

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Joseph Sawicki, *Secretary*
Kent D. Nation, *Treasurer*

Rick Tisa, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda for February 14, 2019

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- January 10, 2019 reorganizational and regular meetings

Public Comment:

Reports:

1. Operator
 - a. Monthly Report
 - b. Friendship PS (need approval of items ii and iii)
 - i. Isolation valve work done February 6, 2019
 - ii. Quotes(2) from Xylem for bypass pumping when 3-way valve is replaced
 - iii. Proposal from Pikeland for replacement of 3-way valve
 - c. Culbertson PS (need approval of item i)
 - i. Quote from Stevenson for preventive maintenance inspection and installation of grease extensions on motors
 - d. Beaver Creek PS (need approval of item i)
 - i. Quote from Gayle Corp for installation of reversing contactor set regarding recent problems
2. Engineer
 - a. Ashberry reconstruction – revised Scope of Services (need approval)

3. Solicitor
4. Administrator
 - a. Monthly informational report (attached).

Information to Note:

1. PMAA February 2019 communication re attendance at Region 1 meetings.

New Business

Finances:

As of January 31, 2019:

1. Friendship Village – \$57,890.35
2. Kimberwick – \$197,075.62
3. Capital Expense - \$178,010.89
4. Ashberry Reconstruction (grant) – \$40,017.19

5. Bills paid and to be ratified - \$103,962.85
6. Payroll for reorganizational/regular meetings for January 2019- \$5,186.32

7. Shared Service Agreement – breakdown for January 2019
8. Carroll Engineering Corporation – December 3 to December 30, 2018.

Dates of Upcoming Meetings

1. Board of Supervisors, on Thursdays, February 21, 2019 and March 7, 2019, at 7:30 p.m.
2. Municipal Authority, on Thursday, March 14, 2019 at 7:00 p.m.

WHO IS ATTENDING 2/21/2019 BOS MEETING TO GIVE REPORT?

Adjournment (time: _____)