



## MELVINDALE HOUSING COMMISSION

August 21, 2017  
Regular Meeting

Regular meeting of the Melvindale Housing Commission held on Monday, August 21, 2017 at 3:00 p.m. in the Community Room of Coogan Terrace, 3501 Oakwood Blvd., Melvindale, MI 48122.

Chairperson Sue Herman called the meeting to order at 3:03 p.m.

### ROLL CALL:

Present: Cotto, DeCaire, Herman, Suiter and Williams

Also present: Executive Director Cynthia Telfer, Property Manager Luz Guzman, Financial Assistant Lisa Dionisi, ROSS Coordinator Eric Temple, and Occupancy Specialist Nicole Jubenville.

### Pledge of Allegiance

#### I. Approval of Agenda

*Williams* moved to approve the agenda; *DeCaire* seconded. Motion approved 5 – 0 (Cotto, DeCaire, Herman, Suiter and Williams)

#### II. Approval of Minutes

*DeCaire* moved to approve regular meeting minutes of July 17, 2017; *Cotto* seconded. Motion approved 5 – 0 (Cotto, DeCaire, Herman, Suiter and Williams)

#### III. New Business

Telfer handed out a procurement memo documenting procurement activity/decisions for refurbishing two TACO pumps for a cost under the \$20,000 threshold for approval by the Board. Chairperson Herman noted the memo would be placed on file.

#### IV. Commission Reports

Staff reviewed their reports and Chair Herman directed that they be placed on file.

#### V. Communications

Coogan Terrace Newsletter – August 2017

HUD letter congratulating MHC on FY 2016 audit

HUD letter closing audit finding of FY 2013

Annual Report to City – Herman made note that we paid the City of Melvindale \$106,000 for water in 2016 and \$34,000 in PILOT.

## VI. Public Commentary

- Elaine Filipowski #322 – Why don't we have the bathrooms open all the time? I want a trash can put in the bathrooms. I take my own paper towel in to dry my hands. Trash cans need to be washed out every day (in the community room) – we fight gnats every evening from the trash cans.
- Annette Taylor #117 – Accolades to staff. How would a resident who wants to become a board member get on the board? Heard Melvindale housing may have a water problem here – is our water tested? Love the blinds, but could the money have been put into something else for those residents who didn't need new blinds? ROSS funding – can residents help get the money? RAD – heard there are issues with ownership, what can residents do to help. Friends of mine live in RAD buildings and they have new things, the buildings are wonderful.

## VII. Announcements by Commissioner's


- DeCaire –No announcement.
- Williams –No announcement.
- Suiter – No comments
- Cotto – Happy Eclipse Day – enjoy yourselves, the summer is winding down.
- Herman – I drink the water – the City sent a notice that water in this community is safe. Water in Melvindale is purchased from Detroit (Great Lakes Water Authority).

## VIII. Adjournment

*Williams* motioned to adjourn at 3:50 p.m.; *Suiter* seconded. Motioned passed unanimously.



C. Sue Herman, Board Chair



Cynthia C. Telfer, Executive Director