**Homebased Services and Resources Inc.**

Therapeutic Foster Parent Applicant:

Following is a list of documents that we will eventually need on each adult in the home on order to complete your certification:

* Copy of your driver license(s) for all adults in the home, you may take a picture of each and send to Quila Webb at (918) 310-0115 or email quila.webb@homebasedservices.org
* Copy of Social Security card(s). You may take a picture with your phone and send to Quila Webb at (918) 310-0115 or email [quila.webb@homebasedservices.org](mailto:quila.webb@homebasedservices.org)
* If enrolled in a Native American tribe, copy of CDIB card
* If receiving SSI disability, verification of disability from Social Security office.
* Copy of pet vaccinations (if applicable)
* Copy of Marriage License
* Copy of Divorce Decree(s)
* Verification of employment (copy of pay stub, auto bank deposit, etc)
* Copy of High School Diploma or GED certificate
* If previously in the military, copy of DD214, Certificate of Release of Discharge from Active Duty
* Copy of auto insurance and tag verification. You may take a picture of each and send to Quila Webb at (918) 310-0115 or email [quila.webb@homebasedservices.org](mailto:quila.webb@homebasedservices.org)
* Copy of CPR/First Aid certification, if available (due within one year of certification)

Please let us know if you have any questions regarding the needed documents.

Quila Webb and Jamie Scott

Foster Family Recruiters/Certification Specialists

Claremore Offiice (918) 283-4681