

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: November 13, 2023**

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, absent.  
*Ms. Pat Cochenour made a motion to excuse Ms. Herring from the meeting.*  
*Ms. Libby Stidam seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yes; Ms. Libby Stidam, yea.*  
*The motion passed: 2 yeas – 0 nays*

Recorder: Taylor Thompson, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member  
Mr. Dave Wallace, Council Member  
Mr. Dan Tynan, Water Superintendent

Minutes: October 23, 2023 Meeting  
*Ms. Libby Stidam made a motion to approve the July 10, 2023 minutes as written.*  
*Ms. Pat Cochenour seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.*  
*The motion passed: 2 yeas – 0 nays*

Vouchers: *Ms. Libby Stidam made a motion to approve the bills as paid by the Fiscal Officer.*  
*Ms. Pat Cochenour seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.*  
*The motion passed: 2 yeas – 0 nays*

**REPORTS:**

A. Water Report

The October water loss was 40.7%, with an annual average of 32.6%. The 2024 budget was completed for the department and submitted to the mayor and council. Mr. Tynan, advised the board about the Rudolph/Reed development waterline installation. A 10-inch crack was found in our waterline be the contractors for the development. They provided the work and fixed the crack. Testing is complete and the water line is ready to use. Mr. Tynan also discussed an EPA violation. The water testing took place on the second Friday at 7:00 p.m., which was 5 hours too early to qualify for September collection. Jeff Stark said the Village can use a link on the water bills to notify residents and some notices will have to be hand delivered. Mr. Tynan also double checked some reports that were sent to the EPA. The EPA stated they never received the information. Mr. Tynan stressed the importance of verifying the information being sent to the EPA, because they make mistakes as well. The tour with Indian Lake High school students was very successful. Another tour is planned for an additional 20 students. The new EPA Waterline inventory regulation is going to be challenging. Mr. Tynan stated there will be grant funding to help complete the report. All four Street/Water employees received training on the GIS mapping.

**ADJUSTMENTS:**

- A. Nikki Smith; Acct. 3750; 704 Grande Ave; -\$4.65 penalty  
 The penalty was removed from the account due to the customer being deceased and the daughter is now taking care of the finances. She was not aware that the account was on auto payment.  
*Ms. Libby Stidam made a motion to approve the adjustments as stated above.*  
*Ms. Pat Cochenour seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.*  
*The motion passed: 2 yeas – 0 nays*

**RESOLUTIONS:** None

**CITIZEN’S COMMENTS:**

- A. Mr. Greg Iiams  
 Mr. Iiams advised the board of an accessory structure called a “Tiny Home”. Per the Village Resolution, if there is an accessory building off of a main building, a new meter has to be put in. There was a lengthy discussion regarding accessory structures and the requirements.
- B. Ms. Pat Cochenour  
 Ms. Cochenour asked to discuss the splash pad. Mr. Tynan reported he has worked with splash pads before. There can be daily maintenance and some chemicals involved. The splash pad will have to be winterized and prepared for use in the spring time.

**OLD BUSINESS:**

- A. Water Meter Replacement  
 The board was advised that council passed a resolution, tentatively awarding the bid to EJP for the meter replacement.

**NEW BUSINESS:** None

*Ms. Libby Stidam moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.*  
*The Vote: Ms. Pat Cochenour, yea; Libby Stidam, yea.*  
*The motion passed: 2 yeas – 0 nays*

The meeting was adjourned at 5:42 p.m.

Next Meeting Date: **Monday, November 27, 2023 at 5:00 p.m.**

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Taylor Thompson, Fiscal Officer

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BPA Chairperson Libby Stidam

Date Accepted \_\_\_\_\_