**BRIMPSFIELD PARISH COUNCIL**

**Approved MINUTES OF MEETING HELD AT 7.30 PM ON 3RD OCTOBER 2022**

**IN THE VILLAGE HALL**

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|  | **Welcome from chair of the meeting (Vice-Chair of Council)** |
|  | Attendance recorded as Parish Councillors, Michael McWilliam, Jane Parsons **Claire Jardine,** Archie Larthe, Mikhail Mandrigin (village hall) 5 members of the public. |
|  | **Apologies recorded from Parish Councillor** Tom Overbury, Parish Councillor Heather Eaton & District Councillor Julia Judd  County Councillor Joe Harris did not attend |
|  | Declaration of Interest for matters on the agenda were invited -none |
|  | Public Participation was invited for matters on the agenda  **Member of the public would like to speak on the war memorial (see agenda item)**  **A member of the public raised concerns of the publishing of the agenda on Brimpsfield notice board. The notice had been published on the Caudle Green notice board and the website on 27th September but due to the resignation of a Councillor, it appears the notice of the agenda was not published on the Brimpsfield website allowing for 3 clear days. Member of the public stated that on the PC website it says the notice will be posted on both notice boards, The Clerk stated that it was not clear if legally the posting in Caudle Green would satisfy but as this could have implications for the legalities of decisions, the Clerk gave advice on the legalities of meetings where 3 clear days are not met for display of notice and advised that the meeting should close, however Councillors wished to continue with the meeting but not make decisions which may be challenged. (it states in Charles Arnold Baker that it must be displayed in a conspicuous place in the locality). The member of the public had obtained advice from GAPTC on good practice of posting notices 5-7 days prior to the meeting. The Clerk confirmed that the legal requirement is 3 clear days not including a Sunday, Bank Holiday or the day of the meeting or the day of posting the notice.** |
|  | **Report invited from County Councillor Harris – not available** |
|  | **Report update invited from District Councillor Judd (emailed as standard)- update not available** |
|  | Minutes of the previous Parish Council Meeting held on 19th July 2022 . Councillors felt that they were accurate but would be approved at the next meeting |
|  | **Council discussed the payment list - clerk expenses £27.12 to be approved at next meeting**  **Other financial matters**  **Council noted that Caudle Green residents are being consulted on the Defibrillator project (PC are holding grant on behalf of the residents)**  **Council noted that Cllr Jardine has been informed that the grass cutting contractor is ending the 3 year contract when it finishes this year. Council to consider tendering process. Clerk has been informed present contractor would not be able to continue if Caudle Green common becomes a wildflower meadow, so Council will consider the matter at the next meeting.**  **Internet banking update noted- Clerk has been approved but has not received card/machine. It is suggested by the RFO that Chair & other Councillors are now put onto the mandate as electronic banking users. Council noted that Councillors with Lloyds personal internet banking will need to use their personal passwords etc to log in** |
|  | **Council noted there were no updates on the A417 missing link**  With regard for application for Designated Funds following an Expression of Interest made by Village Hall Committee –relating to £90k additional funds for the extension and improvement of the village hall. Councillors were informed by Clerk that this was not a PC application and therefore questions should be raised with the Village Hall Trustees – there were no updates from Village Hall representatives |
|  | Update on the war memorial which was reported as leaning by 40mm at the previous meeting  Member of the public had informed PC that the war memorial is leaning by 40mm. It was felt that The PC would need to enquire initially apply to the War Memorial Trust to receive their assessment of the threat to the monument and Roger Lock (as he was a Parish Councillor at that point) would follow up with the War Memorial Trust –Roger Lock had followed up with the War Memorial Trust and had and was informed that the leaning was within tolerance. There is also a possibility of a grant (partial and to a limit) should works be required  **Member of the public has bought to the attention that the dry-stone wall needs repair – Council to consider at next meeting.**  **Historic England 2/8/22 email to be brought to the PC meeting – (forwarded to PC’s on 3rd August with no feedback being received.)** |
|  | **Council received update on Village Hall matters from Chairman of Village Hall Committee**  **Construction has commenced. External works completed and internal works are now being done** |
|  | **Council considered planning matters-noted**  22/02933/FUL Full Application for Variation of Condition 2 (plans) of permission 20/01394/FUL(Conversion and partial demolition of agricultural barns to form 4 no. dwellings with access, car parking and landscaping) to enable amendments to design of Barn 3 at Blacklaines Farm Birdlip-expiry date 28th September (sent to Councillors on 13th September) -no comments received |
|  | **Council noted updates from** Road Safety Policy Group –  Daniel Tiffney has not responded to correspondence from Parish Councillors’ Jardine/McWilliam - |
|  | **Council noted updates from** Common Land Management Policy Group-  **Ash trees on Caudle Green update- photos have been sent to Sara Noons (@ Glos Highways team) by Parish Councillor Parsons** |
|  | **Council noted Highway updates - cfwd**  **Bfwd : Question by public regarding punctures created by thorn hedges cutting and whose responsibility is it to ensure clearance from road surface? Cllr Overbury to investigate- cfwd** |
|  | **Council confirmed that its next meeting scheduled for 15th November 2022 commencing at 7.30pm (to be confirmed by issuing of agenda) -Cllr McWilliam will post notices on Brimpsfield Notice Board** |
|  | **Meeting closed @19.53** |