

**Village of Russells Point
Regular Council Meeting
Council Chambers**

Meeting Agenda October 5, 2020

1. Call to Order
2. Roll Call
3. Approval of Previous Meeting Minutes – September 21, 2020
4. Reports
 - a. Mayor's Court Report
 - b. Police Report
5. Tabled Items
 - a. Ordinance 20-1182 Amend Codified Ordinances – fee schedule (tabled on third reading 9/21)
6. Ordinances and Resolutions
 - a. Ordinance 20-1184 Amend Appropriations
7. Citizen's Comments
8. Old Business
9. New Business
 - a. Water department software
 - b. CDBG Grant Funding
10. Next Council Meeting – Monday, October 19, 2020
11. Adjournment
12. Upcoming Meetings
 - a. BPA – October 13, 2020 at 6:00 p.m.

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
September 21, 2020**

Due to COVID-19 this meeting was held by public teleconference via GoToMeeting.

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Joan Hinterschied, present; Mr. John Huffman, present; Ms. Kelly Huffman, present; President Pro-Tem, Mr. Greg Iiams, present; Ms. Joan Maxwell, present; Ms. Shannon Stinemetz, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Ms. Dianne Gauder, Mayor's Court Clerk

Minutes: **September 8, 2020 Council Meeting Minutes**

Ms. Joan Maxwell moved to approve the September 8, 2020 Council Meeting Minutes as submitted. Ms. Kelly Huffman seconded the motion.

Correction: Old business, item A, HVAC Quotes - the minutes were corrected to reflect Mr. Iiams abstaining from the vote and that the motion passed with 5 yeas, 0 nays, and 1 abstain.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

Reports: **Fiscal Officers Report -**

Council was provided the August 2020 bank reconciliation, cash summary reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$4,731,913.26.

Ms. Joan Maxwell moved to approve the Fiscal Officers Report as submitted. Ms. Kelly Huffman seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

Maintenance Department Report –

Council was provided a written report from Mr. Reese outlining the various projects they have been working on since the last report.

Zoning Report –

Council was provided a written report submitted by Ms. Dianne Gauder updating council on various zoning permits issued by the department.

Parks Report –

Ms. Hinterschied reported that she received quotes and drawings from Play World for replacement playground equipment for the municipal building park which will be provide to council in their next packet. A new backboard and net have been donated by Walmart for the Bristol Circle Park. She also spoke with Scotts Lawn Miracle Grow Foundation regarding what and when to use chemicals for the lawn at the baseball fields at Leppich. The park board would also like council approval to remove the existing playground equipment at the municipal building and sell it on GovDeals. The replacement parts have yet to be installed and there are now further damages that would need to be repaired before opening it back up to the public. They suggest that it be sold as is/where is and require the buyer to

disassemble and remove so that they are more able to reassemble at the new location. This will need to be removed before new equipment can be installed.

Ms. Maxwell made a motion to sell the old equipment and purchase new. Ms. Shannon Stinemetz seconded the motion.

Discussion: the old equipment will be sold as is/where is and buy will be required to disassemble and assume the responsibility and liability if any damage occurs during removal.

The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.

The motion passed: 6 yeas – 0 nays

Indian Lake EMS Report –

Mayor Reames reported on the September 9, 2020 EMS meeting.

Indian Joint Fire District Report –

Ms. Joan Maxwell provided a written report on the September 15, 2020 meeting.

ORDINANCES & RESOLUTIONS:

- A. **Ordinance 20-1182; Amend and Repeal Portions of the Codified Ordinances (3rd reading)**
AMENDING AND REPEALING SELECT PORTIONS OF 377.04, 521.12, 713.03, 717.02, 905.03, 909.01, 909.02, 919.05, 1307.04, 1309.02, 1313.05, 1319.03 AND 1519.02 TO CREATE A COMPREHENSIVE SCHEDULE OF FEES AND RATES AND TO OTHERWISE MODERNIZE ORDINANCES.

Council was informed that there are further corrections that need to be made in other sections of the code primarily relating to penalties. They were asked to table the third-reading until the final corrections can be reviewed and amended by the solicitor.

Mr. Greg Iiams made a motion to table Ordinance 20-1182 for additional information. Ms. Joan Hinterschied seconded the motion.

The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.

The motion passed: 6 yeas – 0 nays.

CITIZEN COMMENTS:

OLD BUSINESS:

- A. **HVAC Replacement**

Removal of the old equipment started today; new equipment will be delivered tomorrow, and installation will start on Wednesday. Mr. Weidner is also looking into the cost to have all the duct work cleaned as well.

- B. **Municipal Building Property Drainage Easement**

The property where the easement is needed for the drainage project has recently sold. The solicitor has been made aware of the new owner's information and will be contacting them regarding the plans to see if they are willing to grant the easement.

- C. **COVID Funding**

One hundred new chairs were ordered to replace all the chairs in council chambers and are expected to be delivered on Wednesday. Multiple six-foot and eight-foot folding tables will also be purchased. Link Construction is checking into the availability of a touchless entry door for the municipal building.

- D. **Traffic Light Controller**

The purchase order was issued to Security Fence Group to replace the modules and batteries in the traffic light control box.

E. Army Corps of Engineers Drainage Project

Choice One Engineering has submitted the preliminary engineering report to the Army for review. This is the last of the preliminary information needed for the grant.

NEW BUSINESS:

A. Property Maintenance Software

Council was provided a copy of a proposal for software and database development for property maintenance. The software can be used for code enforcement to generate and track information, notices, and letters to residents and property owners regarding violations. The software and database development was quoted at \$5,000.00 with a \$600.00 annual cost for support and updates. Mayor Reames said that the developer, Wes Dodds, can attend a future council meeting to give a presentation on the software.

B. Yard Waste Schedule

Mayor Reames said that she will be working out a schedule for October and November for when residents can bring yard waste to the dumpster. It was suggested that the dates be advertised on WPKO's community announcement page.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Kelly Huffman. The meeting was adjourned at 7:25 p.m.

Next Ordinance: 20-1184 Next Resolution: 20-942

Scheduled Meetings:

A. **Council Meeting: Monday, October 5, 2020 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, September 28, 2020 at 6:00 p.m.

Fiscal Officer Jeff Weidner

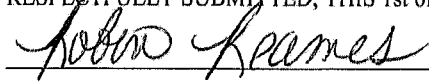
Mayor Robin Reames

Date Passed

**MAYOR'S MONTHLY STATEMENT
TO COUNCIL OF FINES AND OTHER MONEYS COLLECTED OR RECEIVED
OF THE VILLAGE OF RUSSELLS POINT, OHIO**

The following is a full statement of all fines and forfeitures in ordinance cases and all fees collected by me, or which have in any manner come into my hands, due me as Mayor or to Marshal, Chief of Police or other officer of the municipality, and any other fees and expenses which have been advanced out of the municipal treasury, and all moneys received by me as Mayor for the use of the municipality and paid over by me into the Treasury of the municipality as required by law, on the first Monday, the 1st day of October 2020

RESPECTFULLY SUBMITTED, THIS 1st of October 2020

 **ROBIN REAMES, MAYOR**

DESCRIPTION OF ACCOUNT	ACCOUNT NUMBER	MONTH TO DATE	SAME MONTH LAST YEAR	2020 YTD	2019 YTD
Court Costs	1000-611-0000	0.00	0.00	122.00	35.00
Fines	1000-612-0000	25.00	0.00	602.50	725.00
Bond	1000-619-0010	0.00	0.00	0.00	0.00
Waivers	1000-619-0011	1,012.00	835.00	7,046.00	7,464.00
Bench Warrants	1000-619-0012	0.00	25.00	25.00	50.00
Parking Tickets	1000-619-0013	0.00	0.00	0.00	0.00
DUI	2081-612-0000	25.00	2.00	283.00	220.00
Miscellaneous (NSF, etc.)	1000-892-0000	0.00	0.00	5.00	0.00
TOTAL		\$ 1,062.00	\$ 862.00	\$ 8,083.50	\$ 8,494.00

VILLAGE CHECK	\$ 1,062.00	(Check #1695)	
STATE PAYMENT - TREASURER OF STATE	\$ 450.00	(ACH Debit)	YTD \$ 3,125.50
LOGAN COUNTY AUDITOR - IDAT	\$ 18.00	(Check #1694)	YTD \$ 106.50
TOTAL DISBURSEMENTS - September 2020	\$ 1,530.00		
TOTAL RECEIPTS - September 2020	\$ 1,530.00		

* Effective January 28, 2013, per a mandate from the State Treasurer of Ohio, Josh Mandel, all monthly State of Ohio Reparations Rotary payments of more than \$100 must be made via their website and processed as an ACH Debit Transaction.

** Per House Bill 1, effective January 1, 2010, all Courts will impose, collect, and submit to the State of Ohio new costs for misdemeanor traffic violations (\$20.00) and non-moving traffic violations (\$10.00) for the "Indigent Defense Support Fund (General Revenue Fund)". The previous State of Ohio charge per ticket remains at \$9.00 to Victims of Crime Fund per ticket issued through Mayor's Court.

*** Per ORC 2949.094 "Additional Court Costs for Moving Violations", additional funds to be disbursed to the Ohio Treasurer of State and Logan County Auditor. This consists of \$10.00 per Moving Violation distributed as follows: 35% or \$3.50 to the Drug Law Enforcement/Justice Program Services Fund (TOS), 15% or \$1.50 to the Indigent Drivers Alcohol Treatment Fund - IDAT (LC Auditor), 50% or \$5.00 to the Indigent Defense Support Fund - IDSF (TOS). TOS funds are submitted electronically with the monthly Reparations Rotary Online submittal system. Notification was received from the Ohio Dept. of Public Safety via phone call from Joe Eckstein on June 19, 2019. The new disbursements to begin in June 2019.

Revenue	
9901-611	0.00 Court Costs
9901-612	1,062.00 Other fines, waivers, etc.
9901-613	468.00 State & County Funds Collected
\$	1,530.00 Total Revenue
Disbursements	
9901-882-640	468.00 Pmt. To Other Political Subdivision - State & County
9901-882-690	1,062.00 Other - Payment to General Revenue
\$	1,530.00 Total Disbursement

ORDINANCE NO.: 20-1184

**2020 AMENDED APPROPRIATIONS ORDINANCE
VILLAGE OF RUSSELLS POINT, OHIO**

AN ORDINANCE AUTHORIZING AMENDING PERMANENT APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RUSSELLS POINT, STATE OF OHIO DURING FISCAL YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY.

WHEREAS the Council of the Village of Russells Point, State of Ohio, to provide for the current expenses and other expenditures of the Village of Russells Point during the fiscal year ended December 31, 2020 and, WHEREAS the appropriations periodically must be amended to reflect current and anticipated expenditures. THEREFORE BE IT ORDAINED that the following summary be amended and declared an emergency.

	CURRENT BUDGET	CHANGE	REVISED BUDGET
2151 CORONAVIRUS RELIEF FUND	35,000	64,000	99,000

BE IT FURTHER ORDAINED that this Ordinance repeals all previous appropriation Ordinances or parts thereof in conflict herewith.

The Village of Russells Point Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payment from any of the foregoing appropriations upon receiving proper certificates and vouchers therefore approved by the Board or Officers authorized by law to approve the same, or an Ordinance or Resolution of Council to make the expenditures: provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by the Village in accordance with law or Ordinance. Provided further that the appropriations for contingencies can only be expended upon approval of two-thirds vote of Council for items of expenses constituting a legal obligation against the Village, and for puposes other than those covered by the other specific appropriations herein made.

This Ordinance is hereby declared to be an emergency measure made necessary to protect the health, safety, and welfare of said Village, and to provide for its continuous uninterrupted services, operations, and compliance with the fiscal financial emergency goals of the Auditor of State of Ohio, therefore, be in force and take effect upon its passage and signature by the Mayor.

PASSED: October 5, 2020

ATTEST:

Jeff Weidner, Fiscal Officer

Robin Reames, Mayor

IL EMS

Sept. 9, 2020 mtg.

The Board meeting was held at the EMS Station with visitors asked to use FreeConference.com to stream this meeting.

Present: Steve Terrill, Tucker Berg, Robin Reames, Clerk Sandra Yelton and Chief Adam Niederkoehr. Ryan Shoffstall streamed the meeting at FreeConference.com along with visitors Gary Bias and Sharron Klahr.

President Tucker Berg called the meeting to order at 6:00 p.m. with the following members answering roll call:

Washington Township Trustee Tucker Berg:	Yes
Lakeview Mayor Ryan Shoffstall:	Yes via FreeConference.com
Russells Point Mayor Robin Reames:	Yes
Stokes Township Trustee Steve Terrill:	Yes

Robin Reames made a motion to accept the previous meetings minutes and Tucker Berg seconded the motion. The motion passed with the following roll call:

Ryan Shoffstall:	Yes
Tucker Berg:	Yes
Steve Terrill:	Yes
Robin Reames:	Yes

Financial Report:

Clerk Yelton told the Board that as of today we have \$794,214.89 in our money market account and \$35,030.08 in the primary account.

Tucker Berg moved to accept the financial report. Steve Terrill seconded the motion. The motion passed with the following roll call:

Ryan Shoffstall:	Yes
Tucker Berg:	Yes
Steve Terrill:	Yes
Robin Reames:	Yes

Clerk Sandra Yelton told the Board that she had received the amounts and rates as determined by the Budget Commission and she needed Resolution 2020-04 passed to authorize them. The amount of \$1,192,000.00 was the same as last year. Robin Reames moved to accept the amounts and rates as stated in Resolution 2020-04. Tucker Berg seconded the motion. The motion passed with the following roll call:

Ryan Shoffstall:	Yes
Tucker Berg:	Yes
Steve Terrill:	Yes
Robin Reames:	Yes

Robin Reames asked about accounts receivable. Clerk Yelton told her that she included a report about Robinaugh receipts and charges with their packets. She also asked about Turbo Debt. She wanted to know where Robinaugh was with turning accounts over to them. Clerk Yelton told her that she would get with Darin and find out that information. Clerk Yelton also explained that she is unable to get on the Turbo Debt web site. She told the Board that she tried to sign up for it when Turbo Debt first took over the accounts and was unable to so she called our rep and he told her she had no reason to get on the

web page. At that time Sharron was their contact. Robin then asked her if she could just use Sharron Klahr's sign in so Clerk Yelton told her she would contact Sharron and get her sign in information.

Steve Terrill brought up the Revenue Summary for August. He noted that it shows month to date and year to date figures and also a variance. The year to date percentage received was 62.748% and we should be at 66% so we are a little behind on that revenue. Robin told him that Assistant Chief Josh Strayer explained at the last meeting that the calls for services were a little down from last year.

Old Business:

Robin Reames brought up the sale of the building. She asked the Clerk if she was able to get in touch with Cardinal Appraisal and Clerk Yelton explained that she called and left messages a couple of times but hadn't heard anything back. She finally called and left a message that if he couldn't or wouldn't do the job please let her know and she would stop calling him. He called her back and told her that he doesn't usually do business appraisals but since Mike Yoder recommended him he would but he was so busy and didn't really have the time. He explained that in his 33 years in service he had never been this busy and apologized for not being able to do the job. Robin told her to get whomever she could so Clerk Yelton told her she would call the appraisers listed in the phone book.

Tucker Berg asked about the unclaimed funds paperwork. Clerk Yelton told him she had all the paperwork filled out and notarized but she had to make sure she had everything they asked for – I.D., W9, etc. and she would send it in.

Clerk Yelton asked the Board if they received the e-mail she sent them concerning the Bloomfield Twp contract and resolution. Laura Magoto had sent her a letter stating that the township's insurance agent suggested that she have their attorney look over the new contract and resolution. The Prosecuting attorney wanted a paragraph added that stated Indian Lake EMS Joint Ambulance District will indemnify and hold harmless Bloomfield Township and all of its employees from any personal injury or property damages resulting from the actions of the contractor or employees. The Board agreed to the request. Robin Reames moved to add the paragraph to Resolution 2020-02. Steve Terrill seconded the motion. The motion carried with the following roll call:

Ryan Shoffstall:	Yes
Tucker Berg:	Yes
Steve Terrill:	Yes
RobinReames:	Yes

Chief Adam Niederkohr:

Chief Niederkohr told the Board that we had 156 runs last month.

Everyone in fire and EMS in the county will go to the MARCS system by June 9th, 2021. It doesn't affect us because we are already on the system.

He asked the Board if they wanted the budget for the November meeting so they can go over it and approve it at the December meeting.

Robin Reames asked if there was any more information about the community paramedic program. Chief Niederkohr told her no there was nothing else to report on it. It is probably going to be a slow process. She also asked about the county wide EMS project. He told her that since the pandemic everything with that has been put on hold.

New Business:

No new business.

Public Comment:

Ryann Shoffstall told the Board members that the problem with hearing on FreeConference.com was the acoustics in the room. He said the echo was so bad they couldn't understand what was being said. Tucker Berg said we would try to have the next meeting in the Chief's office to see if that makes a difference.

Steve Terrill made a motion to adjourn the meeting at 7:40 p.m. Robin Reames seconded the motion. Meeting adjourned.

Next meeting will be October 14th, 2020 at 6:00 p.m. with Board members attending and visitors at FreeConferenct.com. Please watch the paper for any changes