

March 20, 2018  
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session March 20, 2018 at 5:30 P.M. in the Commissioners Room at City Hall located in Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Wayne Tolson with Oddville Christian Church presented the invocation.

MAYOR SMITH-  
INVOCATION

Mayor Smith reported that there are minutes to approve.

APPROVAL OF MINUTES

Commissioner Mattmiller made a motion to approve the minutes of the March 6, 2018 meeting. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

VISITORS

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read the second reading of Ordinance #1580 amending the Policy and Procedures relating to police clerk typist.

2<sup>ND</sup> READING ORD #1580  
POLICE CLERK TYPIST

Commissioner Slade made a motion to accept the 2<sup>ND</sup> reading of Ordinance #1580. Commissioner Judy seconded. Vote: Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT 2<sup>ND</sup>  
READING ORD #1580

Attorney Lair read the first reading of Ordinance #1581 moving Commissioner meeting to the Harrison County Board of Education Office.

1<sup>ST</sup> READING ORD #1581  
MOVING MEETING

Commissioner Slade made a motion to accept the 1st reading of Ordinance #1581. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT 1<sup>ST</sup>  
READING ORDINANCE  
#1582

Commissioner Mattmiller made a motion for authorize the Mayor to sign lease with Farmers Deposit Bank for 20 years in the amount of \$1.00 per year. This is for the small lot at the corner of Main & Bridge Street for the location of the Welcome Sign. Commissioner Slade seconded. Commissioner Griggs questioned if this would stop the banners being hung, Mayor Smith stated that it would. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Judy: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

AUTHORIZE THE MAYOR  
TO SIGN LEASE WITH  
FARMERS DEPOSIT BANK  
FOR CYNTHIANA SIGN

Mayor Smith announced that we now have a signed contract for one of the homes in the Westside Redevelopment Project. The 2-bedroom is under contract and going through the bank. Hopefully we will have one of these sold soon. There are a couple of other couples looking as well. This is good news.

MAYOR'S REPORT

Cynthiana Harrison County Home Assistance (CHCHA) has a lot, an approved family, a builder and are ready to begin on home #4 in this project. Things are moving along good.

Mayor Smith made a motion to appoint Mary Todd Ashbrook as the Restaurant/Business person to the Cynthiana Tourism Board. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.

MOTION TO APPT MARY TODD ASHBROOK TO TOURISM COMMISSION

Mayor Smith reported that the new city building is about 99% done.

Mayor Smith announced that there are just a few days left to get Senate Bill 66 passed. Mayor Smith asked that everyone contact their legislators and get them behind this bill to be passed right away. This bill is to phase in the employer increase in retirement rates.

Mayor Smith announced that Central Kentucky has invited all City Commissioners and Magistrates to tour the landfill facility that our waste goes to in Scott County on April 9, 2018. Mayor Smith asked to let him know if you plan to attend so if there is going to be more than two attend we can notify the press. Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund	\$ 209,805.44
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Water & Sewer Fund	\$ 196,361.73
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Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund	\$ 514,875.84
Water & Sewer Fund	\$ 142,183.00
Municipal Road Aid Fund	\$ 79,152.20

Commissioner Mattmiller stated that there is just 6 days left for the legislature to phase in the retirement. If Senate Bill 66 is not passed it would cost the city an additional \$423,000. Commissioner Mattmiller stated he is very concerned.

RETIREMENT RATES

Commissioner Mattmiller announced that the Lion's Club is going to install a bridge at Flat Run's Park over the creek. The city and county will provide the concrete for the abutment at a cost of \$3500.00 each. This is in the budget.

LION'S CLUB TO BUILD BRIDGE

Commissioner Mattmiller announced that we are going forward with the Energy Research. An audit and site visit will be the first step at no cost to the city.

MOVE FORWARD WITH ENERGY RESEARCH

Commissioner Mattmiller also reported that more information needs to be gathered regarding the lights at the Flat Run Veterans Park. The estimate was \$60,000 however the bid came in a lot higher than that. We need to study it more.

LIGHTS AT FRVP STILL BEING STUDIED

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY REPORT

Commissioner Slade advised that all is well in the Safety Department and he has nothing to report.

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE REPORT  
COLD PATCHING ON GOING

Commissioner Griggs reported that crews will be cold patching the streets weather permitting. The salting and snow scraping have been hard on the streets.

Tube Settlers are scheduled for delivery next week at the Water Treatment Plant. Maintenance personnel will assist the WTP personnel with installation.

TUBE SETTLERS TO BE DELIVERED NEXT WEEK

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES REPORT

Commissioner Judy reported that Distribution crews have been helping with snow removal and salting.

Commissioner Judy reported that Distribution crews have been working on locating valves on South Main and installing services on South Poplar. Frankfort Utilities brought their ground penetrating radar and located some areas that the valves could be located. These valves need to be located so we can isolate the area in case of a water break.

LOCATING VALVES ON SOUTH MAIN STREET

Commissioner Judy made a motion to declare the old crane at the Waste Water Treatment Plant as surplus. Commissioner Mattmiller seconded. Vote: Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

DECLARE CRANE AT WWTP SURPLUS

Commissioner Judy reported that the sewer rehab project has helped with the inflow and infiltration during the recent rain events. The Waste Water plant has seen significant reduction in water going through the system.

Commissioner Judy reminded Mayor Smith about the volunteers at the new City Clerk's Office.

Mayor Smith announced that about a dozen volunteers from 3M Company were at the new City Hall volunteering to paint. They

3M COMPANY VOLUNTEERS

did a great job.

Commissioner Mattmiller reported that the Harrison County Community Fund is donating \$20,000 to put lights on the walkway at the Flat Run Veteran's Park. We have the lampposts. The cost to get these installed is about \$60,000. The County is going to put in \$20,000 and the city is going to put in \$20,000 and get this project done. This is a budgeted item. There are 36 lamps that will have new tops and LED lights.

LIGHTING AT FRVP

Commissioner Griggs made a motion to adjourn. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

ADJOURN

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Jamie D. Hutchison, City Clerk

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James Smith, Mayor

2/20/2018