

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: July 9, 2018**

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, absent; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member  
Mr. Greg Iiams, Council Member

Minutes: June 25, 2018 Meeting

*Ms. Pat Cochenour moved to approve the June 25, 2018 minutes as submitted.*

*Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, abstain*

*The motion passed: 2 yeas – 0 nays*

Vouchers: *Ms. Pat Cochenour made a motion to approve the bills that were paid for the board.  
Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea.*

*The motion passed: 2 yeas – 0 nays*

**REPORTS:**

A. Work List Update

An updated work list was not available.

**ADJUSTMENTS:**

A. Rober DeGroot, Acct. 4410-3, -\$7.51 (seller)

Shingledeker, Acct. 4410-4, +\$7.51 (new owner)

New owner requested that the outstanding balance of \$7.51 on Mr. DeGroot's account be transferred to his account.

B. Linda Engelhaupt, Acct. 1815 (seller), +\$66.20

April Platfoot, Acct. 1815-1 (new owner), -\$66.20

This property had been shut off for non-payment, new owner paid \$116.20 on the sellers account to get the water turned back on. The seller also paid \$66.20 on the account which let a \$66.20 credit on the sellers account. The credit was transferred to the new owners account.

C. Tayla Barnes, Acct. 4060-1-1 (old tenant), -\$108.64

Blakeacres, Inc., Acct. 4060-1-RO (owner), +\$108.64

Old tenant failed to pay final bill after numerous attempts to collect. The balance of \$108.64 on the old tenants account was transferred to the owner's account.

D. Josh Honigford, Acct. 1955-4-1 (tenant), +\$91.92

Jerry Rowe, Acct. 1955-4-RO (prior owner), -\$91.92

Mr. Honigford has been a tenant of the prior owner and has been paying Mr. Rowe's bill, the account was never transferred to the tenant. Mr. Rowe recently sold the property but Mr. Honigford will be

remaining as the tenant. The tenant requested that the balance of \$91.92 on Mr. Rowe’s account be transferred to his new account.

*Ms. Pat Cochenour made a motion to approve of the adjustments noted above. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea.*

*The motion passed: 2 yeas – 0 nays*

**RESOLUTIONS:** None

**TABLED ITEMS:** None

**CITIZEN’S COMMENTS:**

**OLD BUSINESS:**

A. RCAP/WSOS – GIS Mapping Grant

Mr. Weidner reported that two gentlemen working for RCAP has started the mapping process.

B. Paint on North Water Tower

No new information

C. Electrical Upgrades at the Water Plant

No new information.

D. Asset Management Plan

No new information.

E. Hydrant Flushing

Hydrant flushing has not yet been started.

F. Harbourside Yard Hydrant & Curb Stops

Mr. Weidner wanted to follow up on a letter that was sent to Harbourside on the Lagoon back in September of 2017 regarding the use of a yard hydrant and making curb stops assessable. Due to the absence of Mr. Albert, this will be addressed at the next meeting.

**NEW BUSINESS:**

A. William Leopold, 141 Burkhart, inaccessible meter

Mr. Weidner issued a final notice to Mr. Leopold in regards to parking on the meter pit. The water department has been unable to gain access to the meter in attempts to turn the meter off for non-payment. This also happened during the prior months shut-off’s. A copy of the letter was provided to the board.

*Ms. Pat Cochenour moved to adjourn the meeting. Ms. Mary Herring seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea.*

*The motion passed: 2 yeas – 0 nays*

The meeting was adjourned at 6:24 p.m.

Next Meeting Date: **Monday, July 23, 2018**

\_\_\_\_\_  
Jeff Weidner, Fiscal Officer

\_\_\_\_\_  
BPA Chairperson Pat Cochenour

Date Accepted \_\_\_\_\_