

MELROSE WATER SUPPLY CORPORATION
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MINUTES FOR REGULAR MEETING
HELD MARCH 14, 2017

These are the minutes for March 14, 2017 Regular meeting of the Melrose Water Supply Corporation which was held at 6:30 p.m. at the Corporation's office in Melrose, Texas.

Board members present were Danny Harkness, Don Parmer, Keith Millard and Susan Fountain.

Others present were: C.W. Wells, Jennifer King, Brandon Alvis, Balta Talamantes, Crystal Jones, Jan Molandes, Rebecca Alford, Ann Woodward, Linda Gilpatrick, Kelly Burks, Mary Jo Molandes, Anita Kite and Linda Muse.

The board members present addressed the following:

Agenda Item 1: The meeting was called to order by Direct, Danny Harkness at 6:35 PM.

Agenda Item 2: Danny Harkness established there was a proper quorum present for the Board to conduct business.

Agenda Item 3: Open Forum (Comments from the Public – limit of two minutes per person).

Ann Woodward talked about the pressure dropping in Blackjack and that she has network of people that can get the word out when the water is going to be off or there is a boil notice. She said if we would call one person they would call each other.

Mary Jo Molandes asked when the Pace Plant would be finished and she talked about needing to extend office hours.

Agenda Item 4: Discuss and possibly take action concerning Minutes from past meetings. Don Parmer made a motion to approve the minutes from the past meetings. Susan Fountain seconded the motion. Motion passed unanimously.

Agenda Item 5: Discuss and possibly take action concerning the status of accounts receivable and financial report for Melrose Water Supply Corporation concerning the month of February 2017. Keith Millard made motion to accept the status of the accounts receivable and financial report for Melrose Water Supply Corporation concerning the month of February 2017. Don Parmer seconded the motion. Motion passed unanimously.

Agenda Item 6: Discussion with Mrs. Linda Muse, she is concerned about the quality of the water to her home. The color of the water is better, but the smell and taste is “terrible”. She had been told after a past meeting by the manager that he would flush the line and put something on the line to make it better. She said the water makes her sick. C.W. Wells said that he flushes the lines every month.

Agenda Item 7: Discuss and possibly take action concerning the late fee on accounts that have a balance of less than \$10 at the time of the due date and possibly going back to remove late fees of accounts that were charged late fees and owed less than \$10 at the time. Keith Millard made a motion to not charge late fees to accounts that owe less than \$10 at the time of the due date and to go back and remove the late fees from accounts that were charged late fees at the time. Don Parmer seconded the motion. Motion passed unanimously.

Agenda Item 8: Discuss and possibly take action concerning declaration of unopposed candidates for the 2017 election year as elected. Danny Harkness read the declaration into the minutes. Susan Fountain made a motion to accept the declaration of unopposed candidates for the 2017 election year as elected. Don Parmer seconded the motion. Motion passed unanimously.

Agenda Item 9: Finalized the agenda and meeting for the member meeting for April 27, 2017 at 7:00 PM. Jennifer provided a copy of the agenda in the director packets. Danny Harkness stated that the meeting is April 27, 2017 at 7:00 PM. Don Parmer made a motion to accept the agenda and meeting for the member meeting for April 27, 2017 at 7:00 PM. Keith Millard seconded the motion. Motion passed unanimously.

Agenda Item 10: Discuss and possibly take action on the purchase of service pumps in reference to pressure plane #2 being out of compliance. C.W. Wells presented the report. William Lyons with Napco is who has the booster pumps. The pumps are 500 GPM pumps. They cost \$7500 each new and we can get both for \$7000. C.W. Wells said he was thinking that we could put one at Pace and on at Blackjack. C.W. Wells, board of directors and some members of the system in attendance discussed the purchase of the service pumps. Susan Fountain made a motion to approve the purchase of service pumps from William Lyons. Keith Millard seconded the motion. Motion passed unanimously.

Agenda Item 11: Discuss and possibly take action on possibly searching for a new attorney. Don Parmer made a motion to take no action. Susan Fountain seconded the motion. Motion passed unanimously.

Agenda Item 12: Receive report from Manager or his designed regarding overall system operations. Report by C.W. Wells.

- Lab results – TCEQ is collecting and testing
- RPZ – completed for 2017
- Reports – Feb / March is:
TEER II – Right to Know

Imminent Domain Report

- Pace Plant – The contractors have completed one pressure tank and started on the other
- TRWA – appoint someone to vote
- DPC – this is who we buy our chlorine from and they are going up on the price per pound
- Vehicles – are working good
- Chireno Plant – meeting with Fontaine to address concerns and permitting
- Recommendations – Outside Audit going back 10 years
- Work Order Report – We mailed 295 Disconnect
 - # of disconnects issued 50
 - # of extensions 5
 - # payments 12
(people that paid before actually being disconnected.)
 - # of cut offs 35
 - # of reconnects 17

Agenda Item 13: Discuss items for placement on the next Meeting Agenda.

Discuss outside meeting

Agenda Item 14: Adjourn. Don Parmer made a motion to adjourn. Keith Millard seconded the motion. Motion passed unanimously.

Board President Signature

Board Secretary Signature