

Summary of the May 17th, 2018 Regular CDD Meeting

Call to Order and Roll Call – All were present.

Audience Comments on Agenda Items – None

Approval of Consent Agenda – Approved as presented with the correction to the minutes

- A. **Approval of Minutes of April 19, 2018 Workshop and April 19, 2018 Regular Meeting**
- B. **Financial Statements and Check Register**

Old Business

- A. **Kitchen Operational Protocols** – Supervisor Carey presented a handout that he had typed out about different procedures that he would like to see implanted into the kitchen. The Board Members also went over the current Kitchen cleaning checklist. Michelle will make some additions and send it to the Board to review and they can send back any changes that they would like to see. This item will be included on the June Agenda for further discussion.
- B. **Canopy on the Bocce Courts** – The Board discussed the canopy and the different advantages and disadvantages of the proposed canopy. This item will be tabled until the June meeting.
- C. **Update on Irrigation Mainline Engineering** – Supervisor Carey updated the Board and stated that the initial meeting and walk through of the property has taken place. The Engineers are now working on the next step. As any new information is given, it will be presented to the Board. The Board asked Inframark to look into the possibility of rolling our current debt into a new loan to cover the cost of the installation of the new mainline. This will be discussed at the continuation meeting on June 7th.

New Business

- A. **Request from Waterside Club IV** – This item was tabled until after the engineering of the mainline is done due to the fact that the location of the sidewalk runs over the irrigation mainline path.
- B. **Security Review** – Vice Chair Falduto explained that the DRC Chair, Mrs. Sharon Rask, was kind enough to have Dale Phillips, from the Charlotte County Sheriff's office, come in and give staff and the community a presentation about an Active Shooter situation. Ms. Phillips explained to staff some precautionary steps they could use to protect themselves. She also explained some steps, such as keeping all the doors locked in the buildings and only having one point of entry into in the Lodge. Staff will research the costs to put electronic locks on the building and present them to the Board.

In-House Staff Reports

Staff Reports

- A. **Attorney** – The attorney reported that we are allowed to charge for office space rental.
- B. **Engineer**
- C. **Manager**
 - i. **Distribution of the Proposed Budget for Fiscal Year 2019**
 - ii. **Consideration of Resolution 2018-03 Approving the Proposed Budget and Setting the Public Hearing** – meeting will be continued to June 7, 2018 to discuss the budget
 - iii. **Consideration Report on the Number of Registered Voters – 805** – Approved 5-0
- D. **Field Manager's Report**

On-Site Administration Report – Project Updates – Michelle updated the Board on the following projects:

Street Repairs – The milling has begun. As soon as all the cut out and milling is done the paving will begin.

Tennis Court Resurfacing – The project is expected to begin the week of May 28 weather permitting.

Sports Bar Windows – Dues to the construction of the building a different type of window had to be ordered and as soon as they arrive from PGT they will be installed

Guard Shack damage – Michelle explained that a moving truck did damage to the guard shack. We are aware of who hit and they will be paying for the repairs.

Supervisor Requests – **Supervisor Bell** requested that the sports bar windows be cleaned. **Supervisor Carey** would like to look into the possibility of a smaller ice machine. **Supervisor Oppenheim** commented that the road reflectors will be placed back as soon the correct temperature occurs and they will properly adhere. **Vice Chair Falduto** asked if we can start having the appropriate signage made for the doors being locked.

Audience Comments – Mr. Bob Tingley commented on the sound system, pool repairs and the doors being locked.

Adjournment – continued to June 7th at 10:00 am

A continuation meeting will be held in the Lodge on June 7th, 2018 at 10:00 am.