



## Important Information for the 2021-2022 school year

- **Parent Night will be a virtual presentation**
- **Parent-Child Visit Day:** It will be an open house style so drop by during your time slot and meet your child's teacher and let your child see they classroom and school.
- **Backpack:** Children can bring a backpack (make sure it is something that will hold an 8 ½ x 11 sheet of paper and something they can manage—no wheelie bags)
- **Bring a water bottle every day to school**  
(spill-proof, labeled with name, the child should be able to open/close)
- **New Hours due to Pandemic:**  
**AM 9:00-11:30 am and PM 1:00-3:30 pm** (to allow for more time to sanitize between sessions)
- **No Lunch Bunch:** due to not being able to mix groups
- **Cleaning in our areas:** We have put a great deal of thought into our schedule and cleaning routine to keep children and staff safe at Indian Run Preschool. Please be sure to review this section in the Extra Hygiene Measures and Procedures.
  
- **COVID Service fee:** We will be collecting a **\$50.00** fee from each family to help cover extra cleaning and supplies for children.
- **Supply fee and COVID fee due: 8/10/2021**
- **September Tuition due: before 9/10/21**
  
- **Parent Engagement App:** active soon---watch for more information by email
- Log into your Procure account and make sure information is accurate:  
[http://www.myprocare.com/](http://www.myprocure.com/)
  
- **FILLING OUT PAPERWORK:**
  - ALL LINES NEED TO BE COMPLETED!!
  - WRITE INFORMATION CLEARLY
  - PARENT/GUARDIAN INFORMATION IS TWO SEPARATE SECTIONS—FILL OUT ONE PARENT IN EACH SECTION.
  - FILL IN NAME, ADDRESS AND PHONE NUMBER FOR PARENT'S PLACE OF EMPLOYMENT
  - IF YOU WORK FROM HOME FILL IN "HOME OFFICE"
  - PLEASE PUT **N/A** FOR ALL INFORMATION THAT IS **NOT APPLICABLE**
  - EMERGENCY CONTACT MUST BE WITHIN 50 MILES OF DUBLIN OHIO—INCLUDE PHONE NUMBER
  - DOCTOR INFORMATION MUST INCLUDE A PHONE NUMBER AND ADDRESS