**WINDLESTONE PARISH COUNCIL**

**7 Front Street, Bishop Middleham, County Durham. DL17 9AJ**

**Tel: 07808062525 Email:** **kyounghusband@ferryhill.gov.uk**

**ORDINARY MEETING**

 **Time: To follow Annual Parish Meeting**

 **Date: Thursday, 16TH May, 2019**

 **Venue: Eden Arms Hotel, Rushyford**

Dear Councillor, you are hereby summoned to attend the above meeting at which the following business will be transacted:

**AGENDA**

 1. To Receive Apologies

 2. To Approve the Minutes of the Ordinary Meeting held on 7th March 19 (attached)

 3. Matters Arising from the Minutes of the Ordinary Meeting

 4. To Receive Comments from Members of the Public as Appropriate

 5. Finance:

 a) To Approve the Annual Accounts for 2018-2019

* Cash Book
* Bank Reconciliation Statement (attached)

 b) To agree and sign the Annual Return for 2018-2019

 c) To accept the Internal Auditors Report

 d) To Approve and Sign Cheques for Expenditure Incurred

 7. Planning

 8. Correspondence

 9. Review Council’s Financial Risk Assessment (Attached)

10. Any Other Business

* Street Lighting Project
* Durham Definitive Map
* Footpath between Windlestone Hall and Windlestone Park
* Footpath No 5 Diversion
* Parish Questionnaire

10. Date & Time of Next Meeting

 **Karen Younghusband**

**Clerk Windlestone Parish Council**