

APPROVED

Arrowbear Park County Water District

Regular Meeting

September 17, 2020

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held September 17, 2020, online, originating from the District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Rick Weber
Vice President Sheila Wymer
Director Mark Bunyea
Director Terisa Bonito
Director Pat Oberlies

Directors who were absent:

None

Also present were the following:

General Manager Huff
Secretary Caroline Rimmer
Chief Ozias

Visitors who were present:

None

Open Session

President Weber called the meeting to order. Director Bunyea led the recitation of the Pledge of Allegiance. President Weber certified the posting of the agenda. President Weber performed a roll call, Directors that were present: Wymer, Bunyea, Bonito, Oberlies, and Weber. Directors that were absent: None.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Vice President Wymer. After a brief discussion regarding the expenses and budget for the month of August, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Wymer, Bunyea, Bonito, Oberlies, and Weber

Nays: None

Abstain: None

Absent: None

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Supervisor Miller was excused from the meeting. General Manager Huff reported a total of 10 maintenance issues for the month of August. There were 4 customer requests to turn off/on water, 1 District initiated shut-off, 0 District equipment repairs, 4 meters replaced, 1 meter read/re-read, 0 main repairs, 3 service line repairs, 0 customer inquiries requiring investigation, and 1 sewer issues/repairs. There were also 7 new owners, 1 lien filed, 1 lien released, 33 shut-off notices, 1 non-payment shut-off (unoccupied property), and 2 turn-on after water shut-off.

- B) Chief Ozias reported on the Fire Department calls for the month of August. There were a total of 8 calls, 7 were in the District, and 1 was out of the District. Chief Ozias updated the Board on the El Dorado fire.
- C) General Manger Huff reported that properties were moving and that the District only had a total of 6 liens filed on properties. General Manager Huff also reported on the number of customers who have identified as being affected by COVID-19, that Todd Tviede gave his 2 week notice, that the Administrative Secretary and General Manager finished their part to begin the annual audit for FY 2019 - 2020 in spite of initial difficulties with the new accounting software.

President Weber excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Chief Ozias

- 1. There was a discussion regarding residency requirements (ABLFD SOP #2850), due to the possibility for the hiring of a Battalion Chief who does not meet the residency requirements. Motion to change the current policy to “DESIRED” as opposed to “REQUIRED” for residency requirements was made by Director Bonito, seconded by Vice President Wymer, and passed by unanimous vote.

Ayes: Wymer, Bunyea, Bonito Oberlies, Weber

Nays: None

Abstain: None

Absent: None

B) General Manager Huff

- 1. General Manager Huff presented the budget to actual amounts for FY 2019 – 2020 and the current net asset account balances as of 06/30/20. No motion was needed or made.
- 2. There was a discussion regarding the allocation of actual budgeted master plan surplus, unused, or over budgeted funds from FY 2019-2020 (\$173,229.85), and FY 2019-2020 budget surplus funds (\$300,686.98), to unrestricted asset accounts specified in FY 2020-2021 Unrestricted Funds Allocation Report (for a total of \$473,916.83). Motion to approve the above allocation of funds made by Director Bonito, seconded by Vice President Wymer, and passed by unanimous vote.

Ayes: Wymer, Bunyea, Bonito Oberlies, Weber

Nays: None

Abstain: None

Absent: None

C) Board

- 1. There was a discussion with a motion to adjust the 2020 Health Care Benefit premium ceilings (the employer contribution), for each employee or annuitant up to a maximum of \$780.00 per month with respect to employee or annuitant enrolled for self alone, \$1,370.00 per month for employee or annuitant enrolled for self and one family member, and \$1,782.00 per month for an employee or annuitant enrolled for self and two or more family members and amend Policy 2110.20 to reflect the new amounts and approve Resolution 2020-9-17. Motion made to adjust the 2020 Health Care Benefit premiums ceilings (employer contribution), as listed previously, by Director Bonito and seconded by Director Bunyea.

Ayes: Bunyea, Bonito, Weber

Nays: None

Abstain: Wymer, Oberlies

Absent: None

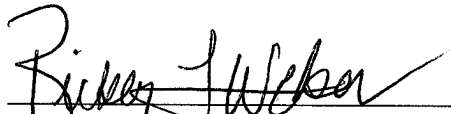
Announcements:

- A) The President updated the Board on his wife's health.
- B) The Board Members had no announcements.
- C) The Staff reiterated the current employment opportunity available at the District.

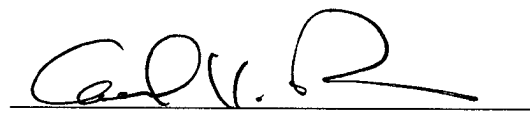
The next Regular Board Meeting will be October 15, 2020, at 6:30 PM. This meeting will be an on-line Zoom meeting.

Adjournment of Open Meeting

There being no further business, President Weber adjourned the Open Meeting at 7:48 PM.



Rickey Weber, President



Caroline V. Rimmer, Secretary