

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: February 27, 2017**

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, absent; Mr. Greg Iiams, present; Chairperson, Ms. Pat Cochenour, present.  
*Mr. Greg Iiams moved to excuse Ms. Elleman from the meeting.*  
*Ms. Pat Cochenour seconded the motion.*  
*The Vote: Mr. Greg Iiams, yea; Ms. Pat Cochenour, yea.*  
*The motion passed: 2 yeas – 0 nays*

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member  
Mr. Dale Albert, Water License Holder

Minutes: February 13, 2017 Meeting  
*Mr. Greg Iiams moved to approve the February 13, 2017 minutes as submitted.*  
*Ms. Pat Cochenour seconded the motion.*  
*The Vote: Mr. Greg Iiams, yea; Ms. Pat Cochenour, yea.*  
*The motion passed: 2 yeas – 0 nays*

Vouchers: *Mr. Greg Iiams moved to approve the bills that were paid for the board.*  
*Ms. Pat Cochenour seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea.*  
*The motion passed: 2 yeas – 0 nays*

**REPORTS:**

A. Work List Update

Mr. Albert did not have an updated list at the time of the meeting.

B. January Water Loss Report

The January Water Loss Report showing a loss of 29.8% was provided to the board.

**ADJUSTMENTS:** None

**RESOLUTIONS:**

A. Resolution 17-21, Agreement with Choice One Engineering

A RESOLUTION AUTHORIZING THE BOARD OF PUBLIC AFFAIRS TO EXECUTE ANY AND ALL DOCUMENTS TO ENTER INTO AN AGREEMENT WITH CHOICE ONE ENGINEERING AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO.

*Mr. Greg Iiams made a motion to waive the three reading rule. Ms. Pat Cochenour seconded the motion.*

*The vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea. Motion Passed.*

*Mr. Greg Iiams made a motion to accept Resolution 17-21 by title. Ms. Pat Cochenour seconded the motion.*

*The vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea. Motion Passed.*

**TABLED ITEMS:** None

**CITIZEN'S COMMENTS:**

**OLD BUSINESS:**

A. Chlorine Demand Issues

There has been no change in the chlorine demand, but Mr. Albert reported that he has recently reduced the chlorine feed slightly and is still getting good results.

B. Lead and Copper Program

Mr. Albert is working on an area map to submit to the EPA. This is the final step to meet the requirements of the lead and copper program. The map is due by March 9<sup>th</sup>.

C. Continental Utility Software – Online Bill Pay

Mr. Weidner asked if the board had any questions regarding the literature from CUSI regarding the online bill pay and customer web portal. The board did not have any questions and directed the fiscal officer to continue discussions with CUSI to see what the next step is to implementing the online bill pay web portal.

**NEW BUSINESS:**

A. Painting of Softener Tanks

The board was provided a quote from Brian Brothers Painting & Restoration in the amount of \$12,000 to sandblast and apply two coats of epoxy paint to the softener tanks at the water plant.

*Mr. Greg Iiams made a motion to approve the expenditure of \$12,000 for Brian Brother Painting to sandblast and repaint the softener tanks at the water plant.*

*Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea.*

*The motion passed: 2 yeas – 0 nays*

B. Dale Albert, Class I Licensed Operator Contract

Mr. Iiams and Ms. Cochenour would like to review Mr. Albert’s contract with the village to be the operator in responsible charge for the water department. This is a requirement of the Ohio Administrative Code and the contract has not been reviewed since 2006. The board agreed they would like to recommend that council consider a monetary increase in the contract.

*Mr. Greg Iiams moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea.*

*The motion passed: 2 yeas – 0 nays.*

The Meeting was adjourned at 6:14 p.m.

Next Meeting Date: **Monday, March 13, 2017**

Next Resolution No.: **16-22**

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Fiscal Officer Jeff Weidner

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BPA Chairperson Pat Cochenour

Date Accepted \_\_\_\_\_