

**TITUSVILLE – COCOA AIRPORT AUTHORITY**

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on July 20, 2017 at 8:30 a.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Mr. Jay Stalrit, Vice Chairman; Mr. Milo Zonka, Treasurer; Mr. Harry Carswell, Secretary; Dr. David Hosley; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Victor Watson, Esq. Dr. John Leavitt was in attendance via teleconference. Dr. Wasim Niazi was absent.

**Call to Order**

Mr. Sansom called the meeting to order and determined that a quorum was present.

**Approval of the Agenda**

Mr. Sansom asked if there were any changes or additions to the Agenda. Mr. Powell stated that since the Airport Authority was getting closer to having a Spaceport License, a formal name for the Spaceport would need to be selected. Mr. Sansom asked how urgent that process was. Mr. Aaron McDaniel from Michael Baker International stated that it was important because the submittal was getting close and there needed to be a proper name. Mr. Sansom stated to add the item to the Agenda as New Business – Item A. Mr. Sansom called for a motion. Dr. Hosley made a motion to approve the Agenda as amended. Mr. Zonka seconded. Mr. Sansom called the question. There were no objections. Motion Passed.

**Appearances – None****Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:****1. June 15, 2017 – Regular Meeting**

Mr. Zonka made a motion to approve the Consent Agenda as presented. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

**Old Business – None****New Business****Item A – Discussion and Consideration of a Name Change for Space Coast Regional Airport to a Formal Name Reflecting the New Spaceport.**

Mr. Powell gave an overview of the item, stating that as the Spaceport License submittal was getting closer, the Airport Authority would need to come up with name for Space Coast Regional Airport that reflected the spaceport as well. Mr. Powell suggested that the name be close to the current name, perhaps Space Coast Air and Spaceport. Discussion continued.

Dr. Hosley made a motion to re-name Space Coast Regional Airport to Space Coast Air & Spaceport. Dr. Leavitt seconded. Mr. Sansom called the question. There were no objections. Motion passed.

### **Item B – Discussion & Consideration of the Proposed 2017-2018 Fiscal Year Budget**

Mr. Powell gave an overview of the item, stating that the formal budget hearings would take place in August and September.

The Board reviewed the budget and discussed some of the line items. Mr. Zonka asked Mr. Powell if the 3% cushion factored in for possible revenue reductions was enough, in the regard that there could be higher vacancies at Arthur Dunn Airpark since there was no longer a waiting list. Mr. Powell stated that he believed it would be ok, because the Airport Authority still had a lot of people looking for hangars, they simply did not have to wait. Discussion continued.

### **Item C – Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International & Contractors Regarding Current Projects**

Mr. Powell gave an overview of the item and turned the floor over to Mr. McDaniel.

Mr. McDaniel presented Invoice Number 1 in the amount of \$4,220.40, from Michael Baker International, which was for the Runway End Identifier Lights Project at Space Coast Regional Airport. Discussion continued.

Mr. Stalrit made a motion to approve the invoice. Mr. Zonka seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Mr. McDaniel discussed updates on the Spaceport License, stating that they were currently down to ten comments, but that there were two hot button issues. Mr. McDaniel stated that the first issue was the spacecraft Concept Y, which was mainly just XCOR Spacecraft. Mr. McDaniel stated that the FAA was asking for specific information that would normally be covered under the spacecraft company's own application, but that they now wanted it included in the Airport Authority's plan. Mr. McDaniel stated that the FAA was now trying to force the Airport Authority to provide new concepts for debris fields. Discussion continued.

Mr. McDaniel stated that he had looked at what Cecil Field did and they did not license for Concept Y at first. Mr. McDaniel stated that the Airport Authority could choose to leave Concept Y off for now, and market Concept X and Concept

Z, which both had businesses developing further than Concept Y. Discussion continued.

Mr. McDaniel stated that the second issue was regarding test stands. Mr. McDaniel stated that the FAA was concerned with the area where a future test stand would be built and that it was a safe distance from traffic, and that they stated they wanted pictures of the XCOR rocket engine test stand. Mr. McDaniel stated that he told them the area had been modeled and was safe. Mr. McDaniel stated that this issue had only come up over the last year and that there had not been comments on it before. Discussion continued.

Mr. McDaniel stated that if the two issues were resolved the license would go through. Mr. McDaniel suggested that he and Mr. Powell make one last push on a conference call and allow the Board thirty days to think about it, and vote at the next meeting. Discussion continued.

Mr. McDaniel stated that he felt that he and Staff had the Board's consensus to move forward with the conference call and would report back at the next meeting.

## **Information Section**

### **CEO Report**

Mr. Powell reported that Mr. Pickles would be unable to work with the Airport Authority for some time and that Mr. Victor Watson from Mr. Pickle's former firm was willing to take his place on a temporary basis. Mr. Powell stated that he felt it was prudent to put out an RFP for legal counsel. Mr. Stalrit made a motion to put out an RFP. Mr. Zonka seconded. Mr. Sansom called the question. There were no Objections. Motion passed.

Mr. Powell discussed a conversation he had with potential investors who had started a conversation with Comp Air at Space Coast Regional Airport. Mr. Powell stated that they were looking at the idea of acquiring a company that would provide some services to other groups. Mr. Powell stated that one of the investors stopped in and wanted to know what the airport's capabilities were. Discussion continued.

Mr. Stalrit asked how things were coming along at the golf range at Arthur Dunn Airpark. Mr. Powell stated that the new owner had closed down to make improvements and that he was working on getting the net put back up.

Mr. Powell concluded his report.

### **Attorney Report**

Mr. Watson stated that he was happy to be at the meeting, and he reported that he was in the process of sending out a demand letter to a tenant to clean a hangar up.

Mr. Zonka asked Mr. Watson if there was anything pressing involving the Welsh litigation. Mr. Watson stated that he had spoken with the subcontractor's attorney, who had commented that they may withdraw from representing them.

Mr. Watson concluded his report.

### **Check Register & Budget to Actual**

Mr. Powell stated that the reports were provided and would be happy to answer any questions anyone may have on them.

### **Administration & Project Reports**

Mr. Powell stated that the reports had been provided, and there were not many changes.

### **Authority Members Report**

Mr. Stalrit thanked Staff for another successful C17 operation at Space Coast Regional Airport. Mr. Stalrit stated that this operation was NASA related, so more and more government agencies were on board and the word was getting out. Mr. Stalrit stated that the Airport Authority was making a very favorable impression across the board. Discussion continued.

Mr. Sansom stated that the upcoming legislation session started in January and the legislative delegation meeting was September 20<sup>th</sup>, which gets next year's process starting earlier. Discussion continued.

### **Public & Tenants Report – None**

### **Adjournment**

Mr. Sansom adjourned the meeting at 10:04 a.m.

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JERRY SANSOM, CHAIRMAN

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HARRY CARSWELL, SECRETARY