

- e. Joann is working with Lane, Kukana, and Valerie about scheduling meetings and events too close together (or duplicating the use of the same room). A space of about 15 minutes between events taking place in the same room is needed. And also coordination on the various calendars.
- f. Clips on doors: Bobbie and Nona will place new clips on the front doors of residents who have none (when they distribute these Minutes). If they miss someone, you can pick up a clip at the front desk.
- g. Log-in and log-out of shopping carts: Michael will have a sign-out sheet at the front desk for those who need a shopping cart (to borrow). If you have one in your apartment that belongs to HKRC, please return it.

3. Cottages Report

- a. Drainage ditches for cottages 5-13 are currently clean. Cottages 1 and 2 ditch areas are being looked at.
- b. Plantings behind (and in some cases in front of) the cottages) have been neglected for years in some cases. Both Michael and Maintenance Manager Rick were present for this report and will take steps to improve those areas.
- c. Communication to the residents in cottages: With the exception of the Council Minutes, which are hand-delivered to all cottages by the Council, cottages do not get announcements and special notices. Michael will see that the cottages are not left out from now on.

4. Welcoming Committee

- a. Wednesday, Jan. 11, those residents who moved in during late November, October, and December will be given a Newcomer Welcome Party. The Committee will discuss their concerns and help them become adjusted to our community.

5. Employee Appreciation Fund

- a. A total of \$66,134 was distributed to 151 employees (Management excluded). The minimum check was for \$20 (for new employees), and eight employees received in the range of \$800. This was due to the generosity of you residents, who appreciate the service of our employees – knowing they do not get tips or bonuses.

Note: If you do not handle your own finances, please let that person or company know about the Fund and of your interest to contribute.

6. New Business

- a. New Resident's suggestion (a good one): That they be provided by Marketing with a map of the various rooms within the building. The initials DR, BDR, MPR, EXR, TVR, etc. are confusing and their locations as well. Joann is going to produce an interior map, which will be handed out to the newcomers at the Welcoming Committee Get-Together. Hopefully copies will be included from now on in the Handbook given to newcomers, along with the Walking Paths Map.

Submitted by
Bobbie Jennings, Chair