



WILEAG Governing Board Meeting Minutes December 21, 2015

Attendance: Bayer, Pederson, Jungbluth, Corr, Peterson, Rosch, Ruzinski, Christopherson, Cole, Ferguson

Others in Attendance: Staff-Rick Balistreri and Katie Wrightsman, Ben Wesson (guest of Corr).

- **Call to Order-Called to order at 9:03 am by President Peterson.**
- **Approval of the Minutes for November 9, 2015 meeting: Motion by Ruzinski/Second by Bayer. Motion approved.**
- **Closed Session. Motion by Ruzinski/Second by Jungbluth. Motion approved at 9:06 am.**

-Core presentation on Delafield. Rick Balistreri gave a report on behalf of the assessors. Motion by Bayer/Second by Jungbluth to approve a 1 year Core Verification with a review to be accomplished in early 2017. This decision was based upon the strength/weakness of the policies/proofs. Motion approved.

-Core presentation on Williams Bay. Rick Balistreri gave a report on behalf of the assessors. Motion by Jungbluth/Second by Ruzinski to approve a 1 year Core Verification with a review to be accomplished in early 2017. This decision was based upon the strength/weakness of the policies/proofs. Motion approved.

-Core presentation on St. Francis. Rick Balistreri gave a report on behalf of the assessors. Motion by Ruzinski/Second by Jungbluth to approve a 3 year Core Verification effective this date (12/21/2015). Motion approved.

Motion by Jungbluth/Second by Ruzinski to come out of closed session at 10:07 am. Motion approved.

- **Report of Officers (President, Treasurer, Secretary)**

President-Greg Peterson/No report

Treasurer-Bob Rosch reported a current balance of \$24557.81. Motion by Ruzinski/Second by Bayer to approved the treasurer report. Motion approved.

Secretary-No Report, but a new secretary will need to be selected at the January 25, 2016 meeting.

- **Reports of Standing Committees**

-Standards Committee: Greg Peterson reported on the document he had shared with the Board in a previous email titled 3 year review of 4th edition standards. This document will be reviewed by the Board at the January 25, 2016 meeting.

-Process: No report

-Outreach: Bob Rosch reported on the Awards program process now seeking applications. The information will be brought before the Board in January for selection and ultimately presented at the Chiefs Mid-Winter Conference banquet. Jim Scrivner will be organizing the nominations for selection as a non-law enforcement member of the Board.

There was also a Motion by Jungbluth/Second by Bayer to allow Anna Ruzinski to move forward with a challenge coin design and production as previously discussed. These will be presented at the 20th anniversary breakfast at the Chiefs Conference.

-Training Committee: Rick Bayer reported that CVMIC is ramping up law enforcement specific training in 2016 for their clients and will be offering up opportunities for WILEAG agencies as well. In addition CVMIC will be doing webinars on Public Relations and on Drones.

- **Reports of Ad Hoc Committees-No committee reports**
- **Old and Unfinished Business**

-WILEAG Insurance: Proposal via email from Jim Scrivner to grant authority to Greg Peterson and Jim Scrivner to switch D&O carriers if better pricing and equal or better coverage can be found, plus grant authority to secure acceptable GL insurance in an amount not to exceed \$1000.00 annual premium prior to the next Board meeting. Motion by Jungbluth/Second by Bayer to approve these suggestions. Motion approved.

-2016 Budget: No discussion, will be addressed at the January 2016 meeting.

-Uniform terminology: Jim Scrivner via an email attachment provided a document suggesting a change in terminology from “Members” to “Participating Agency” as this affects potential insurance coverage and premiums (Copy of memo included with these minutes in the historical file). Motion by Peterson/Second by Rosch to approve the change. Motion approved.

-Awards: Previously addressed under Outreach committee report.

- **New Business**

-Open Board Position: Jacob Corr reported at the beginning of the meeting that he is stepping down from his position on the Board due to a new job he has accepted with the Department of Justice. He introduced his replacement on the WILEAG Board, Ben Wesson. Ben is a member of the Milwaukee County District Attorney office and is very excited with the opportunity to serve on the WILEAG Board.

-Program Manager: Rick Balistrieri reported that he is stepping down from the WILEAG Program Manager position effective January 15, 2016. Rick will continue his work through the Chiefs Mid-Winter Conference as well as some training events via CVMIC. The Board discussed several options and will have further discussions at the January 2016 meeting on a replacement. Katie Wrightsman will continue in her role with WILEAG. The Executive Board was given the

authority to approve a new Program Manager prior to the next meeting if deemed necessary. Motion by Corr/Second by Bayer. Motion approved.

-Facebook Presentation: Katie Wrightsman reported on some potential positive uses of Facebook for WILEAG. After discussion, approval was granted without a formal vote. The general idea was to start small and build from there.

-2016 Meeting Dates: Bob Rosch reported on the results of the inquiry previously sent to Board members to determine 2016 meeting dates. It was agreed that Mondays work fine and to produce the final dates. This was later accomplished.

-PTSD Discussion: Rick Bayer brought up the topic of Post-Traumatic Stress Disorder and whether WILEAG should have a standard on this topic. Discussion determined that Standard 6.3.8.6 already existed that should assist in this area.

-2015 Financial Review: Bob Rosch requested an annual review of the financial records and this will be done by Rick Bayer and Mike Jungbluth prior to the January 25, 2016 regular Board meeting (review at 0800hrs). Rosch to bring all records via thumbdrive.

- **Administrative Matters (Staff Report)**

-Rick Balistrieri/Katie Wrightsman previously provided the staff report to the Board.

- **Adjournment-Motion by Bayer/Second by Cole. Motion approved. Adjourned at 12:44 pm**

Next Meeting: Monday, January 25, 2016 9:00 am. CVMIC office.

