

Belmore Arena Board Meeting Minutes February 28, 2023

Time: 7:30pm Location: Lounge, Belmore Community Centre

Attendees: Kim Harris, Chris Inglis, Kyra Wright, Jeremy Underwood, Marvin Grimes, Ian Inglis, Randy Scott, Warren Weber, Jenn Van Dyk, Wanda Inglis, Mr. Heffer (in Jamie McCallum's absence), Lindsay Underwood

Guests: Marj Deyell

Regrets: Nigel Van Dyk, Jamie McCallum

Secretary/Recorder: Darlene Loos

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of February 28, 2023 Agenda - <i>Jeremy Underwood</i>		<p style="background-color: yellow;">(regular scheduled meeting of Feb 27th rescheduled to Feb 28th due to weather)</p> Jeremy called meeting to order at 7:36pm Motion to approve Ian, 2 nd Wanda, carried
8:02	Approve Previous Meeting Minutes January 16, 2023 (attached) - <i>Team</i>		Motion Kim. 2 nd Kyra, carried

Agenda Items

8:05	Update Previous Action Items (below agenda items) Formerly – “Business Arising from Minutes” - <i>Jeremy Underwood</i>	Standing	
8:30	Correspondence - <i>Board</i> 1.0 Nigel resignation letter 1.1 Inquiry re: Piano from Marj Deyell (Kim Harris) 1.2 Inquiries from Caitlin Gillis, Clerk Howick Twp a) Ammonia Detector (attached) b) Rate Increases? (attached)	Standing	<p>1.0 The Board received a letter of resignation from Treasurer, Nigel Van Dyk. Randy made motion to accept resignation, 2nd Chris. Carried. Jenn Van Dyk was nominated to assume Treasurer duties. Jenn accepted. Warren made motion Jenn Van Dyk be declared new Treasurer, 2nd by Kim, carried.</p> <p>1.1 Marj Deyell email regarding piano storage, worried about damage. Kim did some investigating. In cloakroom, it is on an inside wall and constant temperature. Closets in lounge are not a good alternative – tables being moved in and out. Marj is happy with this arrangement.</p> <p>1.2 a) Ammonia Detector. We have one - it works fine and is inspected yearly. Howick said they would buy these and now are asking if Belmore Arena would pay for these. - We are happy they want to purchase. We are not willing to purchase. Howick Council passed to purchase these. Darlene will respond to Caitlin.</p> <p>1.2 b) Board went through “Schedule H” of Howick’s spreadsheet and</p>

			<p>updated required rates. Darlene to update actual spreadsheet and return to Caitlin via email.</p>
8:45	<p>Grants Update - <i>Kyra Wright</i></p>	Standing	<ul style="list-style-type: none"> - Update on lobby benches and scoreboards <ul style="list-style-type: none"> o Coming week after festival - No date on bench, east end in Curling Hall. - Trillium grant – floor scrubber. Scrubber a bit too tall to go under the benches in lobby. Gord will look at options for benches to be moveable/fold-up. - Curling Club got furnace quotes. - Hot water heater – still need bill for it. - AC – Jeremy called but guy was on holiday. <p>Most of these projects are starting after Maple Syrup festival.</p>
8:50	<p>Treasurer's Report - <i>Nigel Van Dyk</i></p>	Standing	<p>Jenn presented Treasurer's report.</p> <ul style="list-style-type: none"> - Bills to be paid in amount of \$14, 600.10. Randy made motion to pay the bills (except for the Insurance Bill – will be carried over to next months meeting), 2nd Kim. Carried - Arena Board to request \$40,000 from Chamber of Commerce. Motion by Jenn, Chris 2nd. Carried. - At conclusion of meeting, Darlene made motion to update Bank Account signing authority; giving Jenn Van Dyk signing authority and remove Nigel Van Dyk and Roger from Account, 2nd by Chris. Carried. <p>This means that Account Signing Authority is now Jeremy Underwood, Randy Scott and Jenn Van Dyk.</p>
9:00	<p>Belmore Catering - <i>Chris Inglis/Catering Member</i></p>	Committee Report	Nothing to report.
9:05	<p>General Maintenance - <i>Jeremy Underwood/Warren Weber</i></p>	Committee Report	<p>To PARKING LOT for summer:</p> <ol style="list-style-type: none"> 1) Need to repair brine header. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. 3) Boards around the ice surface need to be replaced. <p>Nothing else</p>
9:10	<p>Parks Board - <i>Jamie Dickson</i></p>	Committee Report	Nothing

9:15	Rentals - Hall & Lounge - <i>Kim Harris</i>	Committee Report	<ul style="list-style-type: none"> - Rental are going really well – lots of new bookings. - Men’s Hockey Tourny (March 3 & 4) – cancelled due to lack of teams. - A few complaints about the washrooms. The shower floors and sinks haven’t been cleaned. Kim talked to Coreen about checking them. <p>If figure skating isn’t going to clean washrooms properly (more often – couple of times a week), they would pay the same as hockey - \$75 more/week.</p> <ul style="list-style-type: none"> ▪ Maybe just a communication issue <ul style="list-style-type: none"> ○ Next season, speak with Figure Skating, give them the options. ○ Next year, consider having Coreen cleaning them and have figure skating pay the same rate as hockey. <p>Motion that Coreen cleans the dressing room washrooms for rest of season by Randy, 2nd Kyra. Carried.</p>
9:25	Ice Rentals & Installation - <i>Warren Weber</i>	Committee Report	- No updates
9:30	Belmore Curling - <i>Bill Devos</i>	Committee Report	- No updates
9:35	Belmore Figure Skating - <i>Mary Inglis, Heidi Dupuis, Sharon Hofman</i>	Committee Report	- Carnival this Sunday (Mar 5 th)
9:40	South Bruce - <i>Mark Ireland</i>	Committee Report	- Absent
9:45	Morris-Turnberry - <i>Jamie McCallum</i>	Committee Report	- Mr Heffer, nothing to report. (attending on behalf of councillor McCallum)
9:50	Howick - <i>Marvin Grimes</i>	Committee Report	3 rd party insurance. Met with Tim Keil, wanted to make sure bartenders are covered. Insurance was put out for tender.
9:55	Communication - Team	Committee Report	Nothing
10:00	Belmore Chamber of Commerce - <i>Chris Inglis/Kyra Wright/Nigel Van Dyk</i>	Committee Report	<ul style="list-style-type: none"> - Debrief of AGM <ul style="list-style-type: none"> ○ Went well. Break-even event. ○ Some comments – financials weren’t available until after. Should have been available for attendees on the way in. - Debrief of Wing Night <ul style="list-style-type: none"> ○ Well attended and went really well. - Update on Clothing Fundraiser <ul style="list-style-type: none"> ○ Going well, a couple of requests
Next Meeting - March 20, 2023			
	Adjournment	Meeting adjourned at 8:46 Motion to adjourn by Chris Inglis	

Previous Action Items		
Lead	Agenda Item/Topic	Actions for Follow Up
Kim	Container/SeaCan – Extra Storage	20221121: Kim is to have Gord check availability on container listed for sale online. 20221219: Nothing to Report – defer to next meeting 20230116: Previous one sold. Still looking. Bryce Weber bought out DAC – Jeremy will check with him. 20230228: Jeremy talked to Bryce - \$3700 estimate for used SeaCan. Deliver not included. Jeremy will talk to him again and get one lined up for spring.
Warren	Ice Rentals	20221219: Hockey Tourney in March – Wingham Oldtimers. We would have to look after everything. Organizer will confirm end of January. 20230116: Confirmed March 3 & 4 th . – 5 teams, waiting on 2 more teams. We look after liquor license, Pal, everything else. Belmore to receive all proceeds. 20230228: Cancelled – not enough teams. COMPLETED
Nigel/Kyra	Lighting Upgrade/Recycling of Old Lights	20221219: Light tubes must be recycled through Ideal Supply and we must recycle old light fixtures at scrap yard – (need written confirmation from scrap yard) to finish up the Grant stipulations. 20230116: Light fixtures are recycled. Tubes to still be recycled. Brenda at Twp is looking for electrician bill. Nigel will follow up. 20230228: Tubes are still to be recycled. Warren or Ian will talk to Kevin Doig at Ideal Supply.
Board	Electronic Sign – updating with sponsor info	20230228: Rose Weber is updating regularly. Doing a great job! COMPLETED
Parking Lot		
Board	Memorial for Chuck (Janice Wilhelm)	20221121: Randy talked to Sue Thompson. Sue indicated she was in contact with Breckenridge and is waiting on him. 20221219: Left with Susie move to Parking lot 20230116: Randy to discuss Donation Tree idea with Susie. 20230228: Touched base with Suzie and bench, in memory of Chuck, has been ordered. COMPLETED
Chris Inglis	Donation Tree – display for arena	20221219: Chris looking at different ideas 20230116: Chris went to Bud Steel – will have to put on a background board. Suggested going to John Mc – very expensive. - went to Cox Sign - 100 leaves - \$2100, next size \$200 leaves approx. \$3900. Approx size 4'x4'. Chris would like help with this project. Chris will contact Cox Sign and get firm prices. Could do a ceremony when doing Trillium Grant. 20230228: Chris to go ahead with Donation Tree – for future donations. Chris will contact Cox and will get a firm price. MOVE UP TO AGENDA FOR NEXT MONTH
Jeremy/ Warren	General Maintenance – for Summer	20230228: 1) Need to repair brine header. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves.

		3) Boards around the ice surface need to be replaced.
Warren	Priming/Painting of Hallway Walls/Ceiling & Lobby	<p>20221017: Warren will contact Dave Huber to see if he is interested in doing this job in the spring of 2023.</p> <p>20221121: Warren still has to contact Dave Huber</p> <p>20221219: Warren talked to Dave – he will do it but still needs two people with rollers. **need to discuss – doesn't take cheques</p> <p>20230116: nothing to report</p> <p>20230228: Brian Martin and Son will do after Festival. Kim has paint set aside at Cuneos. Kim will get back to her with actual amounts. PARKING LOT UNTIL AFTER FESTIVAL</p>
Jeremy	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>20230116: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication. MOVE TO PARKING LOT</p>
Adjournment:		Next Meeting: March 20, 2023