



# Contribution Request Form

Side Porch Daiquiris  
Get you some!

**Today's Date:**

**Date of Your Event:**

Name of Organization	
Address	
City, State, Zip Code	
Federal Tax ID Number	
Contact Person	
Telephone Number	
Fax Number	
E-Mail Address	
Is this a Non-Profit Organization? Who is this Organization Supported by?	

**Please give us a brief summary of the Intent, Classification and Description of the organization requesting donation and Specific need:**


## Side Porch Daiquiris Donation Policy

- 1) All donation requests must be in writing.
- 2) Donation requests must be made sixty (60) days before the event. Due to the number of requests we are unable to fulfill any requests not made in this time frame.
- 3) Donations will be allocated on a "first come, first serve" basis.
- 4) Donations will be allocated monthly. If your donation request has been approved, you will be called.
- 5) Donations cannot be picked up more than five (5) days before your event.
- 6) To better serve our entire community, Side Porch Daiquiris can donate to an organization once in a twelve (12) month period from the date of the donation request.

All decisions are entirely at the discretion of Side Porch Daiquiris. Thank you.