

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE PROVINCE OF ALBERTA, HELD ON FRIDAY, DECEMBER 6TH, 2013 AT FALLIS HALL IN FALLIS, ALBERTA AT 2:03 P.M.

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Bob Duncan Councillor: Rob Kirk</p> <p>Administration: Wendy Wildman, CAO Heather Luhtala, Assistant CAO</p> <p>Public Works: 0</p> <p>Appointments: Tony Sonnleitner, Development Officer 2:24 p.m.</p> <p>Public at Large: 0</p>
1.	CALL TO ORDER	Mayor Poulin called the meeting to order at 2:03 p.m.
2.	AGENDA 156-13 (Agenda)	<p>a) <u>December 6, 2013 Regular Council Meeting Agenda</u> MOTION by Deputy Mayor Duncan that the December 6, 2013 agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 157-13 (Confirmation of Minutes – Regular Meeting)	<p>a) <u>Regular Council Meeting Minutes – October 18, 2013</u> MOTION by Councillor Kirk that the minutes of the October 18th, 2013 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS	Tony Sonnleitner – arrived at 2:22 p.m. – was heard by Council at 2:24 p.m. after Business Items were completed. (see below)
5.	BYLAWS	None
6.	BUSINESS 158-13 (Audit Services)	<p>a) <u>Auditor Proposal – Received 2 quotes (Hawkings Epp Dumont LLP and Seniuk and Company)</u> MOTION by Deputy Mayor Duncan that Council accept the bid from Seniuk & Company, Edmonton, AB to provide the Summer Village of Silver Sands with auditor services on a 5-year term at a cost of \$4,000.00 for 2013, \$4,025.00 for 2014, \$4,050.00 for 2015, \$4,075.00 for 2016 and \$4,075.00 for 2017 and that the 2013 Engagement Letter be approved.</p> <p style="text-align: right;">CARRIED</p>

	<p>159-13 (Regional Collaboration Grant – Land Use Bylaw Template)</p>	<p><u>b) Regional Collaboration Grant – Land Use Bylaw Template – Collaboration with the Summer Village of South View</u> MOTION by Councillor Kirk that Council authorize the Summer Village of Silver Sands to participate in an application for the Development of a Shared Land Use Bylaw Template project, submitted by the Summer Village of Silver Sands under the Regional Collaboration component of the Regional Collaboration Program, AND FUTHER THAT the Summer Village of Silver Sands, the applicant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds. CARRIED</p>
	<p>160-13 (Regional Collaboration Grant – Regional Emergency Response Services)</p>	<p><u>c) Regional Collaboration Grant – Exploration of Regional Emergency Response Services and Establishment of Regional Commission – Project Manager is the Town of Onoway</u> MOTION by Deputy Mayor Duncan that Council authorize the Summer Village of Silver Sands to participate in an application for the Exploration of Regional Emergency Response Services and the Possible Establishment of a Commission project, submitted by the Town of Onoway under the Regional Collaboration component of the Regional Collaboration Program, AND FUTHER THAT the Summer Village of Silver Sands, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds. CARRIED</p>
	<p>161-13 (Regional Collaboration Grant – Lake Management Plans for Lake within Parkland County)</p>	<p><u>d) Regional Collaboration Grant – Parkland County has requested our support of their application for a Lake Management Plan</u> MOTION by Councillor Kirk that Council authorizes the Summer Village of Silver Sands to participate in an application for the Regional Collaboration Program Grant to develop Lake Management Plans for Lakes within Parkland County AND FURTHER THAT the Summer Village of Silver Sands agrees to be a participant and abide by the terms of a Conditional Grant Agreement. and agrees that Parkland County be designated the managing partner for the purposes of receiving, administering, allocating, reporting and accounting for the funds on behalf of the partners. CARRIED</p>
	<p>162-13 (Support ASVA Grant Application under the FRIAA program)</p>	<p><u>e) Forest Resource Improvement Association of Alberta – submission by ASVA for vegetation management, public education and emergency planning</u> MOTION by Deputy Mayor Duncan that Council support the grant application under the Forest Resource Improvement Association of Alberta on behalf of the Association of Summer Village of Albertas for funding for vegetation management, public education and emergency planning. CARRIED</p>

	<p>163-13 (Assessment question responses)</p>	<p>f) <u>Assessment Questions – further to the previous Council meeting, attached is Assessor, Mike Krim’s response to Council questions</u> MOTION by Mayor Poulin that Council accept the assessment questions and responses by the Summer Village Assessor, Mike Krim, for information.</p> <p style="text-align: right;">CARRIED</p>
	<p>164-13 (Brownlee LLP Seminar)</p>	<p>g) <u>Brownlee LLP – 2014 Emerging Trends in Municipal Law Seminar – scheduled for Thursday, February 20th, 2014 at Northlands EXPO Centre – cost is \$125/person</u> MOTION by Councillor Kirk that Council and Administration be authorized to attend the Brownlee LLP 2014 Emerging Trends in Municipal Law Seminar scheduled for Thursday, February 20th, 2014 at Northlands EXPO Centre.</p> <p style="text-align: right;">CARRIED</p>
	<p>165-13 (Canada Post – Protect rural post offices)</p>	<p>h) <u>Canadian Union of Postal Workers – November 12th, 2013 letter on the future of Canada Post and two requested motions</u> MOTION by Deputy Mayor Duncan that the Summer Village of Silver Sands send a letter to the Minister responsible for Canada Post (Hon. Denis Lebel) to request 1) that the upcoming review of the Canadian Postal Service Charter be open to public input and 2) that the charter be improved by:</p> <ul style="list-style-type: none"> • Ensuring that the moratorium on post office closures in small and rural communities protects the public nature of post offices • Eliminating the exceptions to the moratorium • Extending the consultation over possible closures and making the process and moratorium more transparent • Establishing an independent Canada Post ombudsperson to report on Canada Posts performance in meeting Charter expectations; and • Establishing a reasonable, uniform and democratic process for making changes to the postal and delivery network (closures, downsizing, removal of rural mailboxes, etc), but only after consultation with the public and other stakeholders. <p style="text-align: right;">CARRIED</p>
	<p>166-13 (Teamsters Canada – lobby for rail safety)</p>	<p>i) <u>Teamsters Canada – letter on rail safety, and request for lobbying for improved surveillance of rail companies and safety</u> MOTION by Councillor Kirk that a letter be forwarded to the Federal Transport Minister regarding concerns with the safety along rail lines and encourage the department to enhance their surveillance of the rail companies safety measures.</p> <p style="text-align: right;">CARRIED</p>

	<p>167-13 (ASVA – MGA Review)</p>	<p><u>j) ASVA - Nov. 12 email on Municipal Government Act Review by Municipal Affairs and discussion on ASVA to forward letter to Minister on importance of Summer Villages</u> MOTION by Deputy Mayor Duncan that further to the current review of the Municipal Government Act, Administration forward a letter to the Minister of Municipal Affairs supporting and expressing the importance of Summer Villages. CARRIED</p>
	<p>168-13 (Conflict of Interest Guidelines Handout)</p>	<p><u>k) ASVA – October 30th, 2013 email on LED Street Lights</u> Discussion: The CAO advised that she has had a discussion regarding the LED street lights in Municipalities with the Fortis representative. The representative will provide more information and will follow up. Development Officer, Tony Sonnleitner arrived at 2:22 p.m. <u>l) Alberta Municipal Affairs – October 2013 Insert on Conflict of Interest Guidelines for Municipal Councillors – handed out to each Councillor for information</u> MOTION by Councillor Kirk to accept the Alberta Municipal Affairs October 2013 handout on Conflict of Interest Guidelines for Municipal Councillors for information. CARRIED</p>
	<p>169-13 (AMSC Energy Member Master Agreement)</p>	<p><u>m) AMSC Energy Member Master Agreement – current agreement expires December 31, 2013, a new agreement is attached</u> MOTION by Deputy Mayor Duncan that Council approve the 2014 AMSC Energy Member Master Agreement and authorize execution of same. CARRIED</p>
	<p>APPOINTMENTS</p>	<p><u>2:24 p.m., Tony Sonnleitner, Development Officer</u> <u>Discussion on Septic Systems</u></p> <ul style="list-style-type: none"> • The Development Officer advised that private sewage systems are the jurisdiction of Municipal Affairs under the Provincial Safety Codes Act. The 2009 Alberta Private Sewage Systems Standard of Practice requires that the soil-based treatment component of an on-site wastewater treatment system shall be located not less than 90 m (300 ft.) from the shore of a lake, river, stream, or creek. In order to conform to the safety codes act, lands within the municipality located less than 90 m (300 ft.) of the shores of Lake Isle are limited to being serviced by septic systems consisting of holding tanks, and lands within the municipality located more than 90 m (300 ft.) of the shore of Lake Isle may utilize a method of sewage disposal conforming to the requirements of 2009 Alberta Private Sewage Systems Standard of Practice (in which there are 63 methods). Currently, because Private Sewage Systems are governed by the Province, the Summer Village does not require bylaws that

	<p>170-13 (Septic System Inspections)</p>	<p>administer same. The Development Officer is recommending that Bylaw 159 and Bylaw 182 be repealed and that the Section 178-2004 of the Land Use Bylaw be removed.</p> <ul style="list-style-type: none"> • Discussion also took place on failed septic systems in the Summer Village. <p><u>Septic System Inspections</u> MOTION by Deputy Mayor Duncan that the Development Officer be authorized to arrange for inspection(s) of visibly failed septic systems as directed by Administration.</p> <p style="text-align: right;">CARRIED</p> <p><u>Discussion on Golf Course Subdivision</u></p> <ul style="list-style-type: none"> • The Development Officer provided Council with some detailed subdivision process information in the form of a flow-chart handout. • Advised that the process that is taking place for the Golf Course Subdivision is an initial an stage which is seeing the subdivision of the larger parcel. <p>Mayor Poulin thanked Tony for attending the meeting. Tony exited the meeting at 3:18 p.m.</p>
<p>7.</p>	<p style="text-align: center;">FINANCIAL</p> <p>171-13 (Accounts Payable)</p> <p>172-13 (Income and Expense Statements)</p> <p>173-13 (Bank Reconciliations)</p>	<p>a) <u>Accounts Payable – Cheques #576 to #600 including automatic withdrawals totaling \$191,506.18 for September 2013 and Cheques #601 to #619 for October including automatic withdrawals totaling \$510,670.84</u> MOTION by Deputy Mayor Duncan to accept for information Accounts Payable Cheques #576 to #600 including automatic withdrawals totaling \$191,506.18 for September 2013 and Cheques #601 to #619 for October including automatic withdrawals totaling \$510,670.84.</p> <p style="text-align: right;">CARRIED</p> <p>b) <u>Income and Expense Statements – as of September 30, 2013 and October 31, 2013</u> MOTION by Deputy Mayor Duncan that the Income and Expense Statements as at September 30, 2013 and October 31, 2013 be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>c) <u>Bank Reconciliations – as at September 30, 2013 and October 31, 2013</u> MOTION by Deputy Mayor Duncan that the Bank Reconciliation as at September 30, 2013 and October 31, 2013 be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>d) <u>Grant Report – n/a</u></p>

10.	<p>INFORMATION / CORRESPONDENCE 176-13 (Information & Correspondence)</p>	<p>MOTION by Councillor Kirk that the following Information and Correspondence be accepted for information:</p> <ul style="list-style-type: none"> a) Alberta Municipal Affairs – Nov. 26 letter on MSI Capital funding for road project of \$437,214 b) Alberta International and Intergovernmental Relations – November 25th, 2013 letter on Guidelines to the procurement Obligations of Domestic and International Trade Agreements c) AUMA – Media Release – announcement of 2013-2014 Board of Directors (voted in at AUMA in Calgary) d) 2013 Weed Inspection Report – as per November 26th, 2013 email from Jackie Gamblin Weed Inspector e) Lac Ste. Anne County – November 25th, 2013 letter on FCSS Picnic application filed as complete f) Farm Safety Centre – November 14th, 2013 letter and thank-you for donation g) FCSS Certificate – Silver Sands in good standing for Sept. 2013 to Aug. 2014 h) Alberta Beach – October 30th, 2013 letter on Organizational Meeting i) Lac Ste. Anne County – October 30th, 2013 letter on Organizational Meeting j) ASVA – October 30th, 2013 email on ASVA Membership Dues maximum be changed from \$750 to \$800 for the 2014 Membership Year k) MSI Funding Explained – as per Assistant CAO Heather Luhtala’s October 19, 2013 email l) The Great Kids Award 2014 – information on nominations m) Alberta Health Services – October 17, 2013 News Release on Dr. Chris Eagle steps down on AHS CEO <p style="text-align: right;">CARRIED</p>
11	<p>OPEN FORUM</p>	<p>None</p>
12.	<p>IN CAMERA 177-13 (In Camera – discussion on revenues)</p> <p>178-13 (Out of Camera)</p>	<p><u>In Camera Session (discussion on revenues)</u> MOTION by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council Move In Camera at 3:54 p.m.</p> <p style="text-align: right;">CARRIED</p> <p><u>Out of Camera</u> MOTION by Mayor Poulin that Council Move Out of Camera at 4:14 p.m.</p> <p style="text-align: right;">CARRIED</p>

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13.	NEXT MEETING(s) 179-13 (Next Council Meetings)	<u>Next Council Meetings</u> MOTION by Mayor Poulin that the regular Council meeting scheduled for December 20 th , 2013 be cancelled and that the next regular Council Meetings be scheduled for Friday, February 7 th , 2014 and Friday February 27 th , 2014, both at 2:00 p.m., at Fallis Hall. <p style="text-align: right;">CARRIED</p>
14.	ADJOURNMENT	Mayor Poulin declared the meeting adjourned at 4:17 p.m.

_____ Mayor

_____ CAO

Next Meetings:

- Friday, February 7th, 2014 at 2:00 p.m. at Fallis Hall
- February 8, 2014 - SVLSACE Hosted by Castle Island
- Friday, February 27th, 2014 at 2:00 p.m. at Fallis Hall
- June 21, 2014 - SVLSACE Hosted by Nakamun
- November 1, 2014 - SVLSACE Hosted by Ross Haven