

**WASKESIU COMMUNITY COUNCIL
MEETING AGENDA**

Council Meeting: Monday, March 21, 2016
 - **9:00 am - Council only (In Camera)**
 - **10:00 am – Public Meeting (including Parks Canada Agency)**

Location: Hawood Inn, Waskesiu Lake, SK – Boardroom

Attending: Jim Kerby, Brent Hamel, Nancy Wood Archer, Bryan Matheson
 Phone In: Randy Kershaw
 PCA: David Britton, Gregg Rutten, Dustin Guedo – left meeting a 2 pm
 Guests: Gary Bender–Phone in presentation – Waskesiu Chamber of Commerce
 Bentley Crozier, Ernie Scoles, Jannica Hoskins – Friends of the Park presentation

Regrets: George Wilson, Janice McKinnon

Agenda Topics:

- | | | |
|---|-----------|----------------------------|
| 1. Call to Order | Jim Kerby | 9:00 am |
| 2. In-camera session | | |
| 3. Motion to move “In Camera” | | |
| Nancy Wood Archer/Bryan Matheson | | Carried Unanimously |
| Motion to return to Public Meeting at 10 am | | |
| Bryan Matheson/Nancy Wood Archer | | Carried Unanimously |
| 4. Welcome New Superintendent - David Britton
(David provided a brief bio on himself.) | Jim Kerby | 10:00 am |
| 5. Adoption of Agenda for Public Meeting | Jim Kerby | |
| Brent Hamel/Nancy Wood Archer | | Carried Unanimously |
| 6. Approval of December 11 th , 2015 Meeting Minutes | Jim Kerby | |
| Bryan Matheson/Randy Kershaw | | Carried Unanimously |
| 7. Business arising from the Minutes | | |
| - Liquor Store Privatization – update & PCA position | | |
| PCA – wrote a letter to the Minister in January, and haven’t received a response. They asked the Minister how the process will work if the Waskesiu Liquor Store is privatized. | | |
| The lease for the existing liquor store has been signed for 2016 by the SLGA, but nothing beyond that. | | |
| - Lakeview Hotel – status update | | |
| Gregg has spoken to the manager – they will ensure a proper construction fence is in place around the site and the empty lot beside the hotel will store construction equipment. The Lakeview’s plan is to be finished construction and open for business by July of this year. | | |
| Parks Canada advised Council that the Lakeview is to be run as a hotel, for public use, in accordance with the governing lease. There will be 12 units. | | |
| On a related point (regarding townsite development goals and objectives), Council is looking for transparency of the details of all PCA permits, leases and licence of occupation. Council is trying to get an understanding of what businesses in Waskesiu want and need, and what the findings were in a report commissioned by PCA in response to a potential development application for one of the existing bungalow camp operations a couple of years ago. A request to see that report was made by a Councillor and PCA indicated that they would try to identify that report and consider whether the same can be released. | | |
| - Marina construction – status update | | |
| Some road work is currently being done. Paving will proceed this spring. Dock initial designs are | | |

being decided on and once sorted out will go out to tender. The existing marina docks will continue to be used this year and the intention is to replace them this fall. At present, the Marina upgrade project is considered by PCA to be on schedule.

- iNET 2000 – status update

This topic is covered in the Townsite Report.

- Lakeside Festival - status update

Gregg Rutten reported that committee participation is light at this point.

Stage, sound, lighting contract signed with PR Production, the same company as last year.

List of acts are pencilled in and need to be confirmed.

There is a Festival Committee meeting this week.

Vendors – The Committee would like a stakeholder in the townsite to organize the food vendors at the Festival. Perhaps have some food trucks as well. The Committee needs volunteers to work at the food booths. Myrna Nagy has volunteered to look after volunteers again this year.

- Lakeside Festival Partnership Agreement/Statement of Work –

Council confirmed that the Festival Committee needs to hire someone to handle all the Main stage musical acts contracts and provide them to the WCC Administrator, when approved, for payment.

8. Waskesiu Recreation Association

10:45 am

- Phone in presentation by Gary Bender, Waskesiu Chamber of Commerce President and Waskesiu Recreation Association Inc. President.

Lengthy discussion ensued.

At end of the meeting, before adjournment there was further lengthy discussion about Council becoming the sole member of the Waskesiu Recreation Association Inc.

Council's reply to the Waskesiu Chamber proposal will confirm that Council is favorably inclined to proceed in this manner, but there are certain conditions precedent to work through including confirmation of funding for the Recreation Association during the next 3-4 years pending the development and operation of the new mini-golf facility.

Bryan Matheson and Brent Hamel both volunteered to serve on the Board of Directors of the Waskesiu Recreation Association Inc. if Council elects to become a member (or the sole member) of the Association.

An electronic copy of Gary's presentation is attached to these minutes.

9. Friends of the Park

11:15 am

Presentation by Bentley Crozier Friends of the Park – President, Ernie Scoles - Vice President and Jannica Hoskins - Treasurer.

Bentley Crozier gave a brief history of FOP since he became involved in 2013.

The purpose of the presentation is to share Friends of the Parks 'Waskesiu 2020' vision with Council and Parks Canada.

Discussion ensued.

Bentley Crozier agreed to provide Council with an electronic copy of the Friends of the Park Presentation.

10. Correspondence

- Response to Council's letter to the Minister (regarding proposed Liquor Store privatization)

11. Townsite Report – Gregg Rutten

• **Post Office Building**

Appraisal of building and property has been completed. Land valued at \$180,000 and building If approved, PANP will put out a Request for Proposals in spring 2016.

The Waskesiu Heritage Museum, the Chamber of Commerce and the Waskesiu Recreation Association Inc. are all aware of the appraisal, etc.

Release fees generated by release of the land will not be returned to PANP, but will go into a central fund administered by PCA, in accordance with PCA policy, to fund the establishment of new National Parks in Canada.

• **Water Treatment Plant**

PCA is proceeding with an RPA to tender an engineering study for replacement of computer and automatic controls for the water treatment plant in Waskesiu.

PCA is investigating sources of funding for this project.

Discussion ensued regarding water testing (re: Boil Water Advisory) issued by PCA in February. If it fails during high visitor seasons Parks Canada is able to run the equipment manually.

• **iNet2000 Tower**

PCA has received an engineering report from Mid-Con Engineering certifying the tower is safe for the proposed usage.

A Licence of Occupation will be issued for the tower site.

iNet2000 intends to commence construction in the spring of 2016.

• **Paul Horne Arena**

Community Rink Affordability Grant received for 2016 - \$2500.00.

In consultation with Chamber of Commerce and the local Hockey Coordinator, a new metal, insulated door – to be located between lobby and ice surface - will be installed.

½ of heating bills also covered by this grant.

Estimate that approximately \$800-\$1000 of the grant proceeds will be left to put towards improvements prior to March 31, 2016.

• **Beaver Glenn Outdoor Theatre**

Waskesiu Volunteer Fire Department will complete a training exercise on March 22, 2016 which will involve ignition (and total destruction) of the structure.

A second burn may be required to clean up any unburnt portion of the building.

PCA Asset staff will remove any remaining debris from the site.

• **PCA Townsites Executive Board**

The Townsites Executive Board consists of the Field Unit Superintendents and townsite Managers from Banff, Jasper, Waterton, Lake Louise/Field, Prince Albert and Riding Mountain and the Executive Director Mountain Parks.

The Board will meet on a regular basis to:

- Promote dialogue and information exchange regarding townsite management;

- Serve as a sounding board and resolve key townsite issues;

- Provide advice as required on policy and regulatory issues; and

- Monitor and report on the state of the townsite program and ensure full cost recovery of water, sewer and garbage services.

• **Waskesiu Lakeside Festival**

This subject was also discussed under 'Business arising from the Minutes'

Planning for 2016 event is underway.

Next planning meeting is scheduled for March 23, 2016.

Intent is to identify musical artists for the Lakeside Festival and have contracts in place by April 30, 2016.

Stage, Audio and Lighting contract is in place with PR Productions (Saskatoon).

Partnering Agreement with WCC.

Service Contract WCC to provide financial administration services as well as musician contract services.

PCA would like to see the Chamber of Commerce and/or Recreation Association organize food services, vendors and beer garden activities.

• **4-way stop Drainage Issue (Waskesiu Dr./Lakeview Dr.)**

On-going issue with natural drainage running through intersection.

Frozen culverts lead to flooding of the intersection and road. Freezing causes ice ridges which cause vehicles to get stuck and potentially damage vehicles.

Winter 2016 has been most significant impact to date.

Detour has been required. Access to Waskesiu is now via Ajawaan Drive.

In the short term, PCA is looking at options to drain the accumulated water directly to Waskesiu Lake.

• **Point View Agreement with Waskesiu Foundation**

Intent is to improve the structure similar to other camp kitchen agreements in Waskesiu and PANP.

Request to increase the footprint of the structure will be considered by PANP management team.

• **Roll Off Bin**

Intent for 2016 is to have the roll off bin in place until Thanksgiving Monday (October 10, 2016).

• **Dustin Guedo (Vegetation ecologist) Report**

SaskPower Tree Clearing (Subdivisions 1 & 2, Cabin Area). This is year 4 of the 5 year plan. Wood left lying around from their clearing will be cleaned up in the townsite. Majority of the townsite work is complete.

The power line up to golf course is being looked at. SaskPower will be providing a quote and if The Report if the line can be put underground.

Caragana Control and other invasive plants. Clearing as much as possible in 2016 on Park land, not the golf course, and will offer leaseholders the opportunity to have PCA remove Caragana, at PCA cost, on leaseholder property if desired.

Arbour Day – 2015 was cancelled due to bad weather. Parks staff ended up doing the planting. Will determine where to plant on Arbour Day 2016. Open to suggestions from volunteers i.e.: what areas they feel should be focused on.

Spruce Bud Worm - There has been no major defoliation since the last spraying for Spruce Bud Worm, so monitoring will now be done bi-annually.

There will be another outbreak of Tent Caterpillars in 2016 (they appear on a seven year cycle, but will start to fade after five years). The worms prefer Aspen trees, so the townsite was not hit as bad as surrounding area because there are few Aspens in the townsite.

Beaver Glen Campground – this winter they have been doing forest clean up, removing fallen trees, removing hazardous trees, etc.

12. Committee Reports

Budget/Finance – Janice MacKinnon – absent, no report.

Business Relations – Nancy Wood Archer

There is a big glitch in the way the Postal system has been working at Waskesiu. Every week there is wrong mail in Nancy's personal and business mailboxes, as well as other residents.

Many residents have called Canada Post to complain.

Nancy will talk to Gregg Rutten, PCA, on behalf of the Waskesiu Chamber of Commerce to see if Parks Canada can help the residents fix the situation.

Community Planning & Development – Jim Kerby/Randy Kershaw

No meeting held.

Communications & Community Relations – Brent Hamel

Committee has met and are moving forward with timelines. They have three plans to draft and implement:

Volunteer Action Plan – George Wilson was in charge but is now Myrna Nagy has taken it on.

Communications Action Plan – Carla Flaman, PCA is drafting the plan.

Recreation Action Plan – Brent Hamel is drafting the plan.

Next step – reviewing drafts with committee members and then moving forward.

Brent to forward committee meeting minutes to Council.

It was decided that all Action Plans should be approved by Council before being implemented.

Essential Services – Policing and Fire – Randy Kershaw

- Waskesiu Fire Chief January and February 2016 Report – circulated with the Meeting Agenda

- Report from RCMP acting Sgt. Earl Keewatin . . .

There have been no reports of any break and enters for the winter months nor any calls of service on any of the highways in the Park. The new Sargent will be arriving in May and his name is Wendel Houk. Sgt. Keewatin will be acting in his position until his arrival.

Vegetation Management – Bryan Matheson

- Presentation by Dustin Guedo, PCA Ecosystem Scientist was presented under the Townsite Report

The Waskesiu Foundation – Jim Kerby/Randy Kershaw

- The Foundation is waiting for approval from Parks Canada for the upgrades proposed for Point View picnic area.

- The Foundation is currently reviewing the list of their commitments for the 2020 Vision and next projects to be undertaken.

- The 12th Annual Donor Recognition and Fundraising Dinner will be held Sat., July 9th at the Community Hall. Theme for 2016 is "Twilight Paddling".

13. New Business

- Decision regarding Review Engagement or Audited Financial Statements for the WCC

Quotes from VIRTUS Group and CA Byron Reynolds were circulated with the Meeting Agenda

- Review engagement – unanimously agreed that the Financial Statements will be prepared on a Review Engagement basis annually.

- Audited Financial Statements – it was noted that Council will need to have the Association's financial statements audited if Council receives government grant money.

Council chair reported that the Association should also be filing a nil tax return.

The quotes we received for Review Engagement financial statement preparation both include the preparation and filing of a nil tax return for 2016.

A motion was made to engage Virtus Group to prepare the Association's financial statements for the current fiscal year on a Review Engagement basis. The Council Administrator was asked to contact Virtus Group to report on the decision, and Brent Hamel agreed to contact Mr. Reynolds.

Randy Kershaw/Brent Hamel

Carried unanimously

- Organization/Themes for 2016 AGM

a. Vision 2020 Report Card

b. Confirm date and venue

- 2016 AGM will be held on **Sunday, July 24** in Terrace Gardens.

Council is required to contact PCA for them to approve the date change - according to the Bylaws, the AGM must be held on the August long weekend. Council Administrator will work with the Chair to ensure that this matter is addressed.

It was agreed that this year's AGM will start at 10 am, present Vision 2020 Report card, and follow with fundraising BBQ by the Waskesiu Fire Dept.

- WWR 2016/2017 Activity Guide – Cost of \$650.00.

Council considered whether to advertise in the Activity Guide again this year and, if so, the Council Administrator will prepare a draft advertisement for approval.

A motion was made to purchase a full page in the WWR 2016/2017 Activity Guide with content to promote waskesiu.org with updated photos and to include the new WWC logo.

Bryan Matheson/Randy Kershaw

Carried Unanimously

- Website update – Quote circulated with Agenda

A motion was made to accept the proposal from Dick Dyrck of UnCommon Sense, to update the Waskesiu.org website as per his quote.

Randy Kershaw/Jim Kerby

Carried Unanimously

14. Next Meeting Date – **April 22nd, 2016.**

15. Lunch

16. Adjournment

3:24 pm

Nancy Wood Archer