

The September 10, 2019 meeting of St. Albans Township was called to order by Chairman, Randal Almendinger.

All trustees and fiscal officer were present.

The minutes of the August meeting were read and corrected.

The fiscal officer read fund balances to date.

Joan Webb asked if the fire dept has oxygen masks for pets. Chief Thiesen responded we do not.

Peter Webb said township personnel did a great job mowing on Watkins Rd.

Harold Lee said his pond is still losing water.

Tom Frederick gave the August zoning report.

Tom presented a nuisance letter for the trustees to sign for the Kinzel property on Goose Lane due to a resident complaint.

Tom named 3 properties that he would like the trustees to look at for junk vehicles.

Trustees and audience members named other properties to look at in regards to not being mowed.

Charlie Montgomery talked about some vehicle maintenance that needs to be done on the township vehicles and asked the trustees if they plan to look into trading the backhoe like they originally talked about doing, trading every 3 years.

Bruce Lane will contact dealers to come out and give a trade in value on the back hoe.

Mike Theisen gave the August fire and EMS reports.

Mike said the generator needs fuel.

Medic 431 that went in for the EGR repair has now been repaired 4 times, they just got it back today and it was out of service again at approx. 5:00 because it was blowing black smoke.

Bruce Lane said he called an emergency meeting a week ago to approve the \$4000.00 cost of having the medic repaired, however did not notify the fiscal officer of the meeting and the prosecutor was contacted in regards to violating the sunshine law.

Bruce Lane made a motion to have the EGR cooler repaired on Medic 431 at Coughlin at a cost of up to \$4000.00.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.

Mike and trustees talked about the open house at the Fire Station on October 12<sup>th</sup>.

There has been 1 resignation from the fire house.

Jean Morrison made a motion to accept the resignation of Ben Barber.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.

Mike discussed the interview process saying it isn't very efficient depending on when he interviews an individual until the time they are approved by the trustees at the next township meeting.

Bruce Lane made a motion to allow Chief Theisen to bring personnel on in an intermittent basis prior to being approved by trustees at a meeting.

2<sup>nd</sup> by Randal Almendinger. Roll call: Jean Morrison –no, Bruce Lane –no, Randal Almendinger –no. Motion failed.

Randal Almendinger will contact the prosecutor and ask the best way to handle this.

Audience members talked about vehicles parking in front of the bay doors and washing vehicles in the bays. Mike Theisen said he isn't always at the station to monitor if they are parking there, but he has informed them that they are not to be. But most likely they are parking there dropping off things for their shift. He also said we do pay less than surrounding departments so offering perks such as washing your vehicle here he has no problem with. Trustees agreed.

Jeff Mitchell asked about EMS billing. He didn't think residents were supposed to be receiving bills. Mike explained how it works and turns out Jeff got billed from our old EMS billing company.

Mike requested an executive session at the end of the meeting to discuss a personnel issue and disciplinary action.

**#34-2019** Bruce Lane made a resolution to authorize Randal Almendinger to incur obligations of up to \$10,000.00 on behalf of St. Albans Township for the purpose of repairing vehicles of St. Albans Township.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –abstain. Resolution passed.

**#35-2019** Bruce Lane made a resolution to authorize a blanket certificate of \$10,000.00 for Randal Almendinger for the purpose of repairing township vehicles.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –abstain. Resolution passed.

Randal Almendinger said he has been contacted by Richard Burkholder on Morse Rd. again in regards to his neighbor and issues. This time it has to do with the neighbor hanging tarps on his side of a fence. Trustees said they are not getting involved in this issue.

Bruce Lane said Noah Yoder is ordering trusses and posts for the new building.

Randal Almendinger said he read that Redheads paintball is shutting down and the facebook post that was made in regards to it was discussed because it named our zoning inspector Tom Frederick in it.

**#36-2019** Randal Almendinger made a resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. (entire resolution is on file).

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Resolution passed.

Checks were signed.

Randal Almendinger made a motion to go into executive session with Mike Theisen for employee issue/disciplinary action.

2<sup>nd</sup> by Jean Morrison. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.

Jean Morrison made a motion to adjourn executive session and return to open session.

2<sup>nd</sup> by Bruce Lane. Roll call: Jean Morrison –yes, Bruce Lane –yes, Randal Almendinger –yes. Motion carried.

Randal Almendinger said the results of the executive session are that there was discussion of disciplinary action for an employee and Chief Theisen will create a document to use in the future for disciplinary actions to keep the same events from occurring again.

Meeting was adjourned 10:43 P.M.