

## EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

August 29, 2013

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Thomas Repcik, present; Sandra Templeton, present; Judy Repcik, present; Chris Diehl, present; Tim Paulus, present; Tami Scott, present.

**RESOLUTION 2013-124: A motion was made by Sandra Templeton to approve the Agenda as presented; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.**

### COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

Michael T. Pittinger, FF EMTB      Jerry Roosa, Resident  
Brent Redeker, Resident              Cheryl Roosa, Resident  
Donnie Burns, Resident                David Sommers, David Sommers & Assoc.  
E. Berrin, Resident

**Diane Austin:** Could you state your name please? I'm sorry.

**Donnie Burns:** Donnie Burns. I guess we are just curious about the final ruling with the building that was built on 6161 St. Andrews Way.

**Sandra Templeton:** Actually I just got my paperwork today from the prosecutor so I haven't even had time to digest any of it or look at it.

**Diane Austin:** Tami do you have an update?

**Tami Scott:** As far as Chris -- Chris I sent him all the minutes that just got typed up.

**Diane Austin:** Have the minutes been approved yet?

**Tami Scott:** No. I notified the BZA Board to let them know that I need their time to approve the minutes. I haven't heard back from them.

**Diane Austin:** Because they have 30 days after the minutes are approved to file -- is what Chris Meduri told me. The Building Department has been notified so we've done everything that we can until it takes its normal course. Once the Zoning minutes are typed up, the prosecutor has them. They aren't final until the BZA approves them, which as soon as the chairman gets back to her they'll set a meeting. Once they're approved, the guy that's building it has 30 days to either file for a variance or appeal to the court. So that's where we're at with it. Unfortunately it all takes a period of time. Is there anything else?

**Donnie Burns:** No.

**Jerry Roosa:** Jerry Roosa. At the last meeting if I remember correctly, the Committee at that time said to stop building.

**Tami Scott:** They advised him. According to the minutes, they said they advised him to stop building. The Building Department has been called—the County building—they can put a stop work order on it.

**Jerry Roosa:** Ok because he has not stopped.

**Diane Austin:** He was advised by Tami and he was advised by the BZA if he continues, it's at his own risk. We can't go up there and make him stop. The Building Department knows so they don't have to do his final inspection -- they actually shouldn't do his final inspection because of everything that's pending. But we can't legally go up there and make him stop. But he has been advised that anything that he's doing now is at his own risk.

[There was no further discussion regarding the building on St. Andrews Way.]

**Thomas Repcik:** Dave, you have the floor.

**David Sommers:** Well, thank you. I've put in a proposal for you here. I understand that you'd like to put up a new building and I talked with Mr. Repcik a few weeks ago and we what we talked about doing was only going as far as putting together a set of preliminary drawings so we could get an intelligent budget number quoted; construction number quoted so you would know where you sit with the kind of money you're talking about for what you want to do. Don't get me wrong, I'd love to do the whole set of drawings for you but I think to be prudent I think we should stop at the end of the preliminary design, the schematic design to get an intelligent construction number to do the work. So that's what my proposal consists of. I'd be happy to answer any questions you might have. Just for those of you who don't know, our office is in Kent. We've been in business for 30 years as of last February. There are twelve of us—we have four architects in the office; three intern designers; three intern architects and one project designer. We're separated into studios and one of those studios is fire departments. We just finished Brimfield Police Department; we just finished a major study for the Kent Police; we're working on a study for Brimfield Fire; we just did Bedford Heights Fire addition. I think you'll find reference letters in those packets. I'm looking forward to working with you. And by the way, we're pretty accurate on construction hours—we have a pretty good track record there. Architects are pretty notorious for not knowing construction numbers and we know we don't know construction numbers so we go to the people who do know -- so we're pretty accurate with those numbers -- when we give you a budget number it's pretty close. Do you have any questions?

**Thomas Repcik:** Well we need to do something—

**Diane Austin:** Because you can't apply for any grants without this correct?

**David Sommers:** You don't have any idea about the cost, correct.

**Diane Austin:** About the numbers, right, that's why we did this, yes.

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**RESOLUTION 2013-125: A motion was made by Thomas Repcik to accept the proposal presented by David Sommers & Associates at a cost of \$4,500 to provide further information on a new Fire Department building; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.**

Thomas and Diane asked those present to stop at the station to get their smoke detectors or call and request that they be installed for them.

**RESOLUTION 2013-126: A motion was made by Sandra Templeton to approve the minutes of the August 8, 2013 Regular Meeting as presented; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.**

### **CORRESPONDENCE**

--There was no correspondence to discuss at this time.

### **OLD BUSINESS**

--There was no Old Business to discuss at this time.

### **NEW BUSINESS**

--Proposal from David Sommers & Associates re: Fire Station – Resolution passed.

--Zoning Inspector – Two Letters of Interest from Applicants – This will be discussed in executive session at the end of this meeting.

--Resolution for Haz-Mat spill on Booth Road

**RESOLUTION 2013-127: A motion was made by Thomas Repcik to send to the Prosecutors office for reimbursement of \$1,461.23 for the Hazardous Material spill on Booth Road on July 24, 2013; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.**

--Two cemetery deeds were signed.

### **DEPARTMENT REPORTS**

#### **Tami Scott - Zoning Inspector, Zoning Secretary, Administrative Secretary & Parade**

--She made/received 30 phone calls.

--She issued three permits.

--She sent a letter to Ed Boylan telling him to move his sign to the existing post as he was given a permit to do.

--Diane requested that Tami go into the executive session with the Trustees at the end of the meeting for just a few minutes.

#### **Chris Diehl - Roads, Buildings, Cemetery and Park**

--The culvert on Porter Road is done but it has not been covered with asphalt yet because he is making sure it is settled completely first. The Township received \$1,400 for scrapping the old pipe.

--High power lines going down Porter Road will go along the existing power lines. He will get more information on this.

#### **Tim Paulus - Fire Department Report**

*FYI*

He spoke with Mark Griffiths from ODOT District 4 and there should be no parking along State Route 14. Mark is investigating and they may put up no parking signs. Mark said if it happens again call him or the State Patrol.

*Grants*

--He has completed the application for the FEMA Firefighter Act SAFER Grant and it's ready for submission. The grant (unlike most FEMA grants) is 100% funded – no match is required. He presented an explanation of the program. There are six components\* and his ultimate goal is to add 15 firefighters to the department in the next four years. These would be not only duty crew members but also responders.

\*1) Hire a part-time project coordinator from within the department.

\$15.00/hr. for 2080 hours. Total cost: \$31,200

2) Institute a fuel reimbursement program. Total cost: \$14,400

3) Provide Supplemental Accident/Hospitalization health insurance to those who meet requirements.  
Total cost: \$120,796

4) Implement a Fire Cadet Program. Total cost: \$8,640

5) Provide a College Tuition program. Total cost: \$24,000

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6) Create recruiting literature and brochures explaining the department and programs. Total cost: \$5,000  
This total program is **\$204,036** and will not cost the Township anything.

It could be up to a year before he finds out if the Township receives this grant.

Side note: If this application is successful, it will place the Township very close to the \$1,000,000 mark in grant funding since 2005.

### ***Smoke Detector Program***

--This program is still progressing slowly.

### ***Employee***

--He recommended that the Board hire Mike Pittinger as a FF EMTB, pending favorable results of physical and drug screen. Mike has been in the fire service many years including 14 years at Charlestown and Ravenna Township before that. He also holds a certification as an emergency vehicle technician.

**RESOLUTION 2013-128: A motion was made by Thomas Repcik to accept Chief Paulus' recommendation to hire Michael T. Pittinger as a Firefighter EMTB pending physical and drug screen results; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.**

--He did not need to request an executive session at this time.

--Diane said Mrs. Kline would have an announcement in her next column about the smoke detectors. It's been on Facebook and rotates on/off the Township sign. Diane will contact Diane Smith about a more detailed ad being run in the newspaper.

## DEPARTMENT REPORTS

### **Judy Repcik - Fiscal Officer Report**

She presented the following:

--Year-to-Date Cash Summary

--The Township has received the second half tax revenue for the year.

--Resolution to adopt 2014 Tax Budget

**RESOLUTION 2013-129: A motion was made by Thomas Repcik to accept the Tax Revenue Budget for 2014 ; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.**

## TRUSTEE REPORTS

### **Sandra Templeton**

--Sandra asked the Trustees about House Bill 43. Thomas will call someone to find out more information about this.

--Diane said she has a letter coming from the Health Department – the Township will have to have a meeting with those who use the concession stand (Hot Stove; soccer, etc.) – they are required, by law, to have a food license and be inspected. The only way to be exempt from this is if they only sell prepackaged food. They will have to go online and do a food prep course and pay for the license, which is \$300 to \$500 per year, and they have to be inspected by the Health Department.

### **Thomas Repcik**

--He came to the Townhall and the water was black. Chris says it comes and goes. Sandra will have Jim Templeton come up and look at it.

### **Diane Austin**

She had nothing further to report at this time.

**RESOLUTION 2013-130: A motion was made by Thomas Repcik to approve the payment of the bills; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.**

**RESOLUTION 2013-131: A motion was made by Diane Austin to enter into an executive session at 8:10 p.m. to discuss personnel issues and invite Tami Scott; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.**

**RESOLUTION 2013-132: A motion was made by Diane Austin to come out of executive session at 8:35 p.m.; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.**

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***RESOLUTION 2013-133: A motion was made by Thomas Repcik that the meeting is adjourned at 8:35 p.m. this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.***

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Diane Hargett Austin, Chairperson

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Thomas Repcik, Vice Chair

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Sandra Templeton, Trustee

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Judy Repcik, Fiscal Officer

Approved