

**MINUTES OF THE BOARD OF DIRECTORS MEETING
TWIN OAKS VILLAGE
November 25, 2019
11201 Lake Woodbridge Drive
Sugar Land Texas 77498**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Mr. Planz called the meeting to order at 6:43p.m. Board members in attendance were Brian Planz, President, Paula Urban, Vice President/Treasurer, Sonyan Stephens, Secretary, Kathy Falkenbury and Flor Nelson. Also in attendance, Bernita Armstrong, PCAM, CMCA, AMS representing Sterling ASI.

Ms. Urban made a motion to accept the agenda, second by Ms. Falkenbury, all in favor, motion carried.

MINUTES REVIEW

The October 22, 2019 minutes were reviewed and approved as written. P. Urban made a motion to approve, F. Nelson, seconded the motion, all in favor, motion carried.

FINANCIAL REVIEW

The October 31, 2019 financials were reviewed in detail.

OLD BUSINESS

Playground Proposals

The board discussed the playground proposal from Adventure, and discussed the different playgrounds and color options. A motion was made to purchase the Imperial Springs playground in Neutral. Managing agent to check with the Adventure to see if there is any other color options.

Holiday Decorations

Mr. Planz wanted to thank Ms. Nelson for organizing the installation of the holiday decorations with the Bush High School ROTC and Honor Society.

NEW BUSINESS

Center Fountain

B. Planz stated that the filtration in the center fountain is in need of some work; managing agent to see if she could get someone out there who specialize in fountains.

Landscape Contract

Monarch presented the renewal contract to Mr. Planz with the increase for next year. After much discussion a motion was made by P. Urban to continue service with Monarch with a 3% increase for (2) years; S. Stephens seconded the motion, all in favor and the motion carried. In June 2021 the managing agent will obtain landscape proposals for the board to review.

2020 Budget

The board reviewed the 2020 Budget was reviewed. The landscape number was changed to \$169,992.02. P. Urban made a motion to approve the 2020 budget with changes; F. Nelson seconded the motion, all in favor the motion was carried.

EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:20pm.

There wasn't anything to be discussed in executive session.

At 8:22 pm the Board adjourned from Executive Session and entered into General Business.

At 8:23 pm the Board adjourned from open session, with no further business to discuss

The next Board Meeting will be on January 28, 2020 at 11201 Lake Woodbridge, Sugar Land, Texas 77498.

Sonyan Stephens, Secretary