

# TOWN HOUSE ESTATES OF NORTON

## Board of Trustees Meeting Minutes March 27, 2014

Present: Gary Bushey, Mark Flicop, Alise Sheppard, Javier Trevino.

The meeting was called to order at 6:35pm.

### **1. Delinquencies**

Overdue condo fees and various fines were discussed. Civil action has begun a unit for condo-fee delinquencies totaling over \$3,000.

### **2. Old Business**

(1) First Choice will have Waltham Pest check for termites at 139-3 where the sliding door appears to have termite rot.

(2) The brass plates previously purchased will have the unit numbers installed. A notice will be posted to inform unit owners that, while the installation is being done, those units affected will be without numbers.

(3) There had been a report of a ceiling leak in between 143-2 and 143-3. Unit 143-2 was inspected a member of the Board, and it was determined there was no leak but only a few waters stains likely due to ice damns a few years back. The repair required is cosmetic.

### **3. New Business**

(1) Members of the Board will schedule a walk-through with Brian Mandeville of Valley Crest Landscaping. Board will ask that Valley Crest postpone applying the mulch until a later date.

(2) First Choice stated that the water pipe break in front of Unit 139-2 was fixed speedily by the Hersee company.

(3) First Choice announced that the red brick steps at 145 and 137 will be replaced/repared by CC&R when the weather is warmer.

(4) CC&R will install the new roof at 145 building during late spring or early summer.

(5) First Choice will mail a notice to unit owners for serving on the Board of Trustees.

(6) The Board unanimously approved Gary Bushy as treasurer upon Brian Peterson's departure.

The meeting was adjourned at 7:30 pm.

The next meeting is scheduled for April 24th at 6:30pm.

Respectfully submitted,  
Javier Trevino