

## TechBo - Bo Reichenbach

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[www.techbo.ca](http://www.techbo.ca)

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### Objective

With my extensive experience in the computer, network and IT field; my objective is to provide to people with friendly and honest solutions for their computer and network needs.

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### Profile

- Currently continuing studies with a commitment to research in medicine and pharmaceuticals.
  - Over 15 years' experience in computer technician and network technician roles..
  - Ability to direct complex projects from concept to fully operational status.
  - Goal-oriented individual with strong leadership capabilities.
  - Organized, highly motivated, and detail-directed problem solver.
  - Proven ability to work in unison with staff, employers and stakeholders.
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### Education

University of Ottawa,  
*Honours in Biopharmaceutical Sciences with Specialization in Medicinal Chemistry.*

University of British Columbia, Organic Chemistry.  
Langara Collage, British Columbia, Chemistry.

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### Relevant Experience & Accomplishments

#### Computer Industry and Show Management

- Successfully managed the IT and computer requirements of well over 30 events per year. Managing events across Canada through cross-rentals and traveling to conduct on-site operations.
- High technical knowledge with years of experience in Windows based systems and servers. Competent in networks, routers, wireless and technical support. Experience in imaging, upgrading, and back-up solutions.
- Provided clients with technical support for computers, operating systems, routers, networks and A/V equipment. Ability to resolve problems quickly and calmly.
- Strong ability to sell, provide solutions, confirm open quotations, over deliver, and finish contracts on a confident and pleasant note.

#### Project Management – Internet Service Provider for the Ottawa Congress Centre

- Conceptualized, planned and implemented a wireless internet service provider (ISP) at the Ottawa Congress Centre.
- Installed and programmed full Wi-Fi coverage of the Centre, with the network able to handle a 600+ user load.
- Implemented an AAA RADIUS server allowing the system to receive, process, and pay orders on-site or in advance (via the Internet) without human intervention.
- Provided specialized and conference specific internet/network customization based on clients requirements.

#### Management/Supervision

- Hired and trained team of 30 employees.
  - Supervised and evaluated staff.
  - Successfully refined and implemented new projects and systems to streamline processes and increase revenue for my employer.
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**Employment****University of Ottawa, Honours in Biopharmaceutical Sciences with Specialization in Medicinal Chemistry.***2008-2014***Operational Manager**, DE Systems Ltd., Ottawa [Toronto, Montreal]*2000-2007*

- Held key accounts (Ottawa) and managed all network intensive shows.
- Responsible for inventory and tracking processes for all warehouses. This included conceptualization and implementation of new systems to streamline processes throughout the business.
- Played a key role in advising on the purchase of new products.
- Reviewed General Ledger and accounting monthly.
- Prepared yearly budget and goals.
- Duties included inside sales, technical preparation, on-site show management, technical support, hiring and training, PR, inventory control, and implementation of new processes / systems to increase overall profit.

**Manager**, Atomic Niteclub, Ottawa*1997-2000*

- Oversaw daily operations including all purchasing. Management of inventory and the facilities.
- Hiring, training, supervision and evaluation of over 30 employees.
- Developing service ideas and promotional strategies.
- Ensuring a duty of care and the safety of over 1500 patrons weekly.
- Handling and accounting of all large cash transactions, up to deposit.
- Installation of professional sound systems, equalization of rooms, installation of lighting, staging and mixing equipment.

**Conference Resume 2006-07 – Management of IT and/or Official IT Supplier**

- **NATO** – 52<sup>nd</sup> Annual Session of the NATO Parliamentary Assembly, Quebec
- **Liberal Party of Canada** – Leadership and Biennial Convention, Montreal
- **CANSEC** – Canadian Association of Defense and Security, Annual Tradeshow, Ottawa
- **GTEC** – Government Technologies Annual Expo, Ottawa
- **RCPSC** – Royal College of Physicians and Surgeons Canada Annual Conference, Travelling across Canada
- **PMA Canada, TechNet North, BioNorth, HR Solutions**, Ottawa
- **TD Canada Trust Jazz Festival, Cisco Ottawa Bluesfest, Nortel Dragon Boat Race Festival**, Including administration of all sponsorship contracts with these Ottawa festivals.

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*Specific Resume,  
References, or  
Appreciation Letters  
available upon  
request.*

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