

Meeting: Regular Monthly Parish Council Meeting

Location: Parish Centre, St. Edward's Church

Time: Tuesday, November 12th 2019

Attendees: Fr. Cosmas A. Power J. Power
R. Lewis W. Lacey M. Cole
F. Santos S. Doyle J. Hoskins

MINUTES

	Description	Action
1.	Welcome and Opening Prayer Meeting opened at 7:00. Chaired by A. Power	A. Power and Fr. Cosmas
2.	Review and Adoption of the Agenda The agenda was adopted.	J.Power/A.Power
3.	Review and Adoption of the Previous Minutes (October 8th, 2019)	J.Hoskins/M.Cole
4.	Business Arising from Minutes 1. Minister's List -Updates still required, but have not received any contact from parishioners regarding this. -Need a general meeting of ministers but after advent instead due to very busy time of year. Routines need to be reviewed so we will delay until January. 4.2 Catechesis Coordinator We have found a solution for this year focusing more on a Sacramental Preparation Team for different sections of the preparation 4.3 Fall Fair - successful Fundraiser - cold plates November 17th 4-6:30pm Card Game - November 17th	A. Power A.Power M. Cole Fr. Cosmas A.Power W. Lacey

	<p>4.4 Christmas Social: December 7/8th - weekend Christmas social (cookies and sandwiches - donations)</p> <p>4.5 Parish Council Elections Nomination forms/Box ready for November 16/17th weekend; two year term with a maximum of 4 year term (but can sit out one year and then return) Sean will complete a short summary to include with information about duties, expectations as parish council member etc. addressing faq's Elections held November 23/24 weekend</p>	<p>A.Power</p> <p>A.Power S.Doyle</p> <p>A.Power</p>
<p>5.</p>	<p>New Business</p> <p>5.1 Email re sacraments Email was received suggesting making catechetical coordinator a paid position. It was suggested that the coordinator could organize and prepare the program but would not be able to deliver the program or attend meetings. Would still require volunteer(s) for implementation of program. Response from council: we have found a solution for this year. Thank-you for your time and suggestions.</p> <p>5.2 Christmas Mass Schedule December 2019 December 24th: 6pm St. Thomas of Villa Nova 8pm St. Edward's</p> <p>December 31st: 4pm St. Edward's 6pm St. Thomas of Villa Nova</p> <p>Questions raised as to how to accommodate the increased attendance numbers for mass. We need to access more sound systems throughout the building. Will explore this option and contact providers of sound systems for estimates.</p> <p>5.3 Availability of Church and Parish Center Need to establish guidelines around this. Considerations of Note: Insurance fees, heat and light usage, janitorial responsibilities, use of washroom and</p>	<p>A.Power</p> <p>A.Power Fr. Cosmas</p> <p>A.Power</p> <p>A.Power Fr. Cosmas W.Lacey</p>

	<p>kitchen supplies (breakage), damage coverage, winter plowing etc. Two requests have been made for December 14/15th weekend (Knights of Columbus and Music Recital)</p> <p>5.4 Proper channels for booking of Church and Parish Center ****<u>Social Committee</u> Handles the bookings to avoid double bookings and to establish parameters. They maintain the calendar and are the contact for booking events.</p> <p>5.5 Altar Announcements Will occur just before mass starts to highlight upcoming events (2-3 main events from the bulletin), welcome people (especially visitors and new parishioners)</p> <p>5.6 Invitation How to best invite people back to the church - those who were baptized, received sacraments etc? How can we invite them back - paper invitation (getting addresses to contact), social media,</p> <p>5.7 Vocationists Celebration In the footsteps of Father Justin Vocationist Congregationists 1920-2020 Fathers and Brothers</p>	<p>A.Power W.Lacey</p> <p>A.Power R.Lewis</p> <p>Fr.Cosmas</p> <p>Fr.Cosmas</p>
6.	<p>Date and Time for Next Meeting</p> <p>December 3rd, 7:00 pm.</p>	A.Power
7.	<p>Closing Prayer</p>	Fr. Cosmas
8.	<p>Adjournment</p> <p>Meeting adjourned @ 8:40pm</p>	A.Power

