
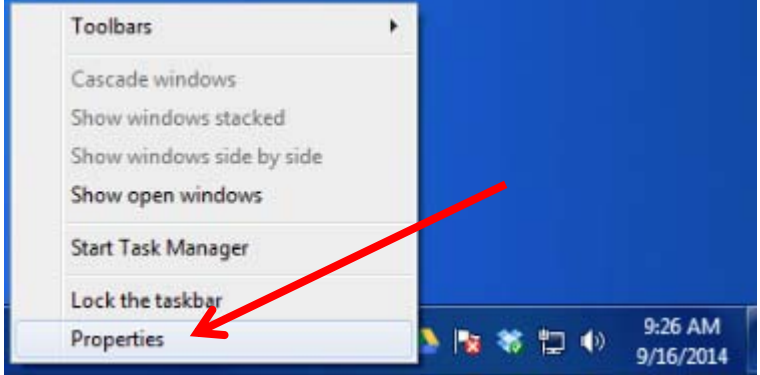
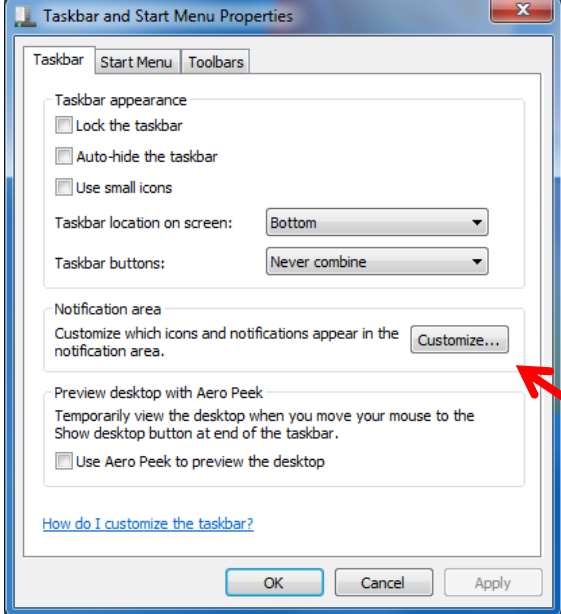
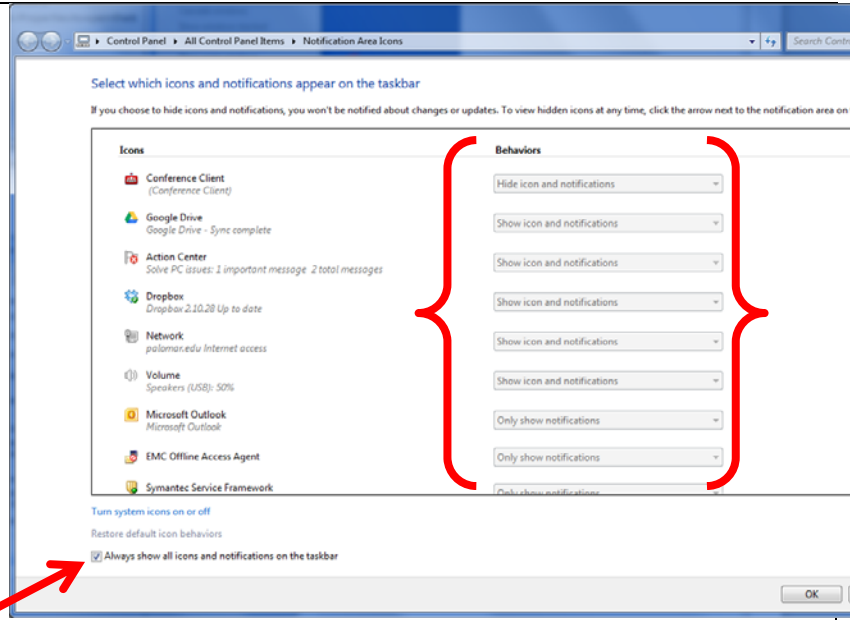


## Adding Conference Client icon to the Taskbar Notification Area of Windows 7.

<ul style="list-style-type: none"> <li>You should see the Conference Client in the Notifications area of Windows 7 after installing the SCOPIA Desktop Client.</li> <li>If you do not see the Conference Client icon in the Notifications Area take the following steps.</li> </ul>	 <p style="text-align: center;"><b>Conference Client icon</b></p>
<ol style="list-style-type: none"> <li>Right Click in any blank location in the Taskbar area.</li> <li>Left click Properties to open the Taskbar and Start Menu Properties.</li> </ol>	
<ol style="list-style-type: none"> <li>Click the <b>Customize</b> button in the Notification Area heading.</li> </ol>	

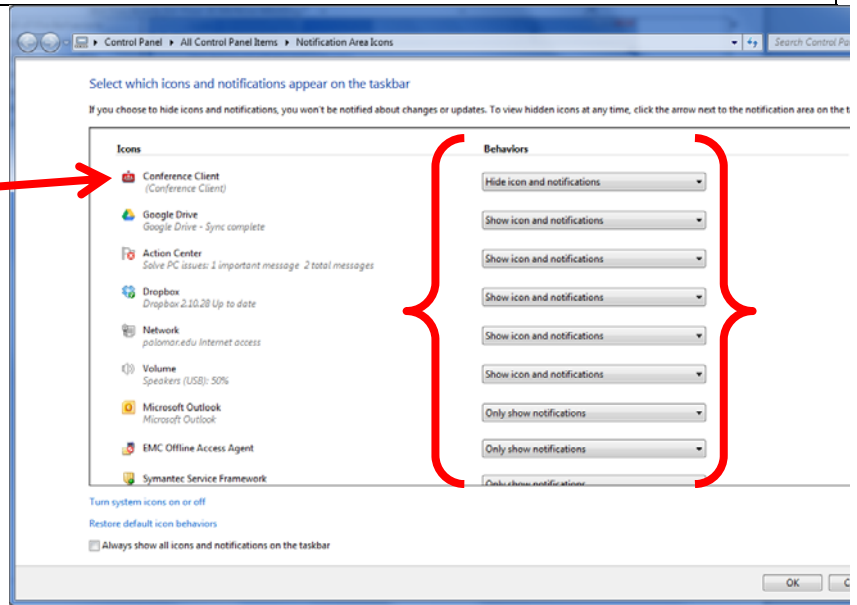
Notice the **Behaviors** pull down menu is greyed out (inactive).

4. Uncheck the  **Always show all icons and notifications** box on the taskbar box. The box is currently checked.



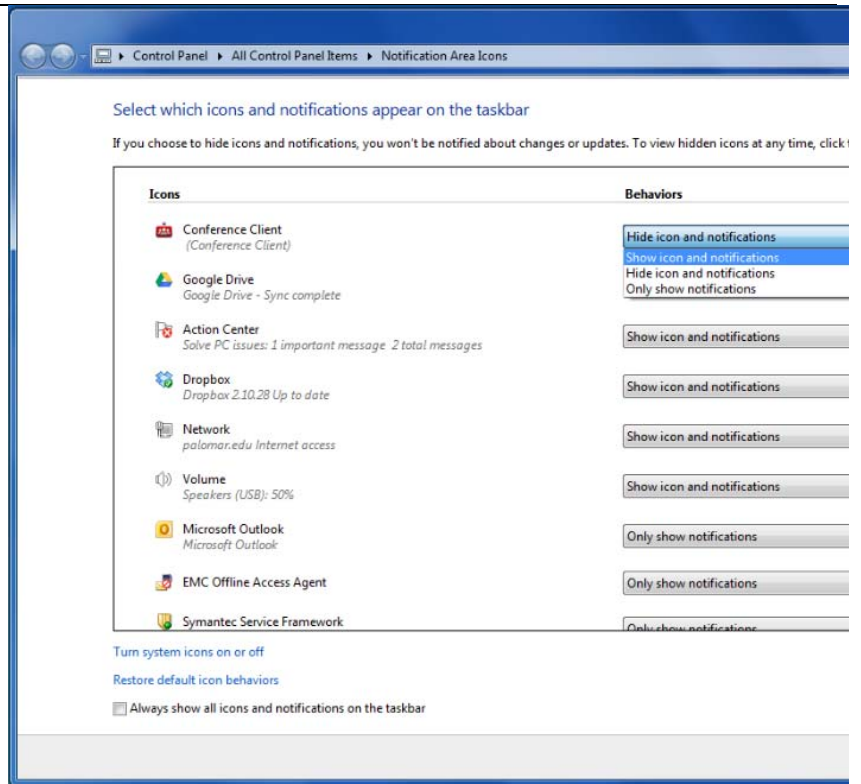
The  **Always show all icons and notifications** box is now unchecked and the **Behaviors** pull down menu is now active (not greyed out).

5. Go to the **Conference Client behaviors pull down menu**.



6. Select **Show Icon and Notifications** using the **Behaviors** pull down menu.

7. Click **OK**



8. The Conference Client icon is now in the Notification area of Windows 7.

