

Ed-Fi Overview TN User Group 2022



- Data Setup
- Ed-Fi Configuration
- Ed-Fi Identities

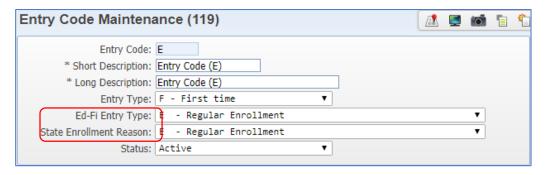
Agenda



Data Setup – Entry Codes

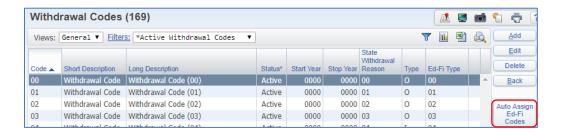
- This will pull as the Entry Type Descriptor in the Student School Association.
- This is a DISTRICT WIDE code table and only needs to be done once.
- The Ed-Fi Entry Types match the State Enrollment Reasons.
- These will clone year to year, but if you add new codes these will need to be crosswalked.

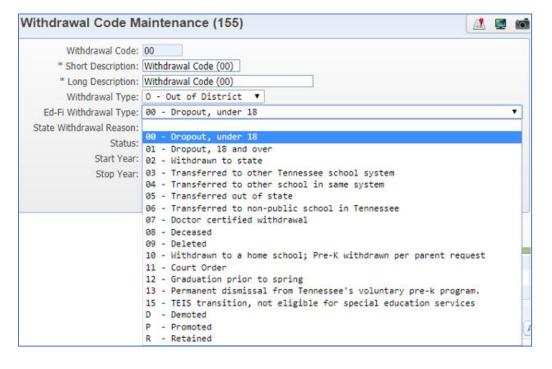




Data Setup – Withdrawal Codes

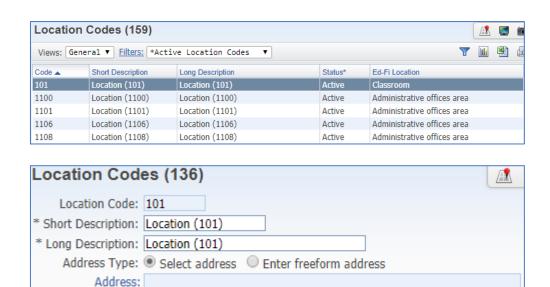
- Can use the Auto Assign Ed-Fi Codes Button to assign these codes.
- This will pull as the Exit
 Withdraw Type Descriptor in the
 Student School Association.





Data Setup – Location Codes

- Crosswalk to the appropriate Ed-Fi Location Code.
- These are the Discipline Location Codes (Where did the incident occur?)



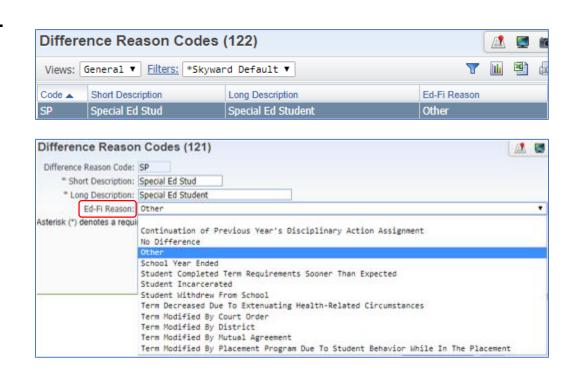
Ed-Fi Location: Classroom

Status:

Active Inactive

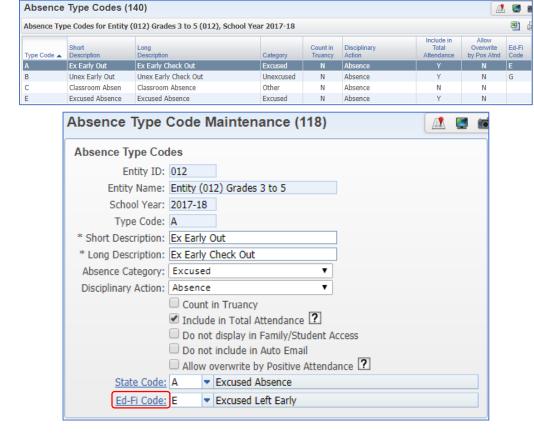
Data Setup – Difference Reason Codes

- Crosswalk to the appropriate Ed-Fi Reason Code.
- If this is not used, these can be left blank.
- Difference Reason codes are used to explain why an action was more/less severe than the standard action.



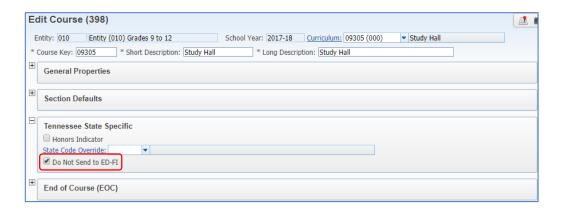
Data Setup – Absence Type Code

- Ed-Fi Codes only need to be added if the state code is different than the Ed-Fi Code.
- Codes for Tardy and Left Early should have a BLANK State Code but the correct Ed-Fi Code entered.



Data Setup – Course Master

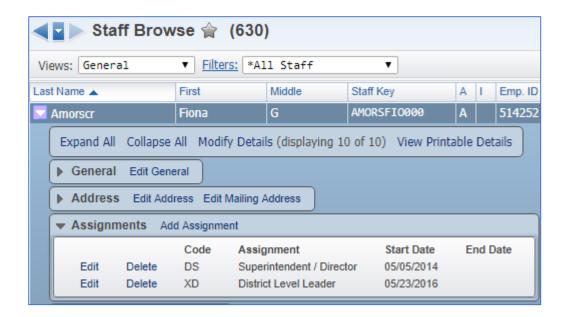
- If you have a Course that shouldn't be reported to the State:
 - No State Course Code assigned.
 - No students enrolled.
 - Check the Do Not Send to Ed-Fi box on the Course.
- Courses set to Inactive will also not be sent to Ed-Fi.





Data Setup – Staff Assignments

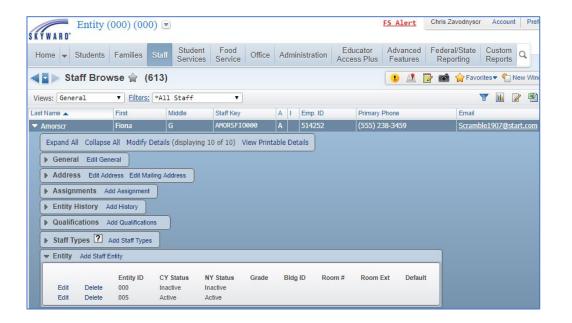
- Staff members such as Teachers, Assistant Principals & Counselors need a current year Staff Assignment Record.
- For Staff such as EIS/SIS leads, data coaches etc. who typically don't have a Staff Assignment, assign a lead role of XD (District Level Leader) or XS (School Level Leader).
- Please note that the Staff classification code of XD and XS should only be used for Ed-Fi.





Data Setup – Staff Information

- Ensure Staff members have an active Entity.
- Staff Email: Staff Work Email Address is a required field for both EIS & Ed-Fi.

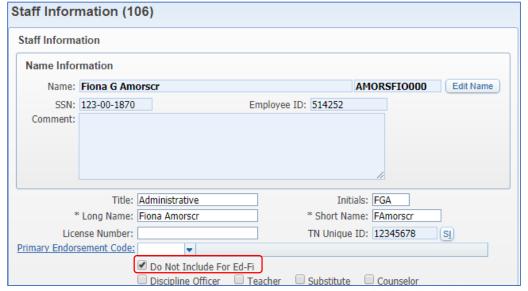




Data Setup – Staff Information

- Staff Type: Ensure employment status (Full Time/ Part Time) is filled in.
- Staff Record: If you have a Staff Member that isn't reported to the State, please check the Do Not Include for Ed-Fi.

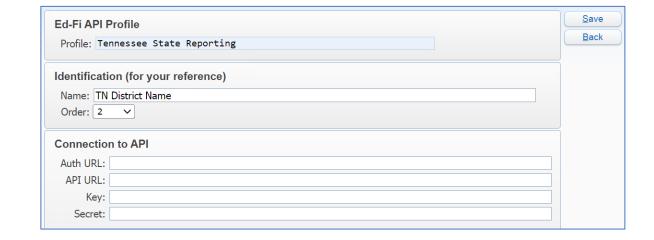






Ed-Fi Configuration — Ed-Fi Setup

- Web Student > Federal/State Reporting > Ed-Fi > Setup > Configuration > New Ed-Fi Setup
- An Ed-Fi Configuration must be created per School year. This establishes the connection to the API.
- URLs, Keys and Secrets will be provided by TN DOE.





Ed-Fi Configuration — Ed-Fi Schools

- Web Student > Federal/State Reporting > Ed-Fi > Setup > Configuration > New Ed-Fi Setup
- Next you will select and configure which schools you want to include in your Ed-Fi data





Ed-Fi Configuration – Non Descriptors

- Web Student > Federal/State Reporting > Ed-Fi > Setup > Configuration > New Ed-Fi Setup
- Non-Descriptor Codes must be downloaded from the API

▼ Descriptor and Code Setup B	Crosswalks
Non-Descriptor Codes	
Ed-Fi Table	Download All Browse All
Cohort	Download Browse
Course	Download Browse
EducationServiceCenter	Download Browse
GraduationPlan	Download Browse
LocalEducationAgency	Download Browse
PostSecondaryInstitution	Download Browse
Program	Download Browse
School	Download Browse
StateEducationAgency	Download Browse



Ed-Fi Configuration – Descriptors

- Web Student > Federal/State Reporting > Ed-Fi > Setup > Configuration > New Ed-Fi Setup
- Then Descriptors must be downloaded from the API

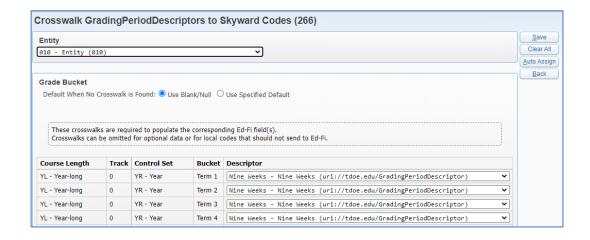
Descriptors with Required Crosswall	<				
Descriptor	Codes	Crosswalked	Download All	Descriptors	
AcademicSubjectDescriptor	0	0	Download	Browse	Crosswalk to Subject
AttendanceEventCategoryDescriptor	0	0	Download	Browse	Crosswalk to Absence Type
GradingPeriodDescriptor	0	0	Download	Browse	Crosswalk to Grade Bucket
TermDescriptor	0	0	Download	Browse	Crosswalk to Control Set
Descriptors with No Crosswalk					
Descriptor	Codes		Download All	Descriptors	
AcademicHonorCategoryDescriptor	0		Download	Browse	
AchievementCategoryDescriptor	0		Download	Browse	

Download Descriptors (204)				
Download Status				Start Download
Ed-Fi Table	Download Status	Crosswalk ?		Auto - All
AcademicHonorCategoryDescriptor	Waiting			Auto - None
AcademicSubjectDescriptor	Waiting	*Subject		Back
AchievementCategoryDescriptor	Waiting			
AdditionalCreditTypeDescriptor	Waiting			
AddressTypeDescriptor	Waiting			
AttemptStatusDescriptor	Waiting			
AttendanceEventCategoryDescriptor	Waiting	*Absence Type	✓ Auto Crosswalk	
BehaviorDescriptor	Waiting			
BusDaySegmentDescriptor	Waiting			
BusTypeDescriptor	Waiting			
CalendarEventDescriptor	Waiting			



Ed-Fi Configuration – Descriptor Crosswalks

- Web Student > Federal/State Reporting > Ed-Fi > Setup > Configuration > New Ed-Fi Setup
- Descriptors with Required Crosswalks
- Local codes must be cross walked to an Ed-Fi code
- This is done per entity
- Continue until all required tables are complete

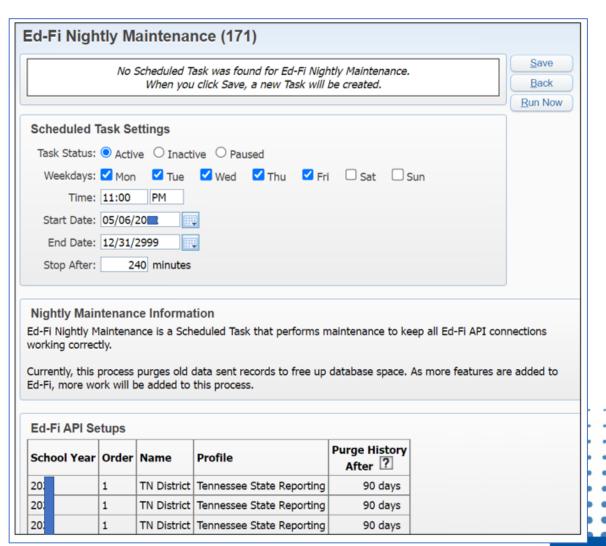


Descriptors with Required Crosswalk					
Descriptor	Codes	Crosswalked	Download All	Descriptors	
AcademicSubjectDescriptor	31	1	Download	Browse	Crosswalk to Subject
AttendanceEventCategoryDescriptor	5	6	Download	Browse	Crosswalk to Absence Type
GradingPeriodDescriptor	8	35	Download	Browse	Crosswalk to Grade Bucket
TermDescriptor	25	32	Download	Browse	Crosswalk to Control Set



Ed-Fi Configuration — Nightly Maintenance

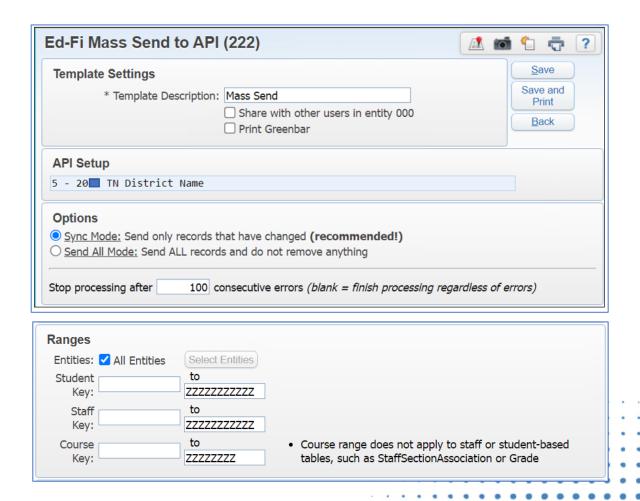
- Web Student > Federal/State Reporting > Ed-Fi > Setup > Configuration > New Nightly Maintenance
- The Ed-Fi Nightly Maintenance screen will create a Scheduled Task to purge data.
- The default settings are shown and can be altered as needed.





Mass Send to API – Initial Data Transfer

- Web Student > Federal/State Reporting >
 Ed-Fi > Ed-Fi > Mass Send to API (000 entity)
- The next step is to send all data in all the entities to be reported.
- Options and Ranges are available on the Mass Send to API template to limit the records includes in the send





Mass Send to API – Initial Data Transfer

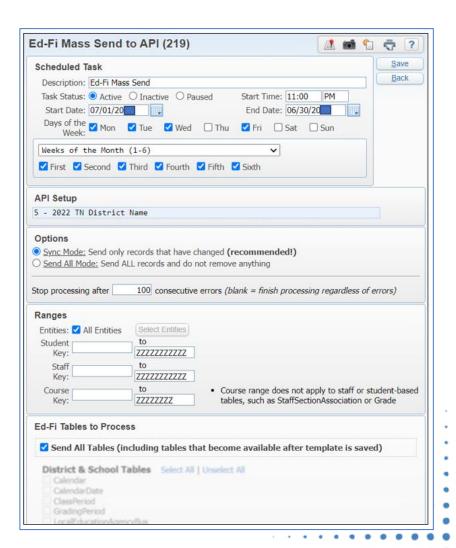
- Web Student > Federal/State Reporting > Ed-Fi > Ed-Fi > Mass Send to API (000 entity)
- When data is sent initially, it is recommended to break up the Mass Send into multiple processes:
 - All District and School Tables
 - All Course Tables
 - All Staff Tables
 - All Student Tables
- After a set of tables is run, review and clean up any errors before moving on to the next set.

d-Fi Tables to Process Select All Uns	
Send All Tables (including tables that b	ecome available after template is saved)
District & School Tables Select All Un	select All
✓ Calendar	
✓ Calendar Date	
✓ ClassPeriod	
✓ GradingPeriod	
✓ LocalEducationAgencyBus✓ LocalEducationAgencyBusesStaff	
✓ LocalEducationAgencyBusesStan ✓ LocalEducationAgencyCalendar	
✓ LocalEducationAgencyCalendarDate	
✓ Location	
✓ Session	
Course Tables	
CourseOffering	
Section	
Staff Tables Select All Unselect All	
Staff	
StaffEducationOrganizationAssignmentAsso	ciation
StaffEducationOrganizationContactAssociati	
StaffEducationOrganizationEmploymentAsso	
StaffSectionAssociation	
Student Tables Select All Unselect All	
CourseTranscript	
DisciplineAction	
DisciplineIncident	
Student StudentAcademicRecord	
StudentCohortAssociation	
StudentCorlor Association StudentDisciplineIncidentAssociation	
StudentEducationOrganizationAssociation	
StudentHomelessProgramAssociation	
StudentSchoolAssociation	
StudentSchoolAttendanceEvent	
StudentSectionAssociation	
StudentTransportation	



Mass Send to API Tasks

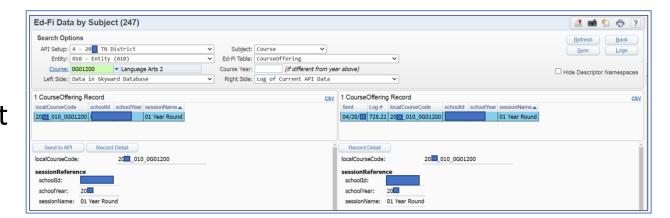
- Web Student > Federal/State Reporting > Ed-Fi > Ed-Fi > Mass Send to API Tasks
- After all table sets are send initially and errors have been addressed, users can setup a Mass Send to API Task.
- The Scheduled Task section allows you to customize when the data is sent/how often
- The remaining options are the same as the Mass Send to API screen





Data by Subject

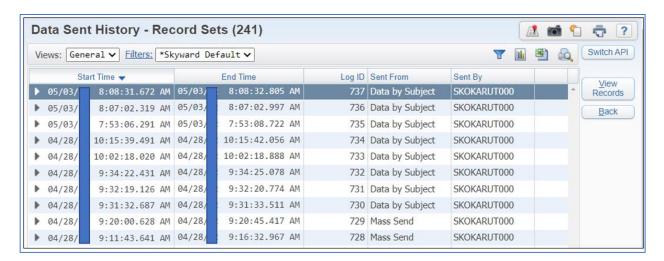
- Web Student > Federal/State Reporting > Ed-Fi > Ed-Fi > Data by Subject
- Individual records can be reviewed and sent manually to the API from Data by Subject
- This can be helpful when troubleshooting a record with errors

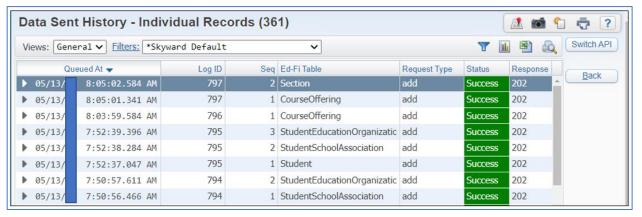


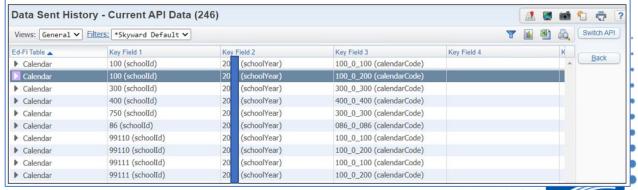


Data Sent History

- Web Student > Federal/State Reporting > Ed-Fi > Ed-Fi > Data Sent History
- There are three options for Data Sent History:
 - Record Sets (shows all records included in a send)
 - Individual Records (breaks each record out into a separate line)
 - Current API Data (shows records currently held in the API)



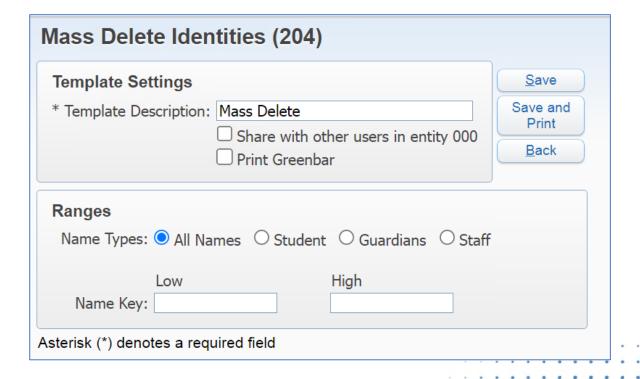






Ed-Fi Identities – Mass Delete

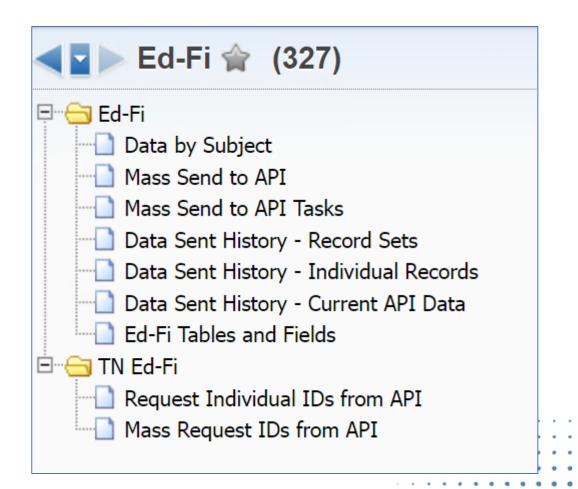
- Web Student > Federal/State Reporting > Tennessee State Reporting > Ed-Fi > Identities
- Before new TN Unique IDs can be generated for staff and students, any pre-existing values from prior iterations of Ed-Fi must be deleted
- Run the Mass Delete Identities utility for All Names





Ed-Fi Identities

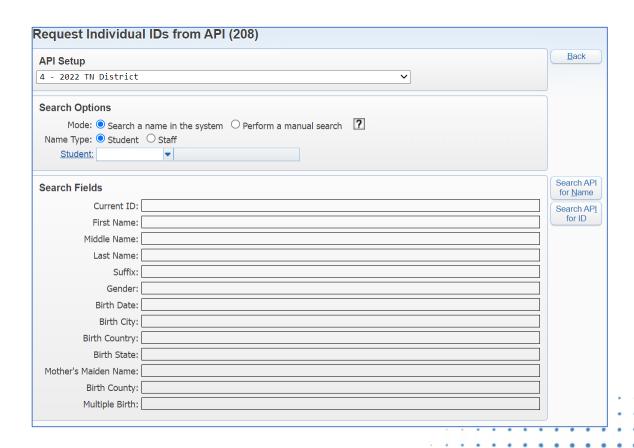
- Web Student > Federal/State Reporting > > Ed-Fi > Ed-Fi
- There are two new features available for TN Identities under the new Ed-Fi Menu
 - Request Individual IDs from API
 - Mass Request IDs from API





Ed-Fi Identities – Request Individual

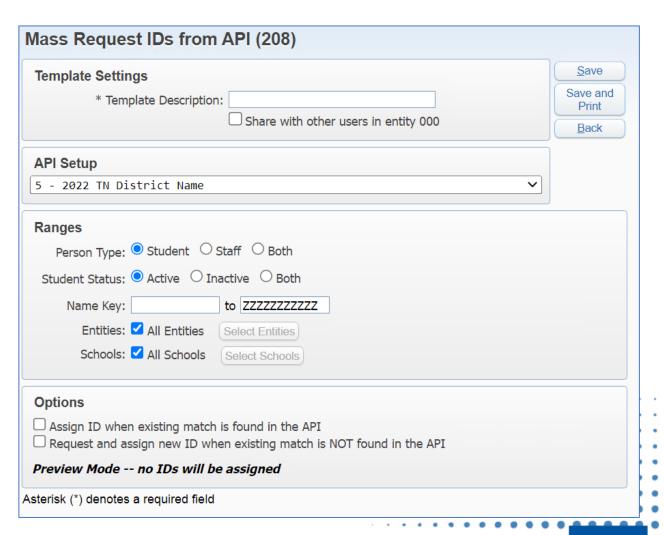
- Web Student > Federal/State Reporting > >
 Ed-Fi > Ed-Fi > Request Individual IDs from
 API
- This process can be used to lookup and/or generate an ID for a single staff or student at a time





Ed-Fi Identities – Mass Request

- Web Student > Federal/State Reporting > >
 Ed-Fi > Ed-Fi > Mass Request IDs from API
- This process can be used to lookup and/or generate IDs for a range of students and/or staff at one time
- This can be setup as a Scheduled Task after running





Questions

