

# LAWRENCE NICOLETTE

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## SUMMARY

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Accounting and finance leader with over 20 years of experience. Proven expertise in general ledger management, financial modeling, budgeting, and financial reporting. Record of success using excellent communication skills to implement positive process improvement.

## HIGHLIGHTS

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- Re-designed internal control environment that resulted in the elimination of an 11 -finding Audit Management Letter
- Increased net assets by \$980,000 over 3 years with revenues of \$5,590,000
- Co-leader in the selection and implementation of an ERP system installed on time and under budget
- Successfully defended a rate increase in arbitration

## EXPERIENCE

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### Urban Pathways Charter Schools

**Controller** • Pittsburgh, PA

June, 2013 – Present

Senior executive responsible managing financial operations of a public charter school.

- Assumed role during a time of great financial and operating difficulty
- Improved financial controls eliminating 11 Management Letters items during first audit year. No Management Letter findings for past 3 annual audits
- Improved financial performance from deficit to a surplus
- Coordinated the formation of Audit Committee
- Re-designed the general ledger chart of accounts to comply with PDE's Financial Reporting for PA Public Schools
- Responsible for compiling, maintaining, and submitting Title 1 and Title 2 budget and expenditure reports
- Report directly to School Board
- Responsible for all internal and external financial reporting

### A Richard Kacin Inc.

**Accounting Manager/Chief Financial Officer** • Murrysville, PA

June 2008 – September 2012

Responsible for financial and accounting functions for conglomeration of 14 related entities involved in the development, construction and management of real estate.

- Forecasted revenue and expenses for long-term construction projects that lead to the divestiture of unprofitable projects which returned the Residential Construction Division to profitability
- Negotiated commercial leases
- Collaborated on the operation of a rental real estate portfolio that includes commercial, industrial, and residential properties
- Secured \$15 million in funding for a brownfield redevelopment project
- Obtained surety bonding during difficult market

### Wilkinsburg-Penn Joint Water Authority

**Finance Director** • Pittsburgh, PA

July 1995 – June 2008

Responsible for all accounting and finance functions of water utility serving approximately 44,000 customers. Additional analysis responsibilities that included support of the management team in a variety of operational decisions

- Directed and controlled \$19 million operating budget between four departments
- Directed and controlled \$2 million capital budget
- Responsible for all internal and external financial reporting
- Participated in issuance of \$31 million general revenue bond
- Managed \$20 million in pension assets for two pension plans
- Established employee deferred compensation IRS Section 457 plan
- Day-to-day oversight of accounting group (billing, credit and collections, accounts payable, fixed assets, and financial reporting)
- Selected and implemented broad integrated information system to facilitate utility services
- Converted manual accounting system to comprehensive, enterprise-wide fund and project accounting system
- Member of the Labor Relations Committee
- Negotiated two Collective Bargaining Agreements
- Supervised month-end and year-end close of subsidiary ledgers
- Performed month-end and year-end close of general ledger, including reconciliation of all sensitive accounts and posting journal entries

### **Sarp & Company, CPA's**

**Manager** • Greensburg, PA

April 1991 – July 1995

Manage audits and other engagements for non-profits, governments, and governmental agencies

- Managed audit of City of Greensburg, the largest municipality in Westmoreland County
- Directed the firm's internship program including recruitment and training
- Managed compliance audits of federally funded programs
- Audit report presentation at public meetings

### **KPMG Peat Marwick**

**Staff Accountant** • Cleveland, OH

January 1989 – April 1991

Staff Accountant - Middle Market Practice

- Audited non-SEC clients

## **EDUCATION**

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### **Robert Morris University**

*Master of Science, Accounting*

August, 1995

### **John Carroll University**

*Bachelor of Science in Business Administration Accounting*

May, 1990

## **CERTIFICATIONS**

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- Commonwealth of Pennsylvania: Certified Public Accountant

## **SKILLS**

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- Software/Applications: SQL, IBM Cognos, SAP Crystal Reports, QuickBooks, SAGE, SunGard Public Sector, and Microsoft Office Applications