

**MADISON COUNTY FARMERS' MARKET**  
**RULES AND REGULATIONS**  
**2016**

Suggestions or concerns regarding the Market should be made in writing to:  
Farmers Market Board, P. O. Box 10, Madison, VA 22727.

**OPERATIONAL RULES AND REGULATIONS**

a) DATES OF OPERATION:

- The Farmers' Market will operate on each Saturday from May through October, 8 a.m. to noon.
- Early Bird Markets will be held the last two Saturdays in April, 8 a.m. to noon.
- Holiday Markets will be held on one Saturday each in December and November.
- Winter Markets will be held on the second Saturday of January, February, and March, at 10 a.m.
- The normal Market location is Hoover Ridge Park off Fairgrounds Road and Primary School Drive, Route 687. Opening day, Last Day, and Rainy day operation and some special events will be held across the street at the Young Farmers Pavilion or Hoover Ridge Picnic Shelter
- Other Farmers' Market venues and schedules will be included in the Special Events Schedule

b) Farmers' Market Vendor Setup and cleanup:

- Farmers' Market vendors must be in assigned spaces before the starting time for each event.
- Vendor vehicles used to transport initial set up supplies cannot enter the Market area during operation hours
- Each vendor is responsible for providing their own trash receptacle, and removing all garbage, waste or other refuse from the market.
- Vendors shall not to smoke in the market area.

c) Only producers may sell farm, food, or craft products at the Farmers Market. At least 75% of the products offered for sale by that person must be grown or produced by that person or under that person's direction. A farm or food product not grown or processed by that person must have been purchased directly from another farmer located in Virginia within 100 miles of Hoover Ridge Park and identified with signage as from another farm.

d) Products allowed for sale are agricultural, horticultural, forestry or other products of the soil or water, including, but not limited to:

- fruits, vegetables, herbs, spices, eggs, dairy products, honey, nuts, flowers, meat and meat products, poultry and poultry products, fish and fish products, grain and grain products;
- ornamental, vegetable, herb, and spice plants, and nursery products;
- baked goods;
- processed foods including beverages, jams, jellies, and sauces/salsas, livestock feed, bee products, maple and sorghum products and further processed produce such as canned goods;
- value added fiber products ;
- handmade crafts derived from the above

e) Market Site Manager operational responsibilities include:

- Assignment of vendor spaces for each venue;

- Determining if weather or other conditions require market site relocation, closing early, or not opening;
- Monitoring of Farmers' Market Rules and Regulations at market venues and reporting unresolved behavior and actions to the Board;
- Reporting operational issues and suggestions to the Board;
- Participation in Board meetings

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f) Administration Regulations

- Each prospective vendor must complete a Madison County Farmers Market Application and sign that they will abide by and have received a copy of the bylaws and rules and regulations, which includes the signature of the local Madison County Virginia Cooperative Extension Agent verifying the individual as a producer with the required insurance.
- Each vendor must have current product liability insurance in an amount not less than \$500,000 and must provide a copy or certificate of insurance with the Madison County Farmers' Market application.
- Preference in accepting applications will be given to current vendors in good standing and Madison County residents and producers.
- It is the sole responsibility of each vendor to abide by all State and Federal Regulations which govern the production, harvest, preparation, weights and measures and labeling of farm and food products offered for sale.
- Vendors are responsible for the collection and paying of Virginia State Sales Tax.
- Each vendor will assume responsibility of any claims arising from Market participation. Madison County, the Virginia Cooperative Extension, Market Site Manager, nor the Board accepts liability for any claims associated with the operation of the Market.
- All complaints or concerns must be addressed using the Vendor Concern Form. Overt vendor conflict will not be tolerated at the market.

Failure to abide by Madison County Farmers' Market bylaws and rules and regulations may result in suspension or expulsion from participation in the Farmers' Market without any monetary rebate.

The 2016 market fee is \$125.00 for the season, including all shopping events, or \$75.00 for partial season that includes four regular market days, but does not include the holiday shopping events which are \$35 each.