$ PRE-EXISTING BASE MATERIAL AND ASPHALT FOR REFLECTIVE CRACKING.
- \$ NO GUARANTEE POSITIVE DRAINAGE FOR PAVEMENT DESIGN WITH LESS THAN 1% SLOPE AND/OR INVERTED CROWNS
- \$ NO GUARANTEE POSITIVE DRAINAGE ON RESURFACING PROJECT WITHOUT LEVELING COMPENSATION

GENERAL NOTES AND CONDITIONS:

- \$ **THE PRESENT PRICE FOR ASPHALT IS \$125.00 PER TON. ANY INCREASE IN PRICE BETWEEN NOW AND TIME OF INSTALLATION WILL BE AN ADDITIONAL CHARGE.**
- \$ **IF REQUIRED, DENSITY OR COMPACTION TESTING ARE TO BE DONE AT THE TIME OF INSTALLATION. ***NO EXCEPTIONS*** SUNLAND PAVING WILL SCHEDULE THE PAVING INSTALLATION TO THE TESTING LAB AVAILABILITY**
- \$ QUOTE DOES NOT INCLUDE BONDING OR BOND COST
- \$ QUOTE DOES NOT INCLUDE SURVEY, LINES AND GRADES, TESTING, PERMITS, OR AS BUILT DRAWING
- \$ QUOTE IS GOOD FOR 90 DAYS FROM DATE ON QUOTE
- \$ QUOTE IS FOR DAY TIME WORK, MONDAY THRU FRIDAY. NO NIGHT WORK OR WEEKENDS.
- \$ AN AUTHORIZED REPRESENTATIVE OF THE CONTRACTOR/ OWNER SHALL BE PRESENT DURING OUR PORTION OF THE CONSTRUCTION TO OBSERVE PLACEMENT OF THE ASPHALT AND MUST NOTE ANY CONCERNS PRIOR TO SUNLAND PAVING DEMOBILIZATION
- \$ FINISH GRADE WORK TO BE DONE BY OTHERS.
- \$ SUNLAND PAVING WILL NOT BE RESPONSIBLE FOR ANY OVER RUN. ANY ADDITIONAL ASPHALT WILL BE CHARGED AT \$125.00/ TON PLUS TAX.
- \$ NO ADDITIONAL WORK WILL BE DONE WITHOUT A SIGNED CHANGE ORDER
- \$ OWNER OR CONTRACTOR MUST PROVIDE BONDING INFORMATION OR NOTICE OF COMMENCEMENT BEFORE WORK CAN BEGIN
- \$ NO M. O. T.
- \$ IN THE EVENT OF LITIGATION ARISING OUT OF THIS AGREEMENT, THE PREVAILING PARTY WILL RECOVER ALL

COST AND REASONABLE ATTORNEY FEES.
\$ PAYMENT IS DUE UPON COMPLETION. ANY PAYMENT NOT PAID WITHIN THE AGREEMENT WILL BE PENALIZED AT
THE RATE OF 1.5% MONTHLY, 18% ANNUALLY.

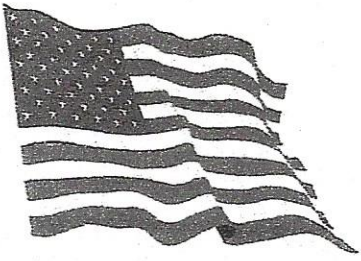
ACCEPTANCE OF THE PROPOSAL BY CONTRACTOR OR OWNER:

THE ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK
AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

ACCEPTED DATE: _____ SIGNATURE: _____

ACCEPTANCE OF THE PROPOSAL BY SUNLAND PAVING CO., INC.

ACCEPTED DATE: _____ SIGNATURE: _____



BRADLEY A. RAY
1085 Rhinelander St.
PORT CHARLOTTE, FL 33953
941-743-9423

<input checked="" type="checkbox"/> Proposal		<input type="checkbox"/> Invoice	
Submitted To: <u>M. Eugene</u>		Work To Be Performed At:	
Name <u>Heritage Oak Park</u>	Address <u>Same</u>		
Address <u>19520 Heritage Oak Blvd</u>	City, State <u>Same</u>		
City, State <u>Port Charlotte, FL</u>			
Phone # <u>941-235-3566</u>	Date <u>10-16-19</u>		

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

- 12" min W x 6" min deep concrete road edging.
- 3500 psi, with fiber mesh.
- 1228 Green Oak area 10'x12"; 30'x12"; 25'x12"
- 1239 Green Oak area 28'x12"
- 1432 Red Oak area 20'x12"
- 1249 White Oak area 20'x12"
- 108' LF of D curb @ 2nd island on Winding Oak
- 70' LF of D curb @ White Oak + Live Oak corner island.

All material is guaranteed to be as specified, and the above work to be performed in accordance with the above specifications and completed in a substantial workmanlike manner. Not responsible for or damage to irrigation systems, landscaping or underground wiring. Control joints placed as needed to minimize fracturing or cracking. Total sum:

In full @ Completion Dollars (\$ 12,335⁰⁰)
With payments as follows:

Respectfully submitted

Note: This proposal may be withdrawn by us if not accepted within 10 days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____ Date _____

Signature _____ Date _____

5B.



MODEL NUMBER: 8700-04 Preston Occasional Chair

DIMENSIONS w23.5 d23.5 h38
ah 25 sh 19 sd 19.5 iw 20



MODEL NUMBER: 479R-42 Round Dining Table Top

DIMENSIONS w42 d42 h



MODEL NUMBER: 8186-TB Titan Metal Dining Table Base

DIMENSIONS w35 d35 h28

