



Paradis Volunteer Fire Department, Inc.

807 Barber Road/P.O. Box 1489

Paradis, La 70080

Ph# 985-758-1544 / fax 985-758-2222

Hall Rental Contract

Date: _____

Person(s) or Name of Organization: _____ (Lessee)

Contact Person: _____ Address: _____

Phone Number: _____ Cell Phone: _____

Rental Date: _____ Rental Time In: _____ Rental Time Out: _____

You will be allowed 3 hours prior to the start of your event to set up. Clean-up is to be completed immediately after the event.

Type of Event to be held _____

The Lessee(s) shall pay to Paradis Volunteer Fire Department the sum of \$150.00 cash being hereinafter referred to as the "Deposit Amount." In the event that the reservation is cancelled by the Lessee without sixty (60) days prior written notice, the Deposit Amount shall be retained by the Organization as liquidated damages.

Your date will NOT be guaranteed until the deposit has been paid. Current State & Parish COVID restrictions are to be followed.

Paradis Vol. Fire Department reserves the right to cancel your function during time of potential natural disasters, etc. This will include any occurrences where P.V.F.D. would require urgent use of the building.

- ❖ In addition to the Deposit Amount, a valid certificate of insurance indicating in force liability insurance shall be provided to P.V.F.D. at least ten (10) days prior to the event. (This is obtained from the "Lessee's" Homeowners Insurance Co or Organizations Insurance Co.)

Received Date _____ Copy attached.

The total sum for the will be \$550.00 to be paid in full a minimum of 30 days prior to your scheduled event (\$400.00 rental fee and \$150.00 deposit-deposit must be CASH so your money may be refunded in a timelier manner) Applicable deposit will be returned only if the following conditions are satisfied:

Note; Cleaning supplies, trash bags, bath tissue etc. are provided in the Janitors Closet.

You are to use your own disposable products and in paper towels, plates, utensils, etc

___ Floors Swept & Mopped

___ Spills wiped up

___ No property damages

___ Garbage placed in trash bins and bins put to the roadside (trash that will not fit into the bins must be Taken with you)

___ Replace emptied bins with new trash bags

___ Table tops and chairs cleaned

___ Restrooms and Kitchen Cleaned (trash receptacles, toilets, lavatories, mirrors, paper supplies, floors appliances used, and dishes cleaned and put away) (key to paper containers in restrooms is located on hook in female restroom near changing table.

___ Furniture repositioned (Do NOT drag furniture-causes damage to floors! Lift furniture)

___ Heat/Air conditioning thermostats (3) - on each thermostat hit the button labeled "run" and return Fan motor to "auto"

___ Turn off all lights, including Restrooms and Janitors Closet

___ Empty Ash Urns located outside Main Door

Once the event is held and all clauses have been reasonably executed in the opinion of the Organization, the Deposit Amount will be refunded as long as cleanup is complete there are no damages.

Event Restrictions:

Maximum Capacity = 150 persons, Telephone- ONLY local calls may be made

No illegal activities or drugs - No firearms – No alcoholic beverages – No Smoking inside

No taping, nailing or thumb tacking of decorations or signs to any wall, door, floor or ceiling

No glitter (It is impossible to have it all removed)

NO access to the exercise room, offices, dorms and the apparatus areas

No Parking is allowed on the front side of the building facing Barber Road. WE MUST be able to access/remove all apparatus from the Station at any given time.

Noise/Music is not to interfere with neighborhood enjoyment.

An individual cannot use the station for monetary gain. Only P.V.F.D. (as a whole) can hold such a function.

The premises shall be used for the type of event described above and for no other purposes.

The Lessee shall be responsible for all persons who attend the function and shall ensure that all persons act in an orderly, responsible and safe manner. The Organization retains the right to terminate the event or expel any person or persons who are deemed to be unruly, unsafe, illegally or acting with dangerous behavior or who are in violation of any other clause of the contract.

In consideration of the leasing of the premises of Paradis Volunteer Fire Department, Inc. (otherwise referred to as (The Organization) to the undersigned, the undersigned hereby releases The Organization, its officers, directors, members and employees (collectively the "The Organization Parties") from any and all suits, actions, compensation, consequential and punitive damages, any and all property damage, personal injuries, illnesses, death resulting from any occurrence or accident that may occur as a result of or arise out of leasing or use of the described premises by the Lessee.

The undersigned hereby agrees to indemnify, defend and hold harmless The Organization Parties against any such claims brought by any person or entity.

Name of Lessee (print): _____, (sign): _____ Date: _____

Notes:

- ❖ Active members in good standing with P.V.F.D for a minimum of One (1) year are eligible to rent the Hall at a reduced rate of \$75.00 total (\$50 deposit & \$25 rental). This usage is limited to the function being for the "actual member" purposes only and must be approved by the Paradis VFD Board of Directors.
- ❖ When an urgent/sudden usage is necessary, it will be left to the P.V.F.D. Top Ranking Officers (Chief & President or following the chain of command in their absence) to make a judgment decision.

Addendums (each one must be initialed)

In case of an emergency please call 9-1-1

The following is a list of contacts in case issues arise during or preparing for your event:

Amanda Martin 504-812-6074 President

Stacy Fallon 985-210-9742 Vice President

Oliver Dufrene 985-722-5699 Fire Chief

Hannah Rawls 985-677-4293 Secretary/Treasurer

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Deposit received \$ \_\_\_\_\_ Date \_\_\_\_\_ Initials \_\_\_\_\_ / Rental Received \$ \_\_\_\_\_ Date \_\_\_\_\_ Initials \_\_\_\_\_

Deposit Returned \$ \_\_\_\_\_ Date \_\_\_\_\_ Signature \_\_\_\_\_