

**Volusia-Flagler CoC Minutes of the Steering Committee  
And Membership Meeting**  
**Date:** October 24, 2014 1:00 – 3:00 PM  
**Location:** Daytona Beach

**Members in Attendance:** To be added

**Presiding:** Susan Clark, Chari

| <b>Agenda Item</b>                                          | <b>Discussion</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Action Needed</b>                                     | <b>Follow-up<br/>(by whom &amp; when)</b>                |
|-------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------------------|
| <b>1. Welcome and Introductions</b>                         | Meeting called to order at approximately 1:08 PM. Susan Clark, VFCoC Chair, welcomed the attendees and explained that the meeting is scheduled for 2 hours. The first hour of the meeting would be devoted to public discussion of the Volusia Homeless Gaps Analysis by Dr. Robert Marbut. The second hour of the meeting would be the Steering Committee meeting. Susan introduced Hardy Smith who served as facilitator for the meeting.                                                                                                                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>• None</li> </ul> | <ul style="list-style-type: none"> <li>• None</li> </ul> |
| <b>2. Public Comments on Volusia Homeless Gaps Analysis</b> | <ul style="list-style-type: none"> <li>• Ms. Clark advised the attendees that public comments on Dr. Marbut’s plan had been collected and posted to the VFCoC website. Coalition staff presented the comments on a Power Point and typed in additional comments from the attendees of the meeting. Hardy Smith facilitated the input from the attendees. The comments collected at the meeting are to be posted on the VFCoC website.</li> <li>• The attendees discussed the political environment, the need for unity, the importance of the timing in coming together to support the shelter, the importance of ensuring that the plan is adequate, and the need to review all of the recommendations and not the shelter alone.</li> </ul> | <ul style="list-style-type: none"> <li>•</li> </ul>      | <ul style="list-style-type: none"> <li>•</li> </ul>      |

| <b>Agenda Item</b>                              | <b>Discussion</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Action Needed</b>                                                                                         | <b>Follow-up (by whom &amp; when)</b>                                               |
|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
|                                                 | <ul style="list-style-type: none"> <li>• After comments and discussion, a suggestion was posted on the Power Point for the attendees to approve a statement: The VFCoC supports the concept of Volusia Safe Harbor.</li> <li>• Susan Clark asked the VFCoC Board members present to indicate if they supported the Volusia Safe Harbor concept and Dr. Marbut’s recommendations. There was not a quorum of Board members present, but the members in attendance discussed the recommendations and the procedures for obtaining approval by the VFCoC Board.</li> <li>• Milissa Extrom addressed the meeting with concerns for including the needs of Flagler County homeless in its work.</li> <li>• FAITH asked for approval of Dr. Marbut’s recommendations and Chet Bell made a new suggested statement that the attendees endorse all 7 recommendations contained in Dr. Marbut’s plan.</li> <li>• The members decided to adjourn the public comment period and meet at the Steering Committee to further discuss approval of Dr. Marbut’s plan.</li> </ul> |                                                                                                              |                                                                                     |
| <b>3. VFCoC Steering Committee Meeting</b>      | <ul style="list-style-type: none"> <li>• Following a brief break, the Steering Committee meeting was called to order at 2:19 PM. A quorum of VFCoC Steering Committee members was present.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <ul style="list-style-type: none"> <li>•</li> </ul>                                                          | <ul style="list-style-type: none"> <li>•</li> </ul>                                 |
| <b>4. Vote Endorsing Marbut Recommendations</b> | <p>Hardy Smith facilitated a discussion and vote of the VFCoC Steering Committee members endorsing each of the 7 recommendations, as set out below. In addition, each VFCoC Board members present voted to endorse the 7 recommendations. The VFCoC Steering Committee and Board members agreed to seek the full approval of the Board for these actions.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <ul style="list-style-type: none"> <li>• <b>VFCoC Steering Committee to obtain Board Approval</b></li> </ul> | <ul style="list-style-type: none"> <li>• <b>VFCoC Steering Committee</b></li> </ul> |

| <b>Agenda Item</b>                                       | <b>Discussion</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Action Needed</b>                                | <b>Follow-up (by whom &amp; when)</b>               |
|----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|
| <b>5. Statement Endorsed by VFCoC Steering Committee</b> | <p style="text-align: center;">Strategic Action Recommendations<br/>Robert G. Marbut Jr., Ph.D.</p> <p>1 - Move from a Culture of Enablement to a Culture of Engagement<br/> 2 - Build and Open Volusia Safe Harbor (a Come-As-You-Are Services Center)<br/> 3- Relocate the HUM Family Center and Increase the Number of Emergency Family Units<br/> 4 – Develop a Master Case Management System<br/> 5 - Transform HMIS from a “Score Keeper” to a “Proactive Case Management Tool”<br/> 6 - Align “Street Feeding” Efforts with Holistic Service Programs<br/> 7 - Harmonize and Standardize Ordinances Throughout the County</p> <ul style="list-style-type: none"> <li>•</li> </ul> | <ul style="list-style-type: none"> <li>•</li> </ul> | <ul style="list-style-type: none"> <li>•</li> </ul> |
| <b>6. Discussion of Implementation</b>                   | <p>Susan Clark lead a discussion of the need for the VFCoC to participate in the support of the shelter and recommendations politically and in the media. The members approved Susan Clark, VFCoC Chair, to represent the Volusia Flagler Continuum of Care at meetings with the Volusia County Council, cities, and representatives from the media.</p>                                                                                                                                                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>•</li> </ul> | <ul style="list-style-type: none"> <li>•</li> </ul> |
| <b>7. Discussion of Flagler County Needs</b>             | <p>Milissa Extrom addressed the members and attendees with concerns about the focus on Volusia Safe Harbor leading to lack of attention to the needs of Flagler County Homeless. Michael Barr also spoke about the lack of homeless housing and assistance in Flagler that necessitated Flagler residents to travel away their local support networks to get assistance. The VFCoC Steering Committee agreed to</p>                                                                                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>•</li> </ul> | <ul style="list-style-type: none"> <li>•</li> </ul> |

| Agenda Item | Discussion                                                                                        | Action Needed | Follow-up (by whom & when) |
|-------------|---------------------------------------------------------------------------------------------------|---------------|----------------------------|
|             | include Flagler on the agenda for each meeting to ensure that Flagler County needs are addressed. |               |                            |
| 8.          | <b>Public Comments:</b> None                                                                      | • None        | • None                     |
| 9.          | <b>Adjourn:</b> There being no further business, the meeting was adjourned at 3:15 PM             | •             | •                          |

Respectfully Submitted by: Shelly Campbell, Secretary

Approved by vote of the VFCoC meeting on \_\_\_\_\_

Susan Clark, Chair \_\_\_\_\_