

Rhinebeck Central School District
Arts in Education Committee
Funding Requests
Application Form & Instructions – Please Read

We are at the beginning of another exciting and productive year in *Arts in Education* programming in the Rhinebeck Schools. Last year, our students' learning experiences were enriched with visiting artists, trips to theatres and museums and a variety of in-class, hands-on work that opened pathways to learning by challenging their creativity, engaging their senses and peaking curiosity.

Truly integrating the Arts into traditional academic study is a proven and effective teaching practice that engages and energizes the student and the teacher. The Arts are an essential ingredient in learning. We encourage all teachers to explore the use of the Arts in their classroom. Please allow the AIE Committee to help you.

- ❖ **Teaching Artists** are a valuable tool in breaking down barriers to learning
- ❖ Using **Artistic materials** (film, music, visual art) heightens awareness
- ❖ **Integration of Arts** in any subject supports a variety of learning styles
- ❖ National studies consistently demonstrate that **Arts in Education** develops:
 - ✓ **Critical thinking skills**
 - ✓ **Improves literacy**
 - ✓ **Bolsters self-confidence**
 - ✓ **Enhances academic skills across the board**

Please READ the attached materials. The AIE Committee has made **changes and improvements to our forms and system** to process and support your requests, to leverage more funding, to maximize access to all students and to help you develop a program for your classroom or for a specific subject.

The AIE Committee can help you **identify, contact and manage artist visits & residencies.** Our new auditorium gives us **resources** to deliver quality programming to large numbers of students.

We invite you to apply to the AIE Committee:

- ❖ For **funding** for your projects
- ❖ To seek **assistance in planning** your project
- ❖ To **identify ways that the Arts can help you** support an engaging, creative learning environment for you and your students.

Enclosed is a copy of the **NEW Application Form and NEW Instructions** on how to apply and **WHERE** paperwork is to be sent. We encourage you to apply as early as possible to ensure funding. Please contact us -- *even if your project or plans are only in the development stage* -- to have funding in place when you need it. **THANK YOU!**

Questions? Contact Sandy Kane, AIE Committee Chair, 871-5570 ext. 5153

RCSD Arts in Education Program

Instructions to Apply for Funding

Criteria:

1. Any RCSD teacher can apply for any subject, any classroom, any program. We encourage applications from teachers of non-arts subjects, as well as art teachers.
2. Projects or programs must have an arts component and take place during regular school hours. Parts of the project can take place after or before school hours (e.g. concerts, public performances, exhibits or presentations).
3. Projects should reach out to the maximum number of students to ensure equity of access. Funding is partly based on numbers of students directly served.

Deadlines -- PLEASE NOTE -- Deadlines have changed!!

Applications should be filed as early as possible. Our funds are limited and full funding is not always possible, especially in the second half of the year. We don't want anyone to be disappointed or surprised if full funding is not granted. We can help you find other funding sources should we be unable to fully fund a proposal.

Applications must be filed at least **8 - 10 weeks before** visit/residency/event. *Please have forms in by the 15th* of the month for consideration in that month's cycle. Applications will be considered once per month, after the 15th of each month. ***Please note*** - allow more time during school vacation times - Dec/Mar/April. If your event takes place in the first two weeks of a month, allow more time. (e.g., Early March event; file by Dec. 15th; mid-late March event, file by Jan. 15)

Reason for Deadlines: We are now working more closely with the BOCES program. This new two month lead time is necessary to process the paperwork and ensure prompt payment to your teaching artist.

Exceptions: We understand that some artists are available to us on a last-minute notice and we can consider exceptions to this deadline -- under special circumstances only.

Filing Procedures:

1. Fill out the attached form, *have approved by building principal*, and return to: ***Curriculum & Instruction Office -- Attention: Mary Ann Bovee 871-5570 ext. 5560***
Please include all information about contractual needs of the artist.
2. Notification of approval for funding will be sent to the applicant.
3. All negotiations and contracts for payment of services and expenses must be approved by RCSD through this process. Teachers may not make guarantees to or verbal or written contracts with artists about fees, expenses, housing, transportation or other remuneration. All artists will be paid by RCSD, unless otherwise noted.
4. Any questions, please contact Sandy Kane at 871-5570 ext. 5153 or Mary Ann Bovee at 871-5570 ext. 5560.

Thank you!

Rhinebeck Central School District

Arts in Education Application Form

Submitter's Name: _____ Submission Date: _____

Program Name: _____

Program Provider: _____

Address: _____

Phone Number: _____

Classroom/Grade Level: _____ Number of Students Involved: _____

Intended Date of Program: _____

Estimated Cost of Program

Program Provider: \$ _____

Transportation: \$ _____ Explain: _____

Other: \$ _____ Explain: _____

Total: \$ _____

Describe the Arts-in-Education program and its relationship to the class curriculum.

Is building/space available for program? Yes No

Building Principal: _____ Date: _____

Arts in Education Committee Approval: Yes No

AIE Coordinator: _____ Date: _____