



Desert Hills Fire District

3983 London Bridge Road
Lake Havasu City, AZ 86404
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Desert Hills Fire District Board Meeting Minutes Regular Meeting December 20, 2017

1. Call to order

Chairman of the Board John Hayes called to order the Desert Hills Fire District Board meeting at **8:58 a.m. on Wednesday, December 20, 2017**, at the Desert Hills Fire Station Si Mock Room located at 3983 London Bridge Road, Lake Havasu City, AZ.

2. Pledge of Allegiance

Pledge of Allegiance commenced by Chairman John Hayes

3. Roll Call

The following Board Members were present:

John Hayes
Mathew Espinoza
Dolores Moscou
Tom Roger

Also in attendance:

Fire Chief Pat Dennen
Administrative Specialist Lisa Harrison

4. Call to the Public: None

5. Approval of Regular Meeting Minutes for November 14, 2017: Motioned by Board Member Espinoza to accept the November 14, 2017 Regular Meeting Minutes, seconded by Board Member Moscou; all in favor.

6. Reports:

a.) **Financial Report-November 2017:** Administrative Specialist Lisa Harrison stated that cash in the Grant Savings Account is \$41,735.24, Payroll Account \$72,367.45, Petty Cash \$100.00, Special Revenue Checking Account \$73,501.58, Special Revenue Savings Account \$23,347.52, Warrant Account \$455,861.49, with a total balance of \$666,861.49. Approval of Financial Report motioned by Board Member Roger, seconded by Board Member Espinoza; all in favor.

b.) **Chief's Report:**

- Kurt Fowler is doing well. He is at a fundraiser in Vegas and there will be a fundraiser in March.
- Captain David Rodriguez out on Workers Compensation for an injury. The crew was on a fire investigation for an illegal fire in Crystal Beach. He tumbled down a hill, hit his head and separated his shoulder.
- Captain Erickson has been appointed as our department training office. We have a need to make a training calendar and make sure our mandated training is done.
- Still working on the mass care drill that will take place in May.
- The status on the surplus vehicle; it has been advertised in the Western Fire Chiefs Daily Email. We have 3 interested parties. One of the in Oregon, one in Colorado and one in Kansas City. We probably won't hear anything until the first of the year.

- We are completing our extrication training.
 - We are working on a Mutual Aid Agreement with California. California recognizes an Engine Captain to go on a wildland fire. So any captain wildland certified will be able to go on a wildland fire in California. As opposed to Arizona that requires an Engine Boss. This gives us 2 avenues for revenue, Arizona Mutual Aid and California Mutual Aid.
 - If any Board Member is interest in shirt with our department logo for the upcoming Laughlin Conference; see Administrative Specialist Harrison.
- c.) **DHFD Wildland Report:** Fire Chief Dennen reported we had received requests for an Engine Boss for the fires in California, but our Engine Boss was on vacation.
- d.) **DHFD Auxiliary Report:** Dee Moscou reported the next pancake breakfast is January 6, 2018. The auxiliary gave the department a \$5000 donation.
- e.) **Correspondence:** None

7. **New Business:**

- a. Discussion and action to appoint a Board Chairmen and Clerk of the Board. Board Member Hayes stated Board Member Shelton is willing to remain as the Clerk of the Board. Board Member Espinoza nominates Board Member Hayes as the Chairman of the Board. Board Member Rogers seconds. Board Member Espinoza nominates Board Member Shelton as the Clerk of the Board. Board Member Hayes seconds. All in favor.

8. **Board Member Comments:**

- a. New business to be considered on future agendas: None
- b. Comments: None

9. **Call to the Public:** None

10. **Adjourn:** Motion to adjourn at 9:25 by Board Member Hayes, seconded by Board Member Moscou, all in favor.