

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
MARCH 27, 2018**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.

FLAG SALUTE: Mayor Philip Yetter led the Flag Salute at 7:05 P.M.

ROLL CALL: Present: Committeeman T. Dooley, Committeeman Keith Gourlay, Committeeman David Hansen, Committeeman Scott MacKenzie and Mayor Philip Yetter. **Also Present:** Administrator Eileen Klose and Township Attorney Frank McGovern.

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor Philip Yetter stated items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – February 27, 2018

- **Correspondence**

1. Wendy Goetz – Concerned Citizen of NJ5/24 Warren County – Re: The Delaware River and Shale Gas Development (Fracking)
2. Hampton Township Zoning Board of Adjustment – March 1, 2018 Agenda and February 1, 2018 Minutes; January 4, 2018 Agenda and December 7, 2017 Minutes
3. Hampton Township Planning Board – February 15, 2018 Agenda and December 21, 2017 Minutes
4. Sussex County Agriculture Development Board – December 18, 2017 Minutes
5. New Jersey State League of Municipalities Legislative Bulletin – February 2018
6. Sussex County Solid Waste Advisory Council – December 12, 2017 and January 9, 2018 Minutes
7. Hampton Township Board of Education Annual Calendar of Meeting Dates from January through December 2018
8. Uniform Construction Code – Significant Changes Effective March 5, 2018
9. Hampton Township Recreation Committee – February 21, 2018 Minutes

- **Reports**

1. Hampton Township Construction Official – Permit Activity Report January 2018
2. Andover Township Joint Court Cashbook Report – February 2018
3. Wantage Township Joint Court Cashbook Report – January 2018
4. Hampton Township Treasurer's Report – February 28, 2018
5. Town of Newton Joint Court Report – January 2018

- **Resolutions**

1. Sandyston Township Resolution #28-2018 Making Formal Complaint to the Board of Public Utilities for the Neglect and Lack of Maintenance of Phone

and Cable Lines and Requesting Phone and Cable Companies Visit Sandyston Township to Inspect their Lines in an Effort to Improve and/or Initiate Vegetation Management Plan

2. Sandyston Township Resolution #29-2018 Urging the Department of Transportation to Inspect their Right of Way on the Route 206 Corridor in Sandyston Township and Trim and Remove Dangerous Trees, their Limbs and Branches, Trim Vegetation and Initiate a Regular Maintenance Schedule
3. Sandyston Township Resolution #24-2018 Seeking Legislation Granting Municipal Courts the Authority to Restore the Ability to Impose Court Costs on Cases Dismissed Through Plea Bargains

APPROVAL OF THE CONSENT AGENDA

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman T. Dooley, with all members in favor, to approve the Consent Agenda as listed above.

REGULAR AGENDA

HAMPTON TOWNSHIP FIRE AND RESCUE UPDATE

HTVFR Assistant Chief D. Gunderman reported that HTVFR members responded to 25 EMS and 32 fire calls in March and 76 EMS calls and 96 fire calls year-to-date.

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP RESOLUTION SELF-EXAMINATION OF HAMPTON TOWNSHIP 2018 BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Hampton has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 20__ budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Hampton that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on

appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:

- a. All estimates of revenue are reasonable, accurate and correctly stated,
- b. Items of appropriation are properly set forth
- c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

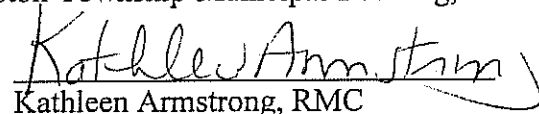
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held March 27, 2018, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 3/27/18


Kathleen Armstrong, RMC
Township Clerk

INTRODUCTION AND FIRST READING

HAMPTON TOWNSHIP ORDINANCE #2018-03 – THE HAMPTON TOWNSHIP 2018 ANNUAL BUDGET

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman D. Hansen to introduce at first reading Ordinance 2018-03.

ROLL CALL VOTE: Committeeman T. Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

Township CFO J. Caruso stated that the municipal tax rate for FY 2018 is \$.008, which will result in a municipal tax increase of approximately \$17.00 for the average homeowner in Hampton Township.

FINAL ADOPT AND PUBLIC HEARING

HAMPTON TOWNSHIP ORDINANCE #2018-02 – AN ORDINANCE TO AMEND CHAPTER 36, ENTITLED “ANIMALS,” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HAMPTON COUNTY OF SUSSEX AND STATE OF NEW JERSEY

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen to adopt at Final Reading Ordinance #2018-02.

PUBLIC HEARING

No comments

PUBLIC HEARING CLOSED

ROLL CALL VOTE: Committeeman T. Dooley; yes, Committeeman Keith Gourlay; yes, Committeeman David Hansen, yes; Committeeman Scott MacKenzie, yes; and Mayor P. Yetter, yes. Motion Carried.

RESOLUTIONS

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, of adopting the following resolution.

HAMPTON TOWNSHIP RESOLUTION VERIFYING COMPLIANCE WITH THE EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC)

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and


WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Hampton, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE TOWNSHIP COMMITTEE OF HAMPTON HELD ON MARCH 27, 2018.

Date

3/27/18


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP 2018 RESOLUTION ENDORSING THE SUBMISSION OF THE RECYCLING TONNAGE GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND DESIGNATING KAREN HANSEN TO ENSURE THAT THE APPLICATION IS FILED

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs, and

WHEREAS, The New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A Resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of Hampton Township to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hampton that Hampton Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Karen Hansen to ensure that the application is properly filed, and

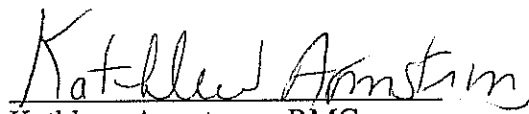
BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be solely for the purpose of recycling.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting of March 27, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date

3/27/18


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

AGREEMENT BETWEEN HAMPTON TOWNSHIP AND THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR CERTIFIED RECYCLING PROFESSIONAL (CRP) TO CERTIFY THE 2017 ANNUAL RECYCLING TONNAGE REPORT AND SUPPORTING RESOLUTION

WHEREAS, the Sussex County Municipal Utilities Authority (hereinafter "SCMUA"), among other things, employs a District Recycling Coordinator as the designated operating agency within Sussex County as provided in the Sussex County District Solid Waste Management Plan; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1, et seq.) (hereinafter, "the Act") provides that local units of government may enter into a contract to provide or receive any service that either local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating units (N.J.S.A. 40A:65-4); and

WHEREAS, all Sussex County Municipalities are required by the NJDEP to annually prepare a Municipal Recycling Tonnage Report; and

WHEREAS, the NJDEP requires that each Municipal Recycling Tonnage Report be certified by a NJ Certified Recycling Professional; and

WHEREAS, various Sussex County Municipalities have requested the services of the SCMUA in the form of the District Recycling Coordinator as a Certified Recycling Professional to certify and submit the required 2017 Recycling Tonnage Reports to NJDEP by April 30, 2018; and

WHEREAS, the SCMUA has previously performed this service for a number of Sussex County Municipalities through a Shared Services Agreement; and

WHEREAS, the SCMUA Board of Commissioners has set a rate of \$250 per municipality wishing to utilize this shared service opportunity.

NOW THEREFORE, BE IT RESOLVED, by the Sussex County Municipal Utilities Authority, in the County of Sussex, and State of New Jersey as follows:


1. The Chairman and Secretary are hereby authorized and directed to execute Shared Services Agreements, copies of which this resolution will be attached hereto, with participating Sussex County municipalities for the provision of a Certified Recycling Professional Services to certify and submit their 2017 Recycling Tonnage Reports to NJDEP.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held March 27, 2018, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date

3/27/18


Kathleen Armstrong, RMC
Township Clerk

PROCLAMATION

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following Proclamation.

PROCLAIMING APRIL AS CHILD ABUSE PREVENTION MONTH

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Sussex County; and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect; and

WHEREAS, child abuse and neglect not only directly harm children, but also increase the likelihood of criminal behavior, substance abuse, health problems, and risky behavior;

WHEREAS the effects of child abuse are felt by communities as a whole, and need to be addressed by the entire community;

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies and the business community;

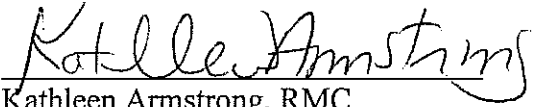
NOW THEREFORE, be it resolved that the Township Committee of Hampton Township, Sussex County does proclaim April as Child Abuse Prevention Month, and calls upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on March 27, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date

3/27/18


Kathleen Armstrong, RMC
Township Clerk

NEW BUSINESS

ADVANCED WATER SOFTENING

Township Administrator E. Klose stated that a new Water Softener System is needed for the Township Municipal Complex to help reduce the risk of freezing pipes. The township budgeted in advance for the project. Three (3) vendors recently submitted quotes, with the lowest being \$3,485.65 from Advanced Water Softening.

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman S. MacKenzie, with all members in favor, to authorize an expenditure of \$3,485.65 to Advanced Water Softening in Butler, New Jersey for the installation of a Water Softening System at the Hampton Township Municipal Complex.

KITTATINNY REGIONAL HIGH SCHOOL

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt a Resolution Seeking the Reinstatement of Section 7002 Federal Impact Aid Funding.

HAMPTON TOWNSHIP COMMITTEE RESOLUTION TO ADOPT THE MASTER PLAN AMENDMENT AND FAIR SHARE PLAN

A MOTION was made by Committeeman T. Dooley and seconded by Mayor P. Yetter, with all members in favor, to table the above referenced matter.

REQUEST FOR SEASONAL EMPLOYEE

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to hire Public Works Seasonal Employee Jessie Vaughn from April 2, 2018 through October 31, 2018.

JCP&L OUTAGES

Township Administrator E. Klose made the following statement concerning the storm that hit Sussex County on March 2, 2018, causing power outages to residents in the area.

JCP&L POWER OUTAGES – There were a few people who expressed frustration about the lack of information provided by the township during the power outage. I received only one phone call regarding this issue from a resident who wanted to know why our Mayor didn't post anything about it on Facebook, but there were negative postings by a few other individuals about Hampton Township and their opinion of the necessity to use Facebook. Some towns use this type of media and some do not.

I contacted Mark Vogel at the Sussex County Office of Emergency Management regarding this issue and recommended that he schedule a meeting with all of the municipalities after the storms to organize a universal method of obtaining information during power outages or other emergencies. Trying to keep all information accurate using various methods of communication could result in inaccurate information.

The township has very little control over how JCP&L prioritizes restoring power. It can be related to a variety of reasons that are part of their assessment process. I participated in several conference calls where we had the opportunity to express frustration with JCP&L Officials. However, those conference calls did not speed up the process of restoring power to certain areas. Our Road Department under the direction of Dan Bayles did a phenomenal job during the early hours of the storm. There were thirteen township roads that were closed because of fallen trees after the first storm. In less than a day, they had cleared all roads by removing snow and trees that were blocking passage, with exception of four that they couldn't open because of power lines. This was a tremendous help to JCP&L because we were able to call our representative, Jackie Espinoza, and give her our assessment on the ground.

I'm giving you this background because although it might appear to some residents that nothing is being done and that no one cares about the fact that they don't have power, nothing could be further from the truth. Our residents have always been well represented, but I think more information should be provided by our County OEM.

Hampton Township resident Mr. R. Kowalski raised concerns about the lack of communication and information regarding power restoration and shelter availability following the storm.

Mr. Kowalski suggested that Hampton Township officials create a Face Book Page to enable an efficient flow of pertinent information during emergencies.

Township officials stated that JCP&L would be the most appropriate entity for residents to contact to report outages, as well as obtain information regarding power restoration. During this last storm, JCP&L only received a handful of calls from residents in the Crandon Lakes area, even though many people were without power. Residents cannot assume that their neighbors have contacted the utility company. If JCP&L is unaware of outages, they cannot dispatch repair teams.

As in past storms, the Hampton Township Website listed storm-related information, e.g., shelters, water availability, etc. DPW employees worked feverishly to clear roadways and make them passable. Township officials fielded calls from residents who needed assistance.

Township Administrator E. Klose stated that she was in regular contact with JCP&L representatives to obtain updates, however, limited information was available for local officials throughout the county regarding outage locations and accurate restoration times.

The Township Committee members explained that the Sussex County Office of Emergency Management takes the lead role by formulating an Emergency Plan and directing Municipal Emergency Coordinators on how to proceed. The County Office of Emergency Management determines shelter locations, not municipalities. Hampton Township's shelter is Kittatinny Regional High School. Only a few residents took advantage of the shelter following the storm.

Township officials opened both the Municipal Building and the Township Community/Senior Center to residents on Monday morning so they could power their phones and use the lavatories. Even though many residents were still without electricity, no one utilized either facility.

Township Emergency Coordinator E. Hayes has a list of residents with special medical needs. Mr. Hayes checks on those residents during emergencies to ensure their safety.

The Township Committee expressed concern about putting information about power restoration times on a Face Book page because post-storm circumstances are very fluid and information can shift quickly. Information that is accurate at the time of posting may quickly become outdated.

Township officials noted that Face Book has limitations when the power is out simply because people tend to reserve their phone battery by greatly reducing usage. The Township Committee agreed to further consider Mr. Kowalski's suggestion to create a Hampton Township Face Book Page.

Township resident Ms. K. Denzer-Weiler commented that she has experience managing a Face Book Page for several non-profits and offered to manage the Page if township officials make a determination to utilize social media.

Resident S. Rude suggested implementing a Reverse 911 System for the purpose of communicating information to residents during emergencies. Township Administrator E. Klose stated that the township is working with the county to include Hampton Township in their system. A link is currently available on the Township Website in order to allow residents to register.

Mayor P. Yetter applauded the Township DPW staff and Hampton Township Fire and Rescue, Inc. for doing an outstanding job responding to calls during and after the storm. He also complimented the efforts of the Hampton Township Office staff for fielding calls and providing information to residents.

RAFFLE LICENSE APPLICATION APPROVALS

Township Attorney F. McGovern provided an update regarding an inquiry from Committeeman K. Gourlay to place Raffle License Applications on the Consent Agenda for approval. Raffle Applications are currently listed on the Regular Agenda, however, Mr. McGovern stated that the State of New Jersey permits Raffle Applications to be listed on the Consents Agenda. The Bills List can also be included on the Consent Agenda.

The consensus amongst the Township Committee was to list future Raffle License Applications on the Consent Agenda.

FREE RADON TEST KITS

Township Administrator E. Klose stated that the township received a Grant from the New Jersey Department of Environmental Protection to purchase Radon Test Kits for local residents. Residents can obtain a free kit at the Hampton Township Clerk's Office.

DISCUSSION

Committeeman D. Hansen stated that Hampton Township Fire and Rescue, Inc. (HTVFR) would be holding their Annual Easter Flower on March 29th, 30th, 31st, and April 1st, providing inventory is still available.

Committeeman D. Hansen stated that the HTVFR Pancake Breakfast was well attended and thanked those who helped to make the event a great success.

PUBLIC SESSION

Township Recreation Vice-Chairman R. Kowalski requested that the Township Committee require a representative from Kittatinny Regional High School to attend the Hampton Township Recreation Committee Meeting annual February meeting, as well as one additional meeting of their choice during the calendar year. Mandatory attendance at these meetings is required for Township Recreation teams that use the fields. Mr. Kowlaski stated that the same protocol should be followed by all organizations using the fields. He added that having a representative from KRHS attend would promote better communication and coordination regarding game schedules and general expectations.

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman T. Dooley, with all members in favor, to require a representative from Kittatinny Regional High School to attend the Township Recreation Committee Meeting in February of each year, and in addition, one other meeting of their choice to help better coordinate the needs and schedules of each organization using the township fields.

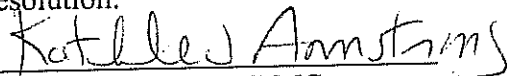
PUBLIC SESSION CLOSED

EXECUTIVE SESSION - Personnel

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP COMMITTEE
RESOLUTION FOR EXECUTIVE SESSION**

BE IT RESOLVED BY THE HAMPTON TOWNSHIP COMMITTEE to go into Executive Session pursuant to the following exception of the Open Public Meetings Act: N.J.S.A. 10:14-12 for the purpose of discussing personnel matters at 8:34 P.M. The matters discussed in Executive Session may be made public at the appropriate time. I hereby certify that the Hampton Township Committee at its meeting on March 27, 2018 adopted the foregoing Resolution.


Kathleen Armstrong, RMC
Township Clerk

Date 3/27/18

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to go back into Regular Session at 9:08 P.M.

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to appoint Township CFO J. Caruso as the Township Administrator upon the retirement of Administrator E. Klose on April 30, 2018, at a salary of \$39,655.00, which will be in addition to Ms. Caruso's current CFO salary of \$54,345.00.

BILLS

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid:

CHECK RECONCILIATION
TOWNSHIP OF HAMPTON - B353
BANK ACCOUNT 401002802

CHECK DATES 03/01/2018 TO 03/31/2018
PERIOD BEGIN 02/28/2018 PERIOD END 03/27/2018

03/20/2018
PAGE 1

| EMP ID | EMPLOYEE NAME | CHECK TYPE | CHECK DATE | CHK#/ DD ID | DIRDEP AMOUNT | NET AMOUNT |
|--------|------------------------------|----------------|------------|----------------|---------------|------------|
| 21 | KLOSE, EILEEN F | DIRECT DEPOSIT | 03/13/2018 | 0721001190 | 3993.50 | 0.00 |
| 58 | ARMSTRONG, KATHLEEN T | DIRECT DEPOSIT | 03/13/2018 | 0721001191 | 1328.72 | 0.00 |
| 113 | GALIZIA, VALERIE | DIRECT DEPOSIT | 03/13/2018 | 0721001192 | 1153.92 | 0.00 |
| 103 | CARUSO, JESSICA M | DIRECT DEPOSIT | 03/13/2018 | 0721001193 | 2566.47 | 0.00 |
| 114 | FERRARIS, JOSEPH | DIRECT DEPOSIT | 03/13/2018 | 0721001194 | 1073.40 | 0.00 |
| 40 | WHITESELL, MARY | DIRECT DEPOSIT | 03/13/2018 | 0721001195 | 1051.58 | 0.00 |
| 101 | KORVER, LEAH C | DIRECT DEPOSIT | 03/13/2018 | 0721001196 | 1051.76 | 0.00 |
| 42 | BAYLES, DANIEL P | DIRECT DEPOSIT | 03/13/2018 | 0721001197 | 1402.07 | 0.00 |
| 42 | BAYLES, DANIEL P | DIRECT DEPOSIT | 03/13/2018 | 0721001198 | 869.26 | 0.00 |
| 64 | BELLIS JR, RUSSELL H | DIRECT DEPOSIT | 03/13/2018 | 0721001199 | 1258.61 | 0.00 |
| 116 | BENNETT III, FRANK E | DIRECT DEPOSIT | 03/13/2018 | 0721001200 | 1080.69 | 0.00 |
| 116 | BENNETT III, FRANK E | DIRECT DEPOSIT | 03/13/2018 | 0721001201 | 513.26 | 0.00 |
| 5 | MERRILL III, JOHN C | DIRECT DEPOSIT | 03/13/2018 | 0721001202 | 983.02 | 0.00 |
| 5 | MERRILL III, JOHN C | DIRECT DEPOSIT | 03/13/2018 | 0721001203 | 494.85 | 0.00 |
| 55 | MULLER, DONALD | DIRECT DEPOSIT | 03/13/2018 | 0721001204 | 1239.15 | 0.00 |
| 55 | MULLER, DONALD | DIRECT DEPOSIT | 03/13/2018 | 0721001205 | 591.13 | 0.00 |
| 108 | TIETJE, JOHN W | DIRECT DEPOSIT | 03/13/2018 | 0721001206 | 2136.67 | 0.00 |
| 107 | WELCH, JAMES A | DIRECT DEPOSIT | 03/13/2018 | 0721001207 | 1254.44 | 0.00 |
| 107 | WELCH, JAMES A | DIRECT DEPOSIT | 03/13/2018 | 0721001208 | 592.72 | 0.00 |
| 58 | ARMSTRONG, KATHLEEN T | DIRECT DEPOSIT | 03/27/2018 | 0861001209 | 1328.72 | 0.00 |
| 113 | GALIZIA, VALERIE | DIRECT DEPOSIT | 03/27/2018 | 0861001210 | 1153.92 | 0.00 |
| 114 | FERRARIS, JOSEPH | DIRECT DEPOSIT | 03/27/2018 | 0861001211 | 1073.40 | 0.00 |
| 40 | WHITESELL, MARY | DIRECT DEPOSIT | 03/27/2018 | 0861001212 | 1051.58 | 0.00 |
| 101 | KORVER, LEAH C | DIRECT DEPOSIT | 03/27/2018 | 0861001213 | 1180.46 | 0.00 |
| 2 | VAUGHAN, JESSIE J. | DIRECT DEPOSIT | 03/27/2018 | 0861001214 | 467.90 | 0.00 |
| 42 | BAYLES, DANIEL P | DIRECT DEPOSIT | 03/27/2018 | 0861001215 | 1402.07 | 0.00 |
| 42 | BAYLES, DANIEL P | DIRECT DEPOSIT | 03/27/2018 | 0861001216 | 1072.71 | 0.00 |
| 64 | BELLIS JR, RUSSELL H | DIRECT DEPOSIT | 03/27/2018 | 0861001217 | 1258.61 | 0.00 |
| 116 | BENNETT III, FRANK E | DIRECT DEPOSIT | 03/27/2018 | 0861001218 | 1080.69 | 0.00 |
| 116 | BENNETT III, FRANK E | DIRECT DEPOSIT | 03/27/2018 | 0861001219 | 474.33 | 0.00 |
| 5 | MERRILL III, JOHN C | DIRECT DEPOSIT | 03/27/2018 | 0861001220 | 983.02 | 0.00 |
| 5 | MERRILL III, JOHN C | DIRECT DEPOSIT | 03/27/2018 | 0861001221 | 456.90 | 0.00 |
| 55 | MULLER, DONALD | DIRECT DEPOSIT | 03/27/2018 | 0861001222 | 1239.15 | 0.00 |
| 55 | MULLER, DONALD | DIRECT DEPOSIT | 03/27/2018 | 0861001223 | 546.53 | 0.00 |
| 108 | TIETJE, JOHN W | DIRECT DEPOSIT | 03/27/2018 | 0861001224 | 2084.48 | 0.00 |
| 107 | WELCH, JAMES A | DIRECT DEPOSIT | 03/27/2018 | 0861001225 | 1254.44 | 0.00 |
| 107 | WELCH, JAMES A | DIRECT DEPOSIT | 03/27/2018 | 0861001226 | 546.90 | 0.00 |
| 7 | HAYES, EDWARD R | PAYROLL | 03/13/2018 | 9089 | 0.00 | 0.00 |
| 64 | BELLIS JR, RUSSELL H | PRECALC-DIRDEP | 03/13/2018 | 9090 | 552.37 | 0.00 |
| 1 | WAGNER, ROGER A. | PAYROLL | 03/13/2018 | 9091 | 0.00 | 142.47 |
| AXA | AXA EQUITABLE/EQI-VEST | AGENCY | 03/13/2018 | 9092 | 0.00 | 585.00 |
| HAMP | TWP OF HAMPTON TAX COLLECTOR | AGENCY | 03/13/2018 | 9093 | 0.00 | 386.87 |
| 104 | HUBER, ROBERT W | PAYROLL | 03/27/2018 | 9094 | 0.00 | 236.62 |
| 64 | BELLIS JR, RUSSELL H | PRECALC-DIRDEP | 03/27/2018 | 9095 | 508.18 | 0.00 |
| AXA | AXA EQUITABLE/EQI-VEST | AGENCY | 03/27/2018 | 9096 | 0.00 | 235.00 |
| XMAS | MARY WHITESELL | AGENCY | 03/27/2018 | 9097 | 0.00 | 650.00 |

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held on March 27, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey 07860.

Date 3/27/18

Kathleen Armstrong
 Kathleen Armstrong, RMC
 Township Clerk

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to adjourn the meeting at 9:15 P.M.

Respectfully submitted,

Kathleen Armstrong
 Kathleen Armstrong, RMC
 Township Clerk